

Can you create a pivot table to summarize the total number of employees in each department?

departmn	Count of Employee ID
Admin Off	80
Executive	24
IT/IS	430
Production	2020
Sales	331
Software	115

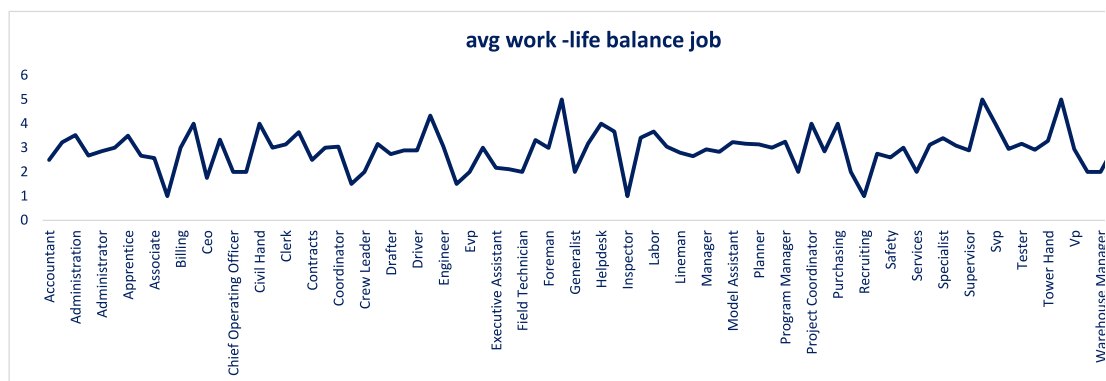
Apply conditional formatting to highlight employees with a "Performance Score" below 3 in red.

2584 employee have performar

Calculate the average "Satisfaction Score" for male and female employees separately using a pivot table

gender	Average of satisfaction_score
Female	3.005945303
Male	3.042488619

Create a chart to visualize the distribution of "Work-Life Balance Score" for different job functions.



. Filter the data to display only terminated employees and find out the most common "Termination Type."

terminati	Count of Employee ID
Involuntar	388
Resignatio	380
Retiremen	377
Voluntary	388
still worki	1467

so involuntrty and voluntry termination more and 1467 are still working

Calculate the average "Engagement Score" for each department using a pivot table

departmn	Average of engament_score
Admin Off	2.925
Executive	3.375
IT/IS	3.025581395
Production	2.906435644
Sales	2.990936556
Software	2.973913043

Can you identify the department with the highest average "Employee Rating?"

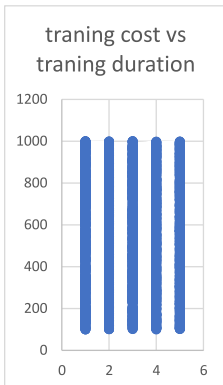
departmn	Average of Current Employee Rating
Admin Off	3.025
Executive	2.791666667
IT/IS	2.969767442
Production	2.982178218
Sales	2.909365559
Software	2.904347826

admin office department have highest employee rating.

```
3428 <=>select employee id
```

here I I used data validation to create select option for employee I'd to get supervisor email

Create a scatter plot to explore the relationship between "Training Duration (Days)" and "Training Cost."



gender an Count of Employee ID

Gender		Count of employees
Female		1682
	Asian	346
	Black	346
	Hispa	325
	Other	318
White	347	
Male		1318
	Asian	283
	Black	272
	Hispa	247
	Other	264
White	252	

A bar chart titled "Total training cost by training programme type" displays the costs for five different training categories. The y-axis represents the cost in pounds (£), with labels at 0, 100,000, 200,000, 300,000, and 400,000. The x-axis lists the training programme types. The bars are dark blue. The exact cost for each programme is labeled above its respective bar.

Training Programme Type	Total Training Cost (£)
Communication Skills	365,023.24
Customer Service	320,575.04
Leadership Development	323,902.03
Project Management	343,313.17
Technical Skills	323,072.61

formula	>>=SUMPRODUCT(--(F2:F3001=O30),I2:I3001)
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E	F	G	H	I	J	K	L	M	N
g	Training	Location	Trainer	Training Cost					
l	Failed	Port Gre	Amanda	4	510.83				
l	Failed	Brandor	Brittany	2	582.37				
l	Incomplete	Port Bria	Mark Rol	4	777.06				
l	Completed	Knightbr	Richard	2	824.3				
l	Passed	Brucesh	Heather	4	145.99				
l	Failed	Erinfort	Michael	2	838.07				
l	Failed	New Chr	Virginia	2	667.32				
l	Incomplete	Lowemo	Erica Ma	2	758.18				
l	Incomplete	Johnlani	Katelyn	2	101.21				
l	Incomplete	Lake Kin	Rhonda	5	332.25				
l	Completed	Smithshi	Natalie	1	803.98				

. Use INDEX and MATCH functions to find the "Training Program Name" for an employee with a specific Id  
formula==>>> INDEX(Table1[Training Program Name],MATCH(R2981,Table1[Employee ID],0))

F	G	H	I	J	K	L	M	N	O	P	Q	R	S
3973	14-Nov-22	Leadership Development	Internal	Passed	West Kaylar Sarah Gray			1	202.97				
3974	27-Apr-23	Communication Skills	Internal	Passed	Lake Amylar Terry Gorn			1	487.4				
3975	08-May-23	Leadership Development	External	Completed	East Kathryn John Sawy			2	669.81				
3976	22-Apr-23	Leadership Development	Internal	Completed	Lake Diana Kristi Davis			1	645.02				
3977	13-Oct-22	Technical Skills	External	Completed	New James Justin Mar			2	157.4				
3978	15-May-23	Project Management	External	Failed	Lindseystad William Pa			1	131.98				
3979	03-Aug-23	Communication Skills	External	Failed	Ryantown Crystal Ne			3	477.12				
3980	27-Jul-23	Communication Skills	External	Incomplete	Port Janicev Cynthia W			1	695.56				
3981	22-Dec-22	Communication Skills	External	Passed	South Kelly Christina R			2	869.96				
3982	09-Dec-22	Technical Skills	Internal	Completed	Rodriguezm Justin Wini			1	189.91				
3983	24-Jul-23	Project Management	External	Failed	Davidhaven Sherry Peti			5	407.96				Leadership Development
3984	07-Aug-22	Communication Skills	Internal	Incomplete	Farmerside Audrey Gri			1	202.91				
3985	16-Oct-22	Communication Skills	Internal	Passed	Lindseyhave Alan Cook			4	956.95				
3986	15-Oct-22	Technical Skills	External	Passed	Hodgesfort David Brov			5	813.03				

Use a calculated field in a pivot table to determine the average "Engagement Score" per year

year	Average of engament_score
2022	2.918281382
2023	2.953667954

Apply advanced conditional formatting to highlight the top 10% and bottom 10% of employees based on "Current Employee Rating."

Current Employee Rating
4
3
4
2
3
3
4
2
5
5
3
3
3
4
2
3
3
4
2
3
3
5
2
3
2
4
4
3
3
3
2
3
3
1
..

top 10 % shows in green color  
bottom 10 % shows in red color