

SIMPLE PROJECT SCOPE STATEMENT

PROJECT NO.	DATE SUBMITTED
Let's Grow	09/01/2025
PROJECT OBJECTIVES	
The primary goal of this project is to develop a platform that facilitates seamless collaboration between investors and startups, enabling them to share innovative business ideas, communicate effectively, and co-develop their businesses.	

Step 1. Project Deliverables

DELIVERABLE NO.	DESCRIPTION
1	Requirement Specification Document
2	scope management plan
3	Platform Wireframes and Design Prototypes
4	User Profile Management Module
5	Developed System(half)
6	Testing and Quality Assurance Report
7	Final Report

Step 2. Project Milestones

Milestone NO.	Milestone	Forecast Date
1	Project Initiation	03/01/2025
2	Requirements Analysis	04/01/2025
3	Project Planning and Finalization	09/01/2025
4	Platform Design and Prototypes	
5	Testing and Feedback Collection	
6	Full Platform Deployment and Launch	

Step 2. List of Project Tasks

TASK NO.	DESCRIPTION	FOR DELIVERABLE NO. ... ENTER TASK #
1	Conduct stakeholder meetings.	01
2	Draft and approve the project charter.	01
3	Gather and document functional and non-functional requirements.	01
4	Develop the Scope Management Plan.	02
5	Develop UI/UX design prototypes for web interface.	03
6	Finalize and approve the Platform Wireframes and Design Prototypes.	03
7	user registration and authentication systems.	04
8	Implement core platform functionality for the Half-Developed System.	05
9	Fix identified bugs and optimize performance.	06
10	Deliver the Final Report to stakeholders for review and closure.	07

Step 3. Out of Scope

<p>This project will NOT be accomplished or include the following:</p>	<p>This project will NOT include the development of a mobile version of the platform, as the focus is solely on creating a web-based platform for investors and startups. Additionally, there will be no integrated chat area for direct messaging between investors and startups within the platform.</p>
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Step 4. Project Assumptions

NO.	ASSUMPTION
1	Investor and Startup Participation
2	User Availability
3	Stable Backend Infrastructure
4	User Experience and Interface Design
5	No Legal or Financial Advisory Services
6	No Mobile Version

Step 5. Project Constraints

PROJECT START DATE	03/01/2025
LAUNCH / GO-LIVE DATE	
PROJECT END DATE	

LIST ANY HARD DEADLINE(S)	
LIST OTHER DATES / DESCRIPTIONS OF KEY MILESTONES	
BUDGET CONSTRAINTS	
QUALITY OR PERFORMANCE CONSTRAINTS	The platform must ensure high performance with a load time of under 3 seconds and scalability to handle increasing user traffic. It should prioritize security with strong encryption for data storage and transmission, and regular security audits. The user interface must be intuitive, responsive, and provide a seamless experience across devices. The system must have 99.5% uptime and be free of critical bugs, with any minor issues documented for future updates. Additionally, the platform should include a reliable data backup and recovery system to safeguard user information.
REGULATORY CONSTRAINTS	The platform must comply with local data privacy laws, including Sri Lanka's Data Protection Act, ensuring secure handling of user information. It must also adhere to intellectual property regulations and consumer protection laws, ensuring transparency and fairness. The platform should follow the Electronic Transactions Act for secure e-commerce activities, ensure compliance with tax regulations, and incorporate Anti-money Laundering (AML) measures as a preventive measure. Additionally, it must meet accessibility standards to ensure inclusivity for all users, aligning with both national and international legal and regulatory requirements.

Step 6. Updated Estimates

Estimate the hours required to complete the project. .	
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Step 7. Approvals

STAKEHOLDER NAME & TITLE	ROLE OF STAKEHOLDER / APPROVER	DATE SUBMITTED FOR APPROVAL	DATE APPROVAL RECEIVED

