

LISA MARTINEZ

Senior Accountant - CPA

PROFESSIONAL SUMMARY

Detail-oriented Senior Accountant with 7 years of experience in financial reporting,

KEY SKILLS

Accounting: Financial reporting, month-end close, reconciliation, auditing

PROFESSIONAL EXPERIENCE

Senior Accountant | Manufacturing Corp | 2019 - Present

- Prepare monthly, quarterly, and annual financial statements

Accountant | Retail Solutions Inc. | 2017 - 2019

- Processed accounts payable and accounts receivable transactions

Junior Accountant | Small Business Services | 2016 - 2017

- Processed invoices and payments

EDUCATION

Bachelor of Science in Accounting

CERTIFICATIONS

- Certified Public Accountant (CPA) - 2018