



Learning Log: Finish your data analysis checklist

Instructions

You can use this document as a template for the learning log activity: Consider how data analysts approach tasks. Type your answers in this document, and save it on your computer or Google Drive.

We recommend that you save every learning log in one folder and include a date in the file name to help you stay organized. Important information like course number, title, and activity name are already included. After you finish your learning log entry, you can come back and reread your responses later to understand how your opinions on different topics may have changed throughout the courses.

To review detailed instructions on how to complete this activity, please return to Coursera: [Learning Log: Finish your data analysis checklist](#).

Date: <enter date>	Course/topic: Course 5: Analyze data to answer questions
	Learning Log: Finish your data analysis checklist
Complete your checklist	<p>Copy and paste your original checklist and complete it with the specific steps and tasks you want to add. For example:</p> <p>Process Phase Step X: Cleaning data</p> <ul style="list-style-type: none">• Is each variable one column?• Is each observation one row?
Reflection:	Write 3-5 sentences (60-100 words) responding to each of the following questions:
Questions and responses:	<ul style="list-style-type: none">• Review your checklist and compare it to the tasks and activities related to this course. How is your checklist similar to or different from the organization of the course? <i>It is very similar to how I need to find sales who have 1 transaction at least and more than 10 transactions at least.</i>• How does creating a checklist help you develop your data analysis skills? <i>It gives you a good path from where you have to start to where you have to end.</i>• How will your checklist help you analyze your own data?



	<p><i>It is very helpful in terms of small milestones.</i></p> <ul style="list-style-type: none">• What else could you use your checklist for? <i>I want to add small tasks as well so nothing will be left behind.</i>
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