

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
January 15th, 2018
5:15pm

Board of Finance Meeting

1. Call to Order
2. Election of Officers
3. Review of Current Investments
4. Adjournment

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report
 - A. Approve Changes to Appropriation
4. Approval of Bills
5. Report of the Librarian
6. Committee Reports
7. Communications
8. Unfinished Business
 - A. Architect Contract
 - B. Other
9. New Business
 - A. Signature Authorization Resolution
 - B. Chromebook Checkout Policy - update
 - C. Other
10. Public Input
11. Trustee Education – Boards Turning Outward Challenges 3&4 – Beka Lemons
12. Adjournment

Huntington City-Township Public Library
Monthly Report
January 2018

Director's Report

News and Updates

- We are currently in the process of filling the Technology Specialist position.
- The first Community Advisory Board meeting was held on January 8th. We had 6 community members, 3 staff and 1 board member.
- The library will be hosting the Pathfinder VITA Tax Prep program from January to April. This is a free tax prep program.
- We have started to implement our adult volunteer program. We hope to have 6 volunteers in place by February.
- We have started a campaign to circulate 200,000 items in 2018. Last year our circulation total was around 186,000. Several incentives and challenges are available to patrons to encourage them to check out more items.

Meetings and Activities

December 20 th	Quality and Process Improvement Meeting
December 22 nd	Vacation
December 23 rd & 25 th	Closed for Christmas
December 27 th -29 th	Vacation
January 1 st	Closed for New Year's Day
January 3 rd	ILF Professional Development Meeting
January 4 th	Literacy Coalition Board Meeting
January 8 th	Quality and Process Improvement Meeting
January 8 th	Senior Leadership Meeting
January 8 th	Community Advisory Board Meeting
January 9 th	Interviews
January 10 th	Cohort 1 Meeting
January 15 th	Library Board Meeting

Upcoming Meetings and Activities

January 16 th	Librarians Meeting
January 18 th	Cohort 2 Meeting
January 22 nd	Senior Leadership Meeting
January 24 th	Cohort 4 Meeting
January 25 th	Cohort 3 Meeting
January 26 th	Continuous Improvement at Wells County
February 5 th	Community Advisory Board Meeting
February 6 th	Librarians Meeting
February 7 th	ILF Professional Development Meeting

- Book wagon
- Sponsor community events
- Free resources
- Book delivery pilot
- Expanded card access
- Community involved in programs
- Indiana Room history files

What are our barriers to community participation?

- Lack of communication among groups
- Other groups being willing to share the workload
- How do we become the group that other people want to join with
- How do we get connected in the web of community organizations
- We are hesitant to contact businesses in the same way that we do community organizations
- Difficulty of school partnerships

Accountability

What are we doing to support accountability?

- Implemented financial controls
 - Copier coin-op
 - Cash registers
- Staff are evaluated on accountability standards
- Policies are available to the public
- Board information is posted online
- Explain the truth to patrons when needed
- Keep partners and stakeholders informed
- Strategic plan updates
- Open Board meetings
- Good relationship with the media

What are we doing that doesn't support accountability?

- Don't always use the supplies we have before we buy more
- Lack of organization leads to unnecessary costs
- Don't follow through on goals/issues

**Huntington City-Township Public Library
Board of Trustees Meeting
December 18, 2017, 5:15 PM**

Present: John Branham, Peggy Caley, Jamie Foday, Jessica Mankey, Anne McClellan, James Miller, Daryl Shrock, Beka Lemons

Absent: None

Visitors: Jessi Brown, Malcolm McBryde, Mike Perkins

Peggy called the meeting to order.

Reading and Approval of Minutes: John moved to approve the minutes from the November 20 Executive Session and regular meeting, Jessica seconded, and motion carried.

Reading and Approval of Financial Report and Bills: Jessica moved to approve the financial report and bills, Jim seconded, and motion carried.

Special Presentation - Huntington County Literacy Coalition: Jane Hohe and Marylou Snider presented an appreciation plaque for the support we have given the Literacy Coalition over the years. This is the 30th Anniversary of the Huntington County Literacy Coalition.

Report of the Librarian: Beka reported that Friends of the Library had a very successful Christmas sale. Beka reported that after obtaining competitive quotes from several agencies for our insurance policy that is currently with Insurance Services, we will be switching to Mettler Agency at a lower price. The Community Advisory Board is scheduled to have its first meeting on January 8th. We received our end-of-year tax draw, which was significantly higher than expected; this may allow us to complete some projects that we had been waiting on. The library staff inservice this week was a success. The staff Strategic Plan Update focused on the core values of service and respect. Beka is working to fill the IT Specialist opening.

Communications: None

Committee Reports: None

Unfinished Business:

- A. Community Advisory Board** - Beka reminded board members that all are welcome to join this board.

