

thank you email

From: chiraggirigoswami0@gmail.com

To: bhaveshsuryavanshi@gmail.com

Subject: Thank You for helping me in this course.

Dear Bhavesh Sir,

Greetings of the day. I am writing to express my thank you in this email side for your guidance and support. You helped me in my learning soft skill course, especially with the recent tasks and also in practice. I truly appreciate the time and effort you invest in ensuring we understand the concepts clearly.

Once again, thank you for your invaluable assistance.

Regards,

Chirag goswami

salary regarding

From: chiraggirigoswami0@gmail.com

To: bhaveshsuryavanshi@gmail.com

Subject: Request for Salary Review

Dear Boss

I hope this message finds you well.

I am writing to formally request a review of my current salary. Over the past 5 months and 2 years, I have thoroughly enjoyed working as a software engineer at tops techno pvt. Ltd.

Given my contributions and the value I bring to the team, I would appreciate the opportunity to discuss my compensation. I believe that a salary adjustment would more accurately reflect my performance and responsibilities in this role.

I would be happy to meet and discuss. Thank you for considering my request, and I look forward to your feedback.

Regards,

Chiraggiri goswami.0

*** Apology latter***

From: chiraggirigoswami0@gmail.com

To: bhaveshsuryavanshi@gmail.com

Subject: Apology for Not Attending Lecture

Dear Bhavesh sir,

Greeting of the day. I am writing to sincerely apologize for my absence from your lecture for few weeks. Unfortunately, due to my personal reasons, I was unable to attend the session.

I understand the importance of your lectures in my career, and I truly regret missing this one. I assure you that I will make every effort to ensure this does not happen again in the future.

Thank you for your understanding, and I appreciate your guidance.

Regards,
Chiraggiri goswami

*** Reminder latter***

From: chiraggirigoswami0@gmail.com

To: bhaveshsuryavanshi@gmail.com

Subject: Reminder Regarding My Absence lecture

Dear Bhavesh sir,

I am writing to remind you of my absence from the lab session in this weeks. Due to personal emergency, I was unable to attend the lecture. I wanted to check if there are any important assignments from that lecture that I should be aware of.

Please let me know if there is any way I can make up for the missed lecture or if there are specific instructions for catching up on the work.

Thank you for your understanding and support.

Regards,
Chiraggiri goswami

Resignation latter

From: chiraggirigoswami0@gmail.com

To: bhaveshsuryavanshi@gmail.com

Subject: Resignation from Soft skill Lecture

Dear Bhavesh sir,

Greeting of the day. I am writing to formally inform you of my decision to resign from the Soft Skill lecture for this Week. I have concluded that due to timing problem, I am unable to continue with the course effectively.

This was not an easy decision, as I value the knowledge I have gained so far in your class. I regret having to step away.

Thank you for your understanding, and I hope to have the opportunity to engage with your courses again in the future.

Regards,
Chiraggiri goswami