Chingu Voyage nn - XXXXX Team #n

Sprint #1 - Voyage Kickoff

horizontal line

nn March 2023 / 5:00 PM GMT -5 (Chicago)

# ATTENDEES

# AGENDA

* Review the objectives of Sprint #1
  + Reference: [Steps to Follow](https://github.com/chingu-voyages/Handbook/blob/main/docs/guides/voyage/voyage.md#sprint-1---getting-off-to-a-solid-start)
  + Goals:
    - #1 - Meet your team
    - #2 - Review Chingu Agile Methodology
    - #3 - Choose your project
      * ...and the technical stack
    - #4 - Setup your team workflow
      * Reference: Git - Defining a Workflow
    - #5 - Create Product Backlog
    - #6 - Plan Sprint #2
* Identify everyone's working hours & average time available each week
* Identify what weekly meetings are needed and their time each week
  + Sprint Planning - TBD
  + Sprint Review/Retrospective - TBD
  + Open topic session
* Review GitHub Repo
  + Github Projects will be used for Backlog & Issue Tracking
    - Project board (add link)
  + Our repo will be available on Wednesday and it’s URL will be posted in the team channel
* Post your status daily in team channel
  + How am I feeling today? Use an emoji of your choice
  + What have I completed?
  + What am I working on/working on next?
  + Are there any issues I need help with?
* All team decisions will be added to the Team Decision Log (add link)
* Discuss what we’ll be building from entries in the Project Ideas sheet (add link)
* Decide on a Technical Stack for the project
  + TBD

# NOTES

* [Voyage Showcase](https://dev.to/chingu)
* Team GitHub project Repo (add link)
* Team Project Board (add link)
* Videos:
  + [Welcome to your Voyage](https://www.youtube.com/watch?v=Hdn1V645Rwk)
  + [How to Select a Voyage Project](https://www.youtube.com/watch?v=5Xv0C5VAKZc)
  + [Voyage Team Roles](https://www.youtube.com/watch?v=f_TzehtBliE)
  + [How to Create Product Backlog](https://www.youtube.com/watch?v=FaoT-DTtXyA)
  + [How to Plan a Sprint](https://www.youtube.com/watch?v=lumOOOKZzto)

# ACTION ITEMS

1. Who - Deadline - Task