



William Morehouse Scholarship

Presented by:

*The New York State Builders Association
Research and Education Foundation (NYSBA REF)*



As a member of the New York State Builders Association (NYSBA), William (Bill) Morehouse has provided members with insurance coverage for more than thirty-five years. Bill served as Executive Officer of the Home Builders Association of Mohawk Valley for 30 years, along with providing complimentary office space for ten of those years. Bill's generosity and ingenuity helped to initiate the NYSBA Research and Education Foundation.

As steward of an obsolete insurance trust, Bill approached NYSBA to discuss the possibility of utilizing the funds to seed an organization that would benefit the industry. As a result, a 501(c)(3) charitable organization Research and Education Foundation (REF), was formed.

A scholarship program was developed and became recognized amongst our local home builder affiliates. As a tribute to Bill's commitment to the industry, the Research & Education Foundation scholarship program was named in his honor in recognition of his relentless dedication to the industry and members, along with acknowledging his stewardship, generosity and commitment to the future leaders of the industry.

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NOTE TO SPONSORING LOCAL HBA: You have the ultimate responsibility to ensure that the application, and all forms and transcripts are received by the NYSBA Research & Education Foundation (NYSBA REF) and postmarked by **April 22, 2016**.

Applicant Rules & Regulations

Deadlines: All materials to HBA: **Friday, March 25, 2016**
Postmark Deadline to NYSBA REF: **Friday, April 22, 2016**

Eligibility Requirements:

- 1) ***Applicant MUST be a high school senior, high school graduate, or a college student attending or planning to attend a one-, two- or four-year college or a certificate program.***
 - 2) Applicant **MUST desire and PURSUE a career in construction or a construction related field.** A dual degree in related fields is acceptable. Student can be enrolled full or part time.
 - 3) Applicant must be a U.S. citizen or documented permanent resident of the United States (i.e. must possess a "green card".)
- * ***Applicant is responsible for contacting NYSBA Local Affiliated HBA for sponsorship and matching funds information. Please refer to the list of local HBA Affiliates, as follows:***

New York State Builders Association Local Affiliates

ABO – Associated Builders & Owners of Great New York (New York County)

Dan Margulies, EO – dan@abogny.com / (212) 385-4949

Buffalo Niagara Builders Association (Cattaraugus, Chautauqua & Erie Counties)

Barbara Bailey, EO – barbara@bnba.org / (716) 601-7257

Home Builders & Remodelers Association of Central New York (Cayuga, Onondaga, Oswego Otsego & Madison Counties)

Mary Thompson, EO – mmt@hbrcnyc.com / (315) 463-6261

Capital Region Builders & Remodelers Association (Albany, Columbia, Greene, Montgomery, Rensselaer, Saratoga, Schenectady Counties)

Pam Kison, EO – pam@crbra.com / (518) 690-0766

Finger Lakes Home Builders & Remodelers Association (Chemung, Schuyler, Steuben & Yates Counties)

Kimberly Haskin, EO – kimberlylhaskins@gmail.com

Builders Association of Hudson Valley (Dutchess, Orange, Putnam, Sullivan, Ulster, Westchester Counties)

Scott Wohl, EO – scott@hvbuilder.com / (845) 567-6600

Long Island Builders Institute (Nassau & Suffolk Counties)

Mitch Pally, CEO – mitch@libi.org / (631) 232-2345

Mohawk Valley Builders Association (Herkimer & Oneida Counties)

Edward Schmidt, EO – EO@hbrmv.org / (315) 798-8858

Niagara County Builders Association (Niagara County)

Jerry O'Neil, EO – oneillncba@roadrunner.com / (716) 693-5736

Builders & Remodelers Association of Northern New York (Clinton, Essex, Franklin, Warren & Washington Counties)

Mike Timko, EO – mtimko@adkav.com

Building Industry Association of New York City (Kings & Richmond Counties)

Jessica Fortino, EO – jfortino@webuildnyc.com / (718) 720-3070

Queens & Bronx Builders Association (Bronx, Queens Counties)