- B. Vision Insurance** - Beka recommended that we continue the full-service vision coverage with VSP to be renewed at the same rate. John moved to renew, Anne seconded, and motion carried.
- C. Architect Contract** - We have received a proposed contract for architect fees of \$105,000 for the design and construction of the areas included in the Planning Study Report. The contract has been reviewed and edited by our attorney. John expressed concerns with some terms and language of the contract. After much discussion, it was decided to table a decision so that John and Beka will meet with the architect between now and our January meeting. Also, Beka will ask the architect to attend our January meeting.
- D. Other**

New Business:

- A. Salary Schedule** - The proposed changes represent an increase slightly less than 2%. John moved to approve the salary schedule to be effective for 2018, Anne seconded, and motion carried.
- B. Hotspot Policy (new)** - This would allow patrons to have Internet access at home. Our library will begin with five hotspots that would be checked out for a week and will be limited to adult patrons only. Patrons who check out the hotspot will be required to fill out paperwork agreeing to all parts of the policy, including replacement costs. Jessica moved to approve the mobile hotspot lending policy, Anne seconded, and motion carried.
- C. Personnel Handbook Update for PTO Donation** - Beka was approached by a staff member who wanted to donate PTO to another staff member. Since we have had no such policy, Beka is recommending to add this written policy to the library personnel handbook. Jamie moved to approve the policy, Jessica seconded, and motion carried.
- D. Equipment Purchase** - Beka is requesting approval for the purchase of a digital microfilm reader for the Indiana Room at a cost of \$10,350, which would come out of the Indiana Room Gift Money Fund. John moved to approve the purchase, Daryl seconded, and motion carried.
- E. Other** - The library Turning the Page award for this quarter went to Jessi Brown for her work on the very successful Fun Palace event. The New Chapter Award was given to Teen Librarian Amy Jones.

Trustee Education - Beka will resume at our January meeting

Public Input:

John moved to adjourn, Anne seconded, and motion carried.

**Huntington City-Township Public Library
Executive Session
November 20, 2017, 5:15 PM**

Anne called the meeting to order.

Present: John Branham, Jamie Foday, Jessica Mankey, Anne McClellan, James Miller, Daryl Shrock

Absent: Peggy Caley

Discussion of Job Performance Evaluation: The Board reviewed the performance evaluation process and summary as presented by the personnel committee.

John moved to adjourn, Jim seconded, and motion carried.

**Huntington City-Township Public Library
Board of Trustees Meeting
November 20, 2017, 5:45 PM**

Present: John Branham, Jamie Foday, Jessica Mankey, Anne McClellan, James Miller, Daryl Shrock, Beka Lemons

Absent: Peggy Caley

Visitors: Michelle Blount, Jessi Brown, Mike Perkins

Anne called the meeting to order.

Reading and Approval of Minutes: Jessica moved to approve the minutes from the October 23 Budget Adoption and Board of Trustees meeting, Jim seconded, and motion carried.

Reading and Approval of Financial Report and Bills: Jamie moved to approve the financial report and bills, Jessica seconded, and motion carried.

Report of the Director: Beka reported that a new circulation supervisor has been hired. There are user-focus policies, such as fines and computer usage, in the Strategic Plan that are currently under consideration. The library staff inservice will take place on December 15, and both locations will be closed.

Communications: Jessi and Beka went to the Boys and Girls Club Halloween event, and they sent a thank-you card.

Committee Reports: None

Unfinished Business:

- A. Space Planning Update** - Beka received the contract options from the architect. She will be emailing these to trustees for review, and then we will discuss next month. Once the contract is approved, the architect will begin working on plans in January.
- B. Other** - Beka is still researching data related to the possibility of a whole-county library system. Anne inquired if we are able to decrease the cost of a non-resident card, and Beka explained that the minimum required by the state is the cost per capita; we are within \$2 of that.

New business:

- A. Director's Evaluation** - Jamie moved to approve Beka's 2017 performance evaluation which includes a 2.5% raise for her 2018 salary, Jessica seconded, and motion carried.
- B. Insurance Renewals** - Beka reviewed the medical and dental insurance renewals, which were discussed last week with the benefits committee. The health insurance rate will go up 8.66%. Beka recommended that we renew the life and disability, dental, and health policies, and that employees continue to pay 10% for dental and health. John moved to approve the renewals, Jim seconded, and motion carried.
- C. Other** - None

Trustee Education - Beka summarized sections from the *Boards Turning Outward* publication related to challenges that Boards face in trying to maintain the focus on stakeholders. One challenge is being careful that the topic of money does not dominate our time. Beka asked what types of things (other than money) the Board might like to spend more time discussing. Anne mentioned she would like to hear more about programming and the reasons and priorities that drive programming. Jim mentioned he would like to hear more about the Strategic Plan for the library. Daryl mentioned she would like to discuss ways we can build more trust with the community. Beka mentioned we might want to have library staff come to meetings and give a report that would give Trustees a bigger picture of what is happening at our library. Another challenge is that we develop a broad rather than narrow view of community. Beka challenged us to think about how we can represent the community as a whole. John suggested we might want to focus more on how to interest and involve the community in utilizing our library in ways that recognize our library as part of their community. Another part of this effort will be the establishment of a community advisory board.

Public Input: Related to the issue of a county-wide library system, Mike Perkins asked to what extent our focus is set on the case we will need to make to the Huntington County Council, which will be the government entity to ultimately make this decision. He reminded us we will need to present a cost-benefit argument.

John moved to adjourn, Jim seconded, and motion carried.

P. Calley

John

William

J. P. Buel

Day Shock

John A. Miller

Anne McCuller

Financial Report
Huntington City-Township Public Library
Report Dates = 12/18/17 to 12/31/17

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,149,720.77	\$219,465.42	\$2,049,578.14	\$482,036.82	\$1,925,365.82	\$1,025,508.45
Subtotal	\$1,149,720.77	\$219,465.42	\$2,049,578.14	\$482,036.82	\$1,925,365.82	\$1,025,508.45
2. LIRF						
110 LIBRARY IMPROVEMENT RESERVE FUND	\$595,042.70	\$0.00	\$8,510.00	\$2,942.91	\$5,806.34	\$592,339.04
111 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$595,042.70	\$0.00	\$8,510.00	\$2,942.91	\$5,806.34	\$592,339.04
3. Gift Funds						
130.01 GIFT (REGULAR)	\$203,595.65	\$0.00	\$406.23	\$53.65	\$1,552.10	\$204,741.52
130.02 FRIENDS OF THE LIBRARY	\$8,669.57	\$546.77	\$8,026.17	\$0.00	\$600.61	\$1,244.01
130.04 GIFT - IN RM	\$3,057.72	\$797.25	\$797.25	\$0.00	\$53,881.23	\$56,141.70
130.05 IN. ROOM INVESMENT - UND	\$53,000.00	\$0.00	\$53,000.00	\$0.00	\$0.00	\$0.00
130.06 GIFT - CHILDRENS ROOM	\$2,293.96	\$457.95	\$760.57	\$0.00	\$550.00	\$2,083.39
130.07 MARKLE/BARKELY GIFT	\$146.10	\$0.00	\$199.34	\$0.00	\$200.00	\$146.76
133 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.57
133.01 BRIDGE-DICKEY FUND	\$1,320.78	\$0.00	\$0.00	\$38.01	\$447.52	\$1,768.30
Subtotal	\$296,944.35	\$1,801.97	\$63,189.56	\$91.66	\$57,231.46	\$290,986.25
4. Grants						
124 STATE TECH GRANT FUND	\$0.00	\$10,349.99	\$10,349.99	\$0.00	\$10,349.99	\$0.00
Subtotal	\$0.00	\$10,349.99	\$10,349.99	\$0.00	\$10,349.99	\$0.00
5. LSCA						
150.03 IND. STATE STUDENT ASSISTANCE	\$0.00	\$2,315.00	\$2,315.00	\$0.00	\$2,315.00	\$0.00
Subtotal	\$0.00	\$2,315.00	\$2,315.00	\$0.00	\$2,315.00	\$0.00
6. Levy Excess						
161 LEVY EXCESS - OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7.PLAC						
163 PLAC FUND	\$0.00	\$130.00	\$260.00	\$0.00	\$260.00	\$0.00
163.1 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$130.00	\$260.00	\$0.00	\$260.00	\$0.00
8. Rainy Day Fund						
170 RAINY DAY FUND	\$1,074,575.60	(\$128,135.07)	\$30,229.73	\$653.97	\$12,868.15	\$1,057,214.02
171 RAINY DAY INVESTMENT	\$1,101,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,101,000.00
Subtotal	\$2,175,575.60	(\$128,135.07)	\$30,229.73	\$653.97	\$12,868.15	\$2,158,214.02
9. Withholding						
200.01 FEDERAL TAX	\$0.00	\$3,013.06	\$79,418.36	\$3,013.06	\$79,418.36	\$0.00
200.02 FICA	\$0.00	\$2,371.06	\$61,508.07	\$2,371.06	\$61,508.07	\$0.00
200.03 INDIANA STATE TAX	\$0.00	\$1,968.11	\$25,566.72	\$984.43	\$25,566.72	\$0.00
200.04 COUNTY TAX	\$0.00	\$1,053.24	\$13,506.22	\$526.76	\$13,506.22	\$0.00
200.05 INSURANCE	\$5,790.86	\$4,035.04	\$46,132.53	\$2,488.47	\$40,341.67	\$0.00
200.06 INDIANA DEFERRED COMPENSATION	\$0.00	\$365.00	\$8,930.00	\$365.00	\$8,930.00	\$0.00

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
200.07 UNITED WAY	\$177.22	\$0.00	\$1,442.35	\$49.12	\$1,363.37	\$98.24
200.08 GARNISHMENT	\$0.00	\$41.54	\$1,080.04	\$41.54	\$1,080.04	\$0.00
Subtotal	\$5,968.08	\$12,847.05	\$237,584.29	\$9,839.44	\$231,714.45	\$98.24
Grand Total	\$4,223,251.50	\$118,774.36	\$2,402,016.71	\$495,564.80	\$2,245,911.21	\$4,067,146.00

Total all banks = \$4,067,146.00

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 12/18/17 To 12/31/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
<i>1. Personal Services</i>								
1.1 Salary and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
1.11 Salary of Librarian	\$73,000.00	\$0.00	\$73,000.00	\$2,673.08	\$69,500.08	\$70,957.50	\$3,499.92	95.2
1.12 Salary of Assistants	\$681,306.00	\$0.00	\$681,306.00	\$23,434.52	\$658,343.73	\$782,538.59	\$22,962.27	96.6
1.14 Wages of Janitors	\$71,828.00	\$0.00	\$71,828.00	\$2,671.61	\$68,251.38	\$65,517.82	\$3,576.62	95.0
1.15 Additional Hours (750)	\$8,500.00	\$0.00	\$8,500.00	\$35.45	\$8,353.21	\$7,779.71	\$146.79	98.3
1.21 Employer's Share FICA	\$62,135.00	\$0.00	\$62,135.00	\$2,371.15	\$61,473.03	\$71,124.85	\$661.97	98.9
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0
1.23 Employer's Contribution PERF - Library	\$72,683.00	\$0.00	\$72,683.00	\$4,476.14	\$69,770.34	\$70,519.69	\$2,912.66	96.0
1.231 Employer's contribution PERF - Employee	\$19,469.00	\$0.00	\$19,469.00	(\$1,199.77)	\$18,725.09	\$20,391.93	\$743.91	96.2
1.24 Employer's Contribution Group Health	\$179,226.00	(\$651.94)	\$178,574.06	\$10,659.56	\$127,901.90	\$120,036.74	\$50,672.16	71.6
1.25 Employer's Contribution Life Ins.	\$9,662.00	\$651.94	\$10,313.94	\$822.19	\$10,313.94	\$7,885.15	\$0.00	100.0
1.26 Employer's Contribution STD	\$9,093.00	\$0.00	\$9,093.00	\$677.35	\$8,754.25	\$7,561.04	\$338.75	96.3
1.27 Employer's Contribution LTD	\$8,184.00	\$0.00	\$8,184.00	\$605.99	\$7,456.33	\$6,519.68	\$727.67	91.1
1.28 Employer's Contribution Dental	\$6,636.00	\$0.00	\$6,636.00	\$546.04	\$6,251.57	\$4,912.54	\$384.43	94.2
1.29 Other Employee Benefits	\$2,121.00	\$0.00	\$2,121.00	\$190.88	\$583.36	\$467.31	\$1,537.64	27.5
Subtotal	\$1,206,843.00	\$0.00	\$1,206,843.00	\$47,964.19	\$1,115,678.21	\$1,236,212.55	\$91,164.79	92.4
<i>2. Supplies</i>								
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
2.13 Other Office Supplies	\$16,000.00	\$0.00	\$16,000.00	\$12,588.11	\$16,000.00	\$34,466.78	\$0.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Disbursements Last YTD</i>	<i>Balance</i>	<i>Percent</i>
2.14 Programming Supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0
2.21 Operating/Cleaning/Sanitation Supplies	\$4,500.00	\$0.00	\$4,500.00	\$1,606.00	\$4,500.00	\$5,964.27	\$0.00	100.0
Subtotal	\$22,501.00		\$22,501.00	\$14,194.11	\$20,500.00	\$40,431.05	\$2,001.00	91.1
3. Other Services and Charges								
3.11 Consulting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.12 Engineering and Architectural Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.13 Legal Services	\$1,000.00	(\$377.90)	\$622.10	\$0.00	\$39.00	\$2,275.00	\$583.10	6.3
3.14 Other Professional Services	\$13,620.00	\$0.00	\$13,620.00	\$11,716.32	\$13,562.74	\$7,656.58	\$57.26	99.6
3.141 Contracted Labor for Grounds	\$5,000.00	\$377.90	\$5,377.90	\$5,377.90	\$5,377.90	\$6,152.25	\$0.00	100.0
3.145 Databases	\$15,000.00	\$2,751.77	\$17,751.77	\$0.00	\$17,751.77	\$15,479.26	\$0.00	100.0
3.146 E-books	\$25,000.00	\$300.00	\$25,300.00	\$0.00	\$25,300.00	\$20,000.00	\$0.00	100.0
3.21 Telephone	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,346.64	\$4,816.89	\$153.36	96.6
3.211 Telephone - Markle	\$1,500.00	(\$300.00)	\$1,200.00	\$0.00	\$1,172.08	\$1,133.76	\$27.92	97.7
3.212 Fax Expense	\$800.00	\$0.00	\$800.00	\$0.00	\$784.79	\$770.70	\$15.21	98.1
3.213 T-1 Access Huntington	\$8,000.00	(\$2,751.77)	\$5,248.23	(\$6,517.50)	\$2,212.50	\$8,002.50	\$3,035.73	42.2
3.2131 T-1 Access Markle	\$3,000.00	(\$2,204.99)	\$795.01	(\$2,804.99)	\$795.01	\$2,593.55	\$0.00	100.0
3.22 Postage and Shipping	\$1,250.00	(\$354.60)	\$895.40	\$0.00	\$668.50	\$877.22	\$226.90	74.7
3.23 Traveling Expense	\$3,500.00	(\$350.63)	\$3,149.37	\$78.32	\$2,955.08	\$1,980.20	\$194.29	93.8
3.24 Professional Development	\$8,000.00	\$2,559.59	\$10,559.59	\$7.51	\$10,559.59	\$8,330.42	\$0.00	100.0
3.31 Advertising and Public Notices	\$4,000.00	\$218.63	\$4,218.63	\$361.06	\$4,218.63	\$2,605.24	\$0.00	100.0
3.41 Official Bonds	\$500.00	\$132.00	\$632.00	\$0.00	\$632.00	\$50.00	\$0.00	100.0
3.42 Operational Insurance	\$40,000.00	\$0.00	\$40,000.00	\$27,027.91	\$28,944.91	\$49,374.00	\$11,055.09	72.4
3.51 Gas Huntington	\$12,000.00	\$0.00	\$12,000.00	\$1,527.23	\$8,773.87	\$7,273.89	\$3,226.13	73.1
3.511 Gas Markle	\$2,500.00	\$0.00	\$2,500.00	\$131.69	\$932.24	\$663.85	\$1,567.76	37.3
3.52 Electricity Huntington	\$65,000.00	\$0.00	\$65,000.00	\$4,523.21	\$62,799.27	\$65,410.36	\$2,200.73	96.6

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
3.521 Electricity Markle	\$3,000.00	(\$393.03)	\$2,606.97	\$0.00	\$2,254.54	\$1,844.56	\$352.43	86.5
3.53 Water Huntington	\$2,000.00	\$662.15	\$2,662.15	\$225.63	\$2,662.15	\$2,536.10	\$0.00	100.0
3.531 Water Markle	\$500.00	(\$269.12)	\$230.88	\$0.00	\$230.88	\$144.98	\$0.00	100.0
3.54 Sewer Huntington	\$4,900.00	\$357.77	\$5,257.77	\$368.19	\$5,257.77	\$5,348.90	\$0.00	100.0
3.541 Sewer Markle	\$1,000.00	(\$357.77)	\$642.23	\$0.00	\$190.67	\$166.41	\$451.56	29.7
3.62 Equipment Repair and Maintenance	\$5,000.00	(\$2,577.96)	\$2,422.04	\$1,354.36	\$2,422.04	(\$1,570.66)	\$0.00	100.0
3.621 Equipment Leasing and Maintenance	\$10,000.00	\$2,721.71	\$12,721.71	\$5,275.79	\$12,721.71	\$11,377.37	\$0.00	100.0
3.622 Contracted Facility Maintenance	\$16,500.00	\$2,393.49	\$18,893.49	\$16,397.06	\$18,893.49	\$19,041.66	\$0.00	100.0
3.623 Technology License Agreements	\$15,000.00	(\$143.75)	\$14,856.25	\$3,314.00	\$14,324.83	\$13,786.55	\$531.42	96.4
3.624 Technology Maintenance	\$20,000.00	(\$6,730.77)	\$13,269.23	\$7,596.48	\$8,811.89	\$9,984.87	\$4,457.34	66.4
3.625 ILS Maintenance and Contract	\$24,000.00	\$3,176.21	\$27,176.21	\$0.00	\$27,176.21	\$16,249.65	\$0.00	100.0
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.91 Dues	\$3,000.00	\$1,161.07	\$4,161.07	\$450.00	\$4,161.07	\$771.22	\$0.00	100.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.94 Transfer to LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Subtotal	\$319,074.00	\$0.00	\$319,074.00	\$76,410.17	\$290,933.77	\$285,127.28	\$28,140.23	91.2
4. Capitol Outlays								
4 Other Capital Outlays	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
4.3 Improvements Other than Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
4.4 Furniture and Equipment	\$10,000.00	\$23,429.05	\$33,429.05	\$28,660.97	\$33,429.05	\$8,269.26	\$0.00	100.0
4.41 Technology Equipment	\$8,000.00	(\$7,085.86)	\$914.14	\$0.00	\$70.85	\$0.00	\$843.29	7.8
4.42 Technology Upgrade	\$20,000.00	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$8,459.98	\$0.00	0.0
4.5 Books	\$135,000.00	\$3,656.81	\$138,656.81	\$38,212.86	\$138,656.81	\$20,650.01	\$0.00	100.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
4.6 Periodicals and Newspapers	\$12,000.00	\$0.00	\$12,000.00	\$485.63	\$10,597.64	\$9,413.06	\$1,402.36	88.3
4.71 Audio-visual Materials	\$30,000.00	\$0.00	\$30,000.00	\$10,037.49	\$28,511.04	\$18,843.39	\$1,488.96	95.0
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
4.79 Other Collections	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$526.38	\$120.95	\$723.62	42.1
4.8 Materials Processing	\$15,000.00	\$0.00	\$15,000.00	\$3,500.00	\$10,674.39	\$7,798.41	\$4,325.61	71.2
Subtotal	\$231,251.00	\$0.00	\$231,251.00	\$80,896.95	\$222,466.16	\$73,555.06	\$8,784.84	96.2
Grand Total	\$1,779,669.00	\$0.00	\$1,779,669.00	\$219,465.42	\$1,649,578.14	\$1,635,325.94	\$130,090.86	92.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 110 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 12/18/17 To 12/31/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
4. Capitol Outlays								
4.2 Building Improvements	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0.0
4.3 Improvements Other than Building	\$93,372.00	\$0.00	\$93,372.00	\$0.00	\$8,510.00	\$0.00	\$84,862.00	9.1
4.4 Furniture and Equipment	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$98,527.39	\$150,000.00	0.0
Subtotal	\$593,372.00		\$593,372.00	\$0.00	\$8,510.00	\$98,527.39	\$584,862.00	1.4
Grand Total	\$593,372.00	\$0.00	\$593,372.00	\$0.00	\$8,510.00	\$98,527.39	\$584,862.00	1.4

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 170 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 12/18/17 To 12/31/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
2. Supplies								
2.13 Other Office Supplies	\$15,000.00	\$0.00	\$15,000.00	(\$9,408.65)	\$5,591.35	\$0.00	\$9,408.65	37.3
2.21 Operating/Cleaning/Sanitation Supplies	\$7,500.00	\$0.00	\$7,500.00	(\$1,011.07)	\$6,488.93	\$0.00	\$1,011.07	86.5
Subtotal	\$22,500.00		\$22,500.00	(\$10,419.72)	\$12,080.28	\$0.00	\$10,419.72	53.7
3. Other Services and Charges								
3.12 Engineering and Architectural Services	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$18,149.45	\$0.00	\$56,850.55	24.2
3.14 Other Professional Services	\$70,000.00	\$0.00	\$70,000.00	(\$43,412.47)	\$0.00	\$0.00	\$70,000.00	0.0
3.142 Facility Repairs and Maintenance	\$325,000.00	\$0.00	\$325,000.00	(\$5,790.42)	\$0.00	\$0.00	\$325,000.00	0.0
Subtotal	\$470,000.00		\$470,000.00	(\$49,202.89)	\$18,149.45	\$0.00	\$451,850.55	3.9
4. Capital Outlays								
4 Other Capital Outlays	\$248,000.00	\$0.00	\$248,000.00	(\$43,328.87)	\$0.00	\$5,890.36	\$248,000.00	0.0
4.4 Furniture and Equipment	\$100,000.00	\$0.00	\$100,000.00	(\$25,183.59)	\$0.00	\$0.00	\$100,000.00	0.0
Subtotal	\$348,000.00		\$348,000.00	(\$68,512.46)	\$0.00	\$5,890.36	\$348,000.00	0.0
Grand Total	\$840,500.00	\$0.00	\$840,500.00	(\$128,135.07)	\$30,229.73	\$5,890.36	\$810,270.27	3.6

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Financial Report

Huntington City-Township Public Library

Report Dates = 1/1/18 to 1/15/18

Fund		Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. Operating Fund							
100	OPERATING	\$1,025,508.45	\$49,339.33	\$49,339.33	\$0.00	\$0.00	\$976,169.12
	Subtotal	\$1,025,508.45	\$49,339.33	\$49,339.33	\$0.00	\$0.00	\$976,169.12
2. LIRF							
110	LIBRARY IMPROVEMENT RESERVE FUND	\$592,339.04	\$0.00	\$0.00	\$0.00	\$0.00	\$592,339.04
111	LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$592,339.04	\$0.00	\$0.00	\$0.00	\$0.00	\$592,339.04
3. Gift Funds							
130.01	GIFT (REGULAR)	\$204,741.52	\$40.47	\$40.47	\$0.00	\$0.00	\$204,701.05
130.02	FRIENDS OF THE LIBRARY	\$1,244.01	\$7.68	\$7.68	\$0.00	\$0.00	\$1,236.33
130.04	GIFT - IN RM	\$56,141.70	\$0.00	\$0.00	\$0.00	\$0.00	\$56,141.70
130.05	IN. ROOM INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130.06	GIFT - CHILDRENS ROOM	\$2,083.39	\$0.00	\$0.00	\$0.00	\$0.00	\$2,083.39
130.07	MARKLE/BARKELY GIFT	\$146.76	\$0.00	\$0.00	\$0.00	\$0.00	\$146.76
133	BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.57
133.01	BRIDGE-DICKEY FUND	\$1,768.30	\$0.00	\$0.00	\$0.00	\$0.00	\$1,768.30
	Subtotal	\$290,986.25	\$48.15	\$48.15	\$0.00	\$0.00	\$290,938.10
4. Grants							
124	STATE TECH GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. LSCA							
150.03	IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Levy Excess							
161	LEVY EXCESS - OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. PLAC							
163	PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
163.1	MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Rainy Day Fund							
170	RAINY DAY FUND	\$1,057,214.02	\$0.00	\$0.00	\$0.00	\$0.00	\$1,057,214.02
171	RAINY DAY INVESTMENT	\$1,101,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,101,000.00
	Subtotal	\$2,158,214.02	\$0.00	\$0.00	\$0.00	\$0.00	\$2,158,214.02
9. Withholding							
200.01	FEDERAL TAX	\$0.00	\$3,050.20	\$3,050.20	\$3,050.20	\$3,050.20	\$0.00
200.02	FICA	\$0.00	\$2,376.36	\$2,376.36	\$2,376.36	\$2,376.36	\$0.00
200.03	INDIANA STATE TAX	\$0.00	\$0.00	\$0.00	\$986.66	\$986.66	\$986.66
200.04	COUNTY TAX	\$0.00	\$0.00	\$0.00	\$531.29	\$531.29	\$531.29
200.05	INSURANCE	\$0.00	\$0.00	\$0.00	\$914.01	\$914.01	\$914.01
200.06	INDIANA DEFERRED COMPENSATION	\$0.00	\$365.00	\$365.00	\$365.00	\$365.00	\$0.00

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
200.07 UNITED WAY	\$98.24	\$0.00	\$0.00	\$57.50	\$57.50	\$155.74
200.08 GARNISHMENT	\$0.00	\$41.54	\$41.54	\$41.54	\$41.54	\$0.00
Subtotal	\$98.24	\$5,833.10	\$5,833.10	\$8,322.56	\$8,322.56	\$2,587.70
Grand Total	\$4,067,146.00	\$55,220.58	\$55,220.58	\$8,322.56	\$8,322.56	\$4,020,247.98

Total all banks = \$4,020,247.98

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 1/1/18 To 1/15/18

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent Remain
1. Personal Services								
1.11 Salary of Librarian	\$71,000.00	\$0.00	\$71,000.00	\$2,730.77	\$2,730.77	\$2,613.75	\$68,269.23	3.8
1.12 Salary of Assistants	\$696,400.00	\$0.00	\$696,400.00	\$25,363.89	\$25,363.89	\$24,365.29	\$671,036.11	3.6
1.14 Wages of Janitors	\$74,600.00	\$0.00	\$74,600.00	\$2,857.58	\$2,857.58	\$2,547.10	\$71,742.42	3.8
1.15 Additional Hours (750)	\$9,500.00	\$0.00	\$9,500.00	\$246.22	\$246.22	\$302.26	\$9,253.78	2.6
1.21 Employer's Share FICA	\$65,200.00	\$0.00	\$65,200.00	\$2,376.37	\$2,376.37	\$2,281.91	\$62,823.63	3.6
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0
1.23 Employer's Contribution PERF - Library	\$74,026.00	\$0.00	\$74,026.00	\$2,608.12	\$2,608.12	\$2,627.01	\$71,417.88	3.5
1.231 Employer's contribution PERF - Employee	\$19,828.00	\$0.00	\$19,828.00	\$698.60	\$698.60	\$703.67	\$19,129.40	3.5
1.24 Employer's Contribution Group Health	\$143,100.00	\$0.00	\$143,100.00	\$0.00	\$0.00	\$12,063.16	\$143,100.00	0.0
1.25 Employer's Contribution Life Ins.	\$10,403.00	\$0.00	\$10,403.00	\$0.00	\$0.00	\$525.25	\$10,403.00	0.0
1.26 Employer's Contribution STD	\$8,300.00	\$0.00	\$8,300.00	\$0.00	\$0.00	\$456.45	\$8,300.00	0.0
1.27 Employer's Contribution LTD	\$6,900.00	\$0.00	\$6,900.00	\$0.00	\$0.00	\$382.43	\$6,900.00	0.0
1.28 Employer's Contribution Dental	\$6,800.00	\$0.00	\$6,800.00	\$0.00	\$0.00	\$372.98	\$6,800.00	0.0
1.29 Other Employee Benefits	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$24.53	\$500.00	0.0
1.3 Employer's Contribution Vision	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0
Subtotal	\$1,191,557.00		\$1,191,557.00	\$36,881.55	\$36,881.55	\$49,265.79	\$1,154,675.45	3.1
2. Supplies								
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
2.13 Other Office Supplies	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Disbursements Last YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.0
Subtotal	\$42,001.00		\$42,001.00	\$0.00	\$0.00	\$0.00	\$42,001.00	0.0
3. Other Services and Charges								
3.11 Consulting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.12 Engineering and Architectural Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.0
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.0
3.141 Contracted Labor for Grounds	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.0
3.145 Databases	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0.0
3.146 E-books	\$27,500.00	\$0.00	\$27,500.00	\$0.00	\$0.00	\$300.00	\$27,500.00	0.0
3.21 Telephone	\$5,250.00	\$0.00	\$5,250.00	\$0.00	\$0.00	\$295.09	\$5,250.00	0.0
3.211 Telephone - Markle	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.0
3.212 Fax Expense	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$69.32	\$800.00	0.0
3.213 T-1 Access Huntington	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$727.50	\$8,000.00	0.0
3.2131 T-1 Access Markle	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$300.00	\$4,000.00	0.0
3.22 Postage and Shipping	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	0.0
3.23 Traveling Expense	\$2,500.00	\$0.00	\$2,500.00	\$61.80	\$61.80	\$52.68	\$2,438.20	2.5
3.24 Professional Development	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.0
3.31 Advertising and Public Notices	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$350.08	\$3,500.00	0.0
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$432.00	\$500.00	0.0
3.42 Operational Insurance	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.0
3.51 Gas Huntington	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0.0
3.511 Gas Markle	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.0
3.52 Electricity Huntington	\$62,000.00	\$0.00	\$62,000.00	\$0.00	\$0.00	\$0.00	\$62,000.00	0.0
3.521 Electricity Markle	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$190.94	\$2,500.00	0.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent Remain
3.53 Water Huntington	\$2,750.00	\$0.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00	0.0
3.531 Water Markle	\$300.00	\$0.00	\$300.00	\$19.24	\$19.24	\$19.24	\$280.76	6.4
3.54 Sewer Huntington	\$5,250.00	\$0.00	\$5,250.00	\$0.00	\$0.00	\$0.00	\$5,250.00	0.0
3.541 Sewer Markle	\$300.00	\$0.00	\$300.00	\$15.85	\$15.85	\$16.32	\$284.15	5.3
3.62 Equipment Repair and Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.0
3.621 Equipment Leasing and Maintenance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$310.13	\$12,000.00	0.0
3.622 Contracted Facility Maintenance	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	0.0
3.623 Technology License Agreements	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$171.82	\$15,000.00	0.0
3.624 Technology Maintenance	\$17,500.00	\$0.00	\$17,500.00	\$1,752.00	\$1,752.00	\$577.41	\$15,748.00	10.0
3.625 ILS Maintenance and Contract	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.0
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$50.00	\$2,500.00	0.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.94 Transfer to LIRF	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.0
Subtotal	\$391,104.00		\$391,104.00	\$1,848.89	\$1,848.89	\$3,862.53	\$389,255.11	0.5
4. Capitol Outlays								
4.1 Land								
4.2 Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
4.3 Improvements Other than Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
4.4 Furniture and Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.0
4.41 Technology Equipment	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.0
4.42 Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.0
4.5 Books	\$135,000.00	\$0.00	\$135,000.00	\$0.00	\$0.00	\$4,976.35	\$135,000.00	0.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent Remain
4.6 Periodicals and Newspapers	\$12,000.00	\$0.00	\$12,000.00	\$10,608.89	\$10,608.89	\$568.30	\$1,391.11	88.4
4.71 Audio-visual Materials	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$488.40	\$30,000.00	0.0
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
4.79 Other Collections	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	0.0
4.8 Materials Processing	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$200.40	\$15,000.00	0.0
Subtotal	\$221,251.00		\$221,251.00	\$10,608.89	\$10,608.89	\$6,233.45	\$210,642.11	4.8
Grand Total	\$1,845,913.00	\$0.00	\$1,845,913.00	\$49,339.33	\$49,339.33	\$59,361.77	\$1,796,573.67	2.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 110 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 1/1/18 To 1/15/18

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent Remain
3. Other Services and Charges								
3.12 Engineering and Architectural Services	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.0
Subtotal	\$50,000.00		\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.0
4. Capital Outlays								
4.2 Building Improvements	\$450,000.00	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0.0
4.3 Improvements Other than Building	\$29,398.00	\$0.00	\$29,398.00	\$0.00	\$0.00	\$0.00	\$29,398.00	0.0
4.4 Furniture and Equipment	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.0
Subtotal	\$529,398.00		\$529,398.00	\$0.00	\$0.00	\$0.00	\$529,398.00	0.0
Grand Total	\$579,398.00	\$0.00	\$579,398.00	\$0.00	\$0.00	\$0.00	\$579,398.00	0.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 170 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 1/1/18 To 1/15/18

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent Remain
4. Capitol Outlays								
4 Other Capital Outlays	\$126,771.00	\$0.00	\$126,771.00	\$0.00	\$0.00	\$0.00	\$126,771.00	0.0
4.2 Building Improvements	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	0.0
4.31 HVAC Replacