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Room no. 6/3rd Kayalp building,  
Nadkarni park, Wadala (East),  
Mumbai-400037  
7977236875

10th November 2021

**To**

INFT Department,  
Vidyalankar Institute of Technology  
Wadala(E),Mumbai-400037

**Subject: Collecting Marksheets**

Dear Sir/Madam,

I would be collecting the second year mark sheets of the students as follows:  
Bhavesh Dhake(19101A0044), Chinmay Naphade(19101A0063) and Ketan  
Chavan(19101A0056),

I have taken their permission and promise to keep their mark sheets safe with  
me.

Sincerely,

**Chinmay Chavan**