June Petrone, EO – june@queensbronxba.com / (718) 428-3369

Rochester Home Builders Association (Livingston, Monroe, Ontario, Orleans, Seneca & Wayne Counties)

Rick Herman, EO – rick@rochesterhomebuilders.com / (585) 272-8222

Rockland County Builders & Remodelers Association (Rockland County)

Gregg Smith, EO – palisadeshomeim@optonline.net / (845) 507-0026

Southern Tier Home Builders & Remodelers Association (Broome, Chenango & Tioga Counties)

Donna Ciancio, EO – donna@sthbra.com / (607) 785-9285

Tompkins/Cortland Builders & Remodelers Association (Cortland & Tompkins Counties)

Brooke Greenhouse, Acting EO – info@tcbra.com / (607) 749-2550

Any counties that are not listed above, please contact **Juli Turner at the NYSBA REF**, for assistance – jturner@nysba.com / (518) 465-2492 *110 -

Student Applicant Requirements:

- 1) **Student Applicant** is responsible for ensuring the following be completed and submitted to sponsoring local HBA (as one package) by **Friday, March 25, 2016:**
 - ✓ Completed and signed, four-page application;
 - ✓ Three evaluation forms;
 - One (1) form completed by high school or college advisor
 - Two (2) forms completed by any two adults *not* related to the applicant.
 - ✓ Official transcript (see a & b on Page 7);
 - ✓ Copy of acceptance letter from the college that applicant plans on attending;
 - ✓ (If possible) A head & shoulder photograph (i.e. high school yearbook photo or **professional** photo) of applicant and signed photo release form;
 - ✓ Applicant must be sponsored and interviewed by a NYSBA affiliated Home Builders Association (HBA) who will guarantee the scholarship matching funds;
 - ✓ **Don't Forget:** A "Thank You" note to the sponsoring local affiliate HBA, acknowledging the interview and consideration for their scholarship.

Sponsoring Local HBA Requirements:

- ✓ Send completed **Commitment to Match** form to NYSBA REF
- ✓ Send completed **Conducting the Interview** form to NYSBA REF **PLEASE NOTE: Interviews must be conducted with all applicants, including prior scholarship recipients.**
- ✓ Forward applicants completed application materials/package to NYSBA Research & Education Foundation (NYSBA REF) - 152 Washington Avenue - Albany, NY 12210. **Incomplete submissions will not be accepted.** After interview is conducted, Local HBA to submit all materials to NYSBA REF by **Friday, April 22, 2016.**

Awards

- 1) Scholarships will be a minimum of \$500 per applicant per year and may be renewable for the full tenure of undergraduate study in eligible fields.
- 2) Applications will be reviewed by the NYSBA REF Scholarship Committee and recipients selected by the NYSBA REF's Board of Directors, which will be based on the Scholarship Committee's notes and recommendations.
- 3) Awards will be announced once approved by the NYSBA REF's Board in May.
- 4) **Checks will be presented to recipient at a meeting/event of the sponsoring HBA prior to the beginning of the 2016 school year. Checks will not be sent to the college.**
- 5) For subsequent awards, scholarship winners are required to provide indications of continued need, continued interest in construction or a construction related field, continued enrollment and good standing in a college program leading to a degree in an eligible field of study. Transcripts and upcoming class schedule must be forwarded at time of application for each academic period. Recipient is encouraged to seek summer employment in construction or a construction related field at some time during undergraduate enrollment. Current recipients may reapply for subsequent awards. *Renewal is not guaranteed.*

Application Checklist

NOTE: This checklist is for your convenience only and does not need to be submitted as part of your application.

Applicant Responsibilities:

- ☐ Application completed and signed (4 pages)
- ☐ Evaluation form from high school / college advisor
- ☐ Evaluations from non-related adults (2 separate forms)
- ☐ Official Transcript from high school or college
- ☐ Letter of Acceptance from College(s)
- ☐ Signed photograph release
- ☐ Head & shoulder photo (i.e. high school yearbook photo or other professional picture) (If possible)

Don't Forget: It is always good form to send a "Thank You" note to the sponsoring local HBA acknowledging the interview and for being considered for the scholarship. **(Hint – send this note immediately after your interview, so you do not forget)**

Applicant's material must be submitted to sponsoring local HBA, no later than **Friday, March 25, 2016.**

Sponsoring HBA Responsibilities:

- ☐ 'Commitment to Match' form, completed and signed by HBA Representative to be sent to NYSBA REF
- ☐ 'Conducting the Interview' form, completed and signed by HBA Representative (2 pages) to be sent to NYSBA REF
- ☐ Applicants completed forms sent along with above information, to NYSBA REF

ALL materials must be submitted by sponsoring local HBA to NYSBA REF, no later than **Friday, April 22, 2016:**

NYSBA REF
152 Washington Avenue, Lower Level
Albany, NY 12210
Attn: W.M. Scholarship

Applicant Information**(To be completed by Student Applicant)**

Please complete ALL sections of this application (use N/A if question does not apply). *Type or print using blue or black ink.*

Send completed application package (see Applicant Checklist for listing of complete package information) to local sponsoring HBA.

Personal Information:

Name: _____
Last First Middle

Address: Home: _____
Street # City State Zip

While at College: _____
Street # City State Zip

Primary mailing address for notification (check one): ☐ College address ☐ Home address

Telephone: Home: (____) _____ Cell Phone: (____) _____

Primary email: _____ Alternate email: _____

Date of Birth: _____

If you are not a US Citizen, do you have the legal right to remain permanently in the United States? ☐ Yes ☐ No

★ ★ If 'no' to the previous question, please answer the following:

What is your visa status? _____

What is your permanent resident-alien number? _____

Parent or guardian's name: _____

Have you previously applied for the William Morehouse Scholarship? ☐ Yes ☐ No

Award year(s) applied for: _____

Year(s) received: _____

How did you find out or receive information regarding the William Morehouse Scholarship?:

Scholastic Information (To be completed by Student Applicant)

Provide names, city and state of high schools, colleges and/or universities you have attended or are currently attending, most recent first.

2 +/or 4 yr. College/University Dates of Attendance Major Graduation Date Degree

High School Dates of Attendance Major Graduation Date Diploma

CTE School Dates of Attendance Field of Study Graduation Date Diploma

Provide a chronological history of your activities, if not continuously enrolled in school since high school graduation. History should begin immediately after high school until the present time. Include specific month, year, and type of activity.

If you are not currently enrolled in a college or university, or are planning to transfer to another school, list below those colleges to which you have applied or to which you intend to apply (in order of preference):

College (name, city, state) Accepted: ☐ Yes ☐ No Date of Graduation

What is your program of study? _____

Does your college have a construction degree curriculum? _____

Are you enrolled in a Cooperative Education Program? ☐ Yes ☐ No If yes, include a copy of your work/class schedule. (Scholarship winners who take part in a Cooperative Education Program will not receive scholarship assistance while working on a co-op)

- a) High School Student - provide a complete *original* transcript from previously attended school(s) in addition to any available grades from present school.
- b) College Student - provide cumulative high school GPA, *original* high school transcript and *original* transcript of any college grades recorded to date. ★ ★ **Website printouts are not accepted** ★ ★

List all awards and/or honor received, if any: _____

In what extracurricular activities have you participated while attending high school? College?

Indicate elected offices held, if any.

Student / Community activities: _____

Athletics: _____

Other: _____

Employment History (To be completed by Student Applicant)List all employment and construction related experiences (summer jobs, internships, etc.) *Use an additional sheet if necessary:*

Dates	Company	Duties	Supervisor	Phone #
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you had ANY experience in Construction? Why or why not? _____

Financial Information

Current source of income: _____ Annual Amount: _____

What is your financial need? _____

Why do you feel you deserve this scholarship? _____

Are you receiving financial aid from any other sources? ☐ Yes ☐ No

If yes: from what sources and how much: _____

Additional Information (To be completed by Student Applicant)

Answer the following questions using only the space provided:

What has been your most important extracurricular activity, along with your important contribution to it, and what has your participation in it meant to you as an individual? _____

Why are you interested in construction, or a construction related field, as a career? What event or series of events has led to this decision? Please explain how your previous work experiences will relate to a construction industry career.

What are your **specific** construction career goals? _____

Are there any members of your immediate family presently employed in the construction industry? ☐ Yes ☐ No

Name: _____ Relationship: _____

Employer: _____

Position with Company: _____

Name: _____ Relationship: _____

Employer: _____

Position with Company: _____

I agree that the Board of Directors of the New York State Builders Association Research & Education Foundation and/or representatives designated by the NYSBA REF Board of Directors may: use the application and all attachments for the purposes of evaluation and selection; obtain any income information necessary for processing this application; and maintain this application and supporting information on file. I further agree that the information provided is true and not misleading and if approved, I will abide by the agreement of the scholarship.

Signature: _____ Date: _____

EVALUATION SHEET

(To be completed by high school/college advisor)

Name of Student Applicant: _____

Instructions to Applicant:

Allow the advisor at least **two weeks** to complete this form. This form should be returned to you in a sealed envelope, signed across the seal, for you to include within your application materials.

Instructions to Evaluator:

Please complete this form and return to the applicant in a sealed envelope, with your signature across the seal. The applicant must submit your evaluation as part of his/her completed application materials. The application package must be postmarked no later than April 22, 2016. *If you do not know the applicant well or unable to make a judgment in a particular category, please indicate so. This will not influence the student's application for funding.*

Name of Evaluator: _____ Title: _____

Name of School: _____

Address: _____

How long have you known the applicant? _____ Furnish information on the nature and frequency of your contacts and observations of the applicant _____

Evaluation of Social and Personal Traits

Using a scale of 0 to 10, with "10" being "Superior" and "0" being "Poor", please rate the applicant compared to a representative group of students you have known during your professional career. If you would like to make additional comments about the applicant, please use the reverse side of this form.

	POOR		BELOW AVERAGE		AVERAGE		ABOVE AVERAGE		SUPERIOR		
	1	2	3	4	5	6	7	8	9	10	N/A
Cooperation											
Courtesy											
Dependability											
Industriousness											
Initiative											
Leadership											
Maturity											
Self-Control											
Personal Appearance											

Average Evaluation Score _____

Using the above evaluation, indicate your opinion of the applicant's ability to select a goal and achieve it.

Signature: _____ Date: _____

EVALUATION SHEET – Personal Reference

(To be completed by non-related adult)

Name of Student Applicant: _____

Instructions to Applicant:

Allow the evaluator at least **two weeks** to complete this form. This form should be returned to you in a sealed envelope, signed across the seal, for you to include within your application materials.

Instructions to Evaluator:

Please complete this form and return to the applicant in a sealed envelope, with your signature across the seal. The applicant must submit your evaluation as part of his/her completed application materials. The application package must be postmarked no later than April 22, 2016. *If you do not know the applicant well or unable to make a judgment in a particular category, please indicate so. This will not influence the student's application for funding.*

Name of Evaluator: _____ Title: _____

Name of Employer: _____

Address: _____

How long have you known the applicant? _____ Furnish information on the nature and frequency of your contacts and observations of the applicant _____

Evaluation of Social and Personal Traits

Using a scale of 0 to 10, with "10" being "Superior" and "0" being "Poor", please rate the applicant compared to a representative group of students you have known during your professional career. If you would like to make additional comments about the applicant, please use the reverse side of this form.

	POOR		BELOW AVERAGE		AVERAGE		ABOVE AVERAGE		SUPERIOR		
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Cooperation											
Courtesy											
Dependability											
Industriousness											
Initiative											
Leadership											
Maturity											
Self-Control											
Personal Appearance											

Average Evaluation Score _____

Using the above evaluation, indicate your opinion of the applicant's ability to select a goal and achieve it.

Signature: _____ Date: _____

EVALUATION SHEET – Personal Reference

(To be completed by non-related adult)

Name of Student Applicant: _____

Instructions to Applicant

Allow the evaluator at least **two weeks** to complete this form. This form should be returned to you in a sealed envelope, signed across the seal, for you to include within your application materials.

Instructions to Evaluator

Please complete this form and return to the applicant in a sealed envelope, with your signature across the seal. The applicant must submit your evaluation as part of his/her completed application materials. The application package must be postmarked no later than April 22, 2016. *If you do not know the applicant well or unable to make a judgment in a particular category, please indicate so. This will not influence the student's application for funding.*

Name of Evaluator: _____ Title: _____

Name of Employer: _____

Address: _____

How long have you known the applicant? _____ Furnish information on the nature and frequency of your contacts

and observations of the applicant _____

Evaluation of Social and Personal Traits

Using a scale of 0 to 10, with "10" being "Superior" and "0" being "Poor", please rate the applicant compared to a representative group of students you have known during your professional career. If you would like to make additional comments about the applicant, please use the reverse side of this form.

	POOR		BELOW AVERAGE		AVERAGE		ABOVE AVERAGE		SUPERIOR		
	1	2	3	4	5	6	7	8	9	10	N/A
Cooperation											
Courtesy											
Dependability											
Industriousness											
Initiative											
Leadership											
Maturity											
Self-Control											
Personal Appearance											

Average Evaluation Score _____

Using the above evaluation, indicate your opinion of the applicant's ability to select a goal and achieve it.

Signature: _____ Date: _____

Photograph Release

(To be completed by Student Applicant and/or Guardian)

★ ★ ★ ***If Possible - Please enclose a head & shoulder photograph of yourself.*** ★ ★ ★
(i.e. high school yearbook photo or other **professional** picture)

I grant permission to the New York State Builders Association Research and Education Foundation (NYSBA REF), to use my photograph for reproduction in any medium for purposes of advertising, trade, display, exhibition or editorial use, without notifying me.

I hereby waive any right to inspect or approve the photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the photographs.

I hereby agree to release and hold harmless the NYSBA REF, via electronic or other media, from and against any claims, damages or liability arising from or related to the use of the photographs, including but not limited to any re-use, distortion, blurring, alteration, optical illusion or use in composite form, either intentionally or otherwise, that may occur or be produced in production of the finished product.

I am at least 18 years of age and I am competent to contract in my own name. I have fully read this release before signing below, and I fully understand the contents, meaning and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

Name: _____ Date: _____

Address: _____

Signature: _____

Email: _____

Parent / Guardian information, if applicant is under 18 years of age

Name (Please Print): _____ Relationship: _____

Signature: _____ Date: _____

COMMITMENT TO MATCH –Sponsoring Local HBA**(To be completed by Representative from Sponsoring HBA)**

Name of Applicant: _____

I, _____, certify that the above-mentioned applicant has been interviewed by a representative of the Home Builders Association (HBA), and has been sponsored by this HBA to receive our committed matching funds scholarship.

Name of local HBA: _____

Title: _____ Matching Funds Amount: \$_____ Dated: _____

HBA Representative Signature: _____

PLEASE NOTE: Interviews must be conducted with all applicants, including prior scholarship recipients.

INTERVIEWING the CANDIDATE

(To be completed by Representative from Sponsoring HBA)

This form will serve as a guide to you while you are conducting the interview. Any additional comments you may have to include, are welcome.

We are especially interested in whether or not the applicant is **genuinely interested** in a career in the construction industry and has the ability to set a personal goal and achieve it. Please do not at any time give the applicant the impression that he/she has been selected for a scholarship; if you are not favorably impressed with the applicant, he/she may be dropped from the competition.

Applicant's Name: _____

Interviewed by: _____ Date: _____

***The interviewer is invited and encouraged to attend the
William Morehouse Scholarship Committee meeting to provide members information on applicant(s)***

Year in School (*Circle One*): High School Senior – College Freshman – College Sophomore – College Junior

Expected month and year of graduation: _____

Two (2), Four (4) year program or Five (5) year program: _____

1) IS APPLICANT INTERESTED IN A CAREER IN CONSTRUCTION? ☐ Yes ☐ No

2) APPLICANT'S ATTITUDE TOWARD A CAREER IN CONSTRUCTION:

- ☐ Is positive on pursuing a career in construction
- ☐ May pursue a career in construction
- ☐ Does not want to make a career in construction

3) APPLICANT'S INTEREST IN CONSTRUCTION:

☐ Strong interest as indicated by: _____

☐ Fair interest

☐ Passive interest

☐ No interest

4) APPLICANT UNDERSTANDS CONSTRUCTION CAREER OPPORTUNITIES AND KNOWS WHAT JOB POSSIBILITIES EXIST:

- ☐ Good understanding and wants to work in the industry
- ☐ Good understanding but unsure of specific job plan
- ☐ Fair understanding
- ☐ Poor understanding

INTERVIEWING the CANDIDATE (To be completed by Representative from Sponsoring HBA) - continued

5) APPLICANT'S GREATEST STRENGTHS:

6) WHAT ARE THE APPLICANTS CAREER GOALS?

7) WHERE DOES APPLICANT SEE THEMSELVES IN FIVE YEARS? TEN YEARS?

8) HAVE APPLICANT TELL YOU ABOUT A PERSONAL ACHIEVEMENT THAT MAKES THEM PROUD:

9) WHO HAS INFLUENCED THE APPLICANT'S LIFE AND WHY? _____

10) WHY WOULD THE APPLICANT BE AN EXCELLENT RECIPIENT OF THE WILLIAM MOREHOUSE SCHOLARSHIP?

11) WHAT CONSTRUCTION TASKS DOES THE APPLICANT ENJOY DOING THE MOST AND THE LEAST?

12) HOW FAMILIAR IS THE APPLICANT WITH THE COMMUNITY THAT THEY'RE LOCATED IN?

INTERVIEWING the CANDIDATE (To be completed by Representative from Sponsoring HBA) - continued

13) IS THERE ANYTHING ELSE THE APPLICANT WANTS TO ADD?

14) APPLICANT'S PERSONAL APPEARANCE:

☐ Superior ☐ Above average ☐ Average ☐ Poor

15) APPLICANT'S ABILITY TO COMMUNICATE IDEAS:

☐ Superior ☐ Above average ☐ Average ☐ Poor

16) GENERAL OVERALL REACTION:

- ☐ I am certain this applicant will be an asset to the construction industry.
☐ I think this applicant will be an asset to the construction industry.
☐ I am not sure that this applicant will be an asset to the construction industry.

17) NYSBA REF WISHES TO ENSURE THAT U.S. CITIZENS OF RACIAL/ETHNIC MINORITIES ARE FAIRLY REPRESENTED AMONG OUR SCHOLARSHIP RECIPIENTS. TO THE BEST OF YOUR KNOWLEDGE, YOUR INTERVIEWEE COULD BEST BE DESCRIBED AS:

- ☐ American Indian (including Alaskan Natives) Indicate tribal affiliation: _____
☐ Asian (including Native Pacific Islander)
☐ Black (not of Hispanic origin)
☐ Hispanic
☐ Non Minority

18) RECOMMENDATIONS:

- ☐ I recommend this applicant for a scholarship.
☐ I do not recommend this applicant for a scholarship.

ADDITIONAL COMMENTS:

HBA... Please send completed interview; commitment to match forms and candidate application material to:

NYSBA REF
152 Washington Avenue, Lower Level
Albany, NY 12210
Attn: W.M. Scholarship

*FORMS MUST BE SUBMITTED TO NYSBA REF BY **APRIL 22, 2016**, FOR THE STUDENT TO BE CONSIDERED.*