

AKVILE KISKIS

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Education

May 2016 – Present
*Illinois Institute of Technology
Chicago*
M.S., Cyber Forensics and Security
(anticipated graduation 2019)
B.S., Information Technology and
Management

January 2014 – May 2016
College of DuPage Glen Ellyn
Associate in General Studies with
High Honors

Academic Achievements

- Inaugural member of FAIT Fellowship for the Department of State
- Presidential Scholar at Illinois Institute of Technology
- President's Education Award for Outstanding Academic Excellence
- Dean's List at Illinois Institute of Technology
- Presidential Scholar at College of DuPage
- Illinois State Scholar
- Phi Theta Kappa and Phi Theta Gamma Member

Volunteer Experience

- Assisted with set up, career fair preparations, and tear down of the WiCyS Conference in Chicago
- Prepped old desktops for donation at IIT Rice Campus
- Leader for a youth convention at First Assembly of God in Wheaton
- Feed My Starving Children
- Juvenile Diabetes Research Foundation
- Ten Thousand Villages

Relevant Coursework

- *Cyber Forensics*
- *Operating Systems Security*
- *Cyber Security Technologies and Management*
- *Open Source Operating Systems*
- *Software Development I and II*
- *Data Modeling and Applications*
- *Data Networks and the Internet*
- *Operating Systems and Hardware*
- *Project Management for ITM*
- *HCI and Web Design*

Technical Proficiencies

Languages – Java, C++, Python, XML, HTML, CSS, JavaScript, SQL
Platforms – Windows, Mac OS X, Linux
Software – Android Studio, Eclipse, Git Bash, ProDiscover, Autopsy, WinHex, EnCase, Wireshark, Oracle VM VirtualBox, Oracle SQL Developer, Microsoft Office

Technical Accomplishments

- Starting a CTF and lab focused WiCyS Student Chapter at IIT (Fall 2018)
- Created Android eavesdropping app for ForenSecure Conference (Spring 2018)
- Co-created winning web platform prototype for IIT IPRO Day competition (Spring 2018)
- Co-created app prototype at globaleatsfood.com for Carnegie Mellon competition (Spring 2017)

Internships

Social Media Intern, *Ten Thousand Villages Glen Ellyn* (April 2015-September 2015)

- Managed social media presence using an organizational tool; posted items about Ten Thousand Villages, Fair Trade, and events
- Developed and implemented creative techniques to increase and engage fans and followers
- Attended and covered local Fair Trade events using social media outlets
- Created event pages on Facebook, and other online calendars: promoted events through social media
- Researched and wrote about artisan groups that Ten Thousand Villages works with on social media outlets

Information Systems Intern, *United Displaycraft Des Plaines* (Summer 2014)

- Troubleshooting various computer and network related issues
- Created various essential documents for the Information Systems manager
- Made database security setting changes using Oracle SQL Developer
- Completed special projects as determined by the IS Manager
- Contributed to company's green efforts by participating in their e-cycling program

Employment

Communications and Social Media Assistant, *Illinois Institute of Technology Chicago* (May 2018 – Present)

- Assist in the writing, production, and distribution of marketing and communications tools and materials
- Manage, measure, and report on social media and email campaigns
- Support staff with general administrative duties and daily office operations
- Help staff with special or immediate projects as they arise

Administrative Assistant, *RK Accounting and Tax Services Inc. Glen Ellyn* (January 2018 – April 2018)

- Filed paperwork, scanned documents, received and sorted mail
- Assembled and submitted tax forms
- Scheduled appointments with clients
- Assisted the financial staff in any way needed

Server, *SPiN Chicago* (November 2016 – December 2017)

- Assisted in setting up special parties and buyouts for diverse community and fundraising events for up to 700 guests
- Demonstrated genuine hospitality while greeting and establishing rapport with guests
- Guided guests through local craft beer and unique cocktail menu while making recommendations based off their tastes
- Delivered exceptional service while routinely checking on guests to ensure satisfaction with each food course and beverage

Server, *iPic Theaters Bolingbrook* (January 2016 – October 2016)

- Accurately recorded orders and routinely checked on guests to ensure satisfaction with each food course and beverage
- Answered customer inquiries and resolve issues promptly
- Appropriately suggested additional items to guests to increase restaurant sales
- Managed opening and closing duties, including restocking items, and maintaining a cleanliness in server areas

Director, *Studio Movie Grill Wheaton* (June 2012 – December 2015)

- Delegated where staff members will work each shift and ensured that they are performing their job efficiently
- Handled any customer or bill issues promptly and demonstrated exemplary customer service
- Trained any new servers and validated them to join the serving staff
- Verified that serving staff maintains clean dining areas while ensuring all standards are met.

Crew Member, *Laser Quest Downers Grove* (September 2012 – January 2014)

- Registered players into the game and briefed them about the rules and regulations
- Performed closing duties including deep cleaning restrooms, party rooms, and the main lobby
- Troubleshoot game equipment issues during the game
- Backed up other crew members to keep team workflow at an efficient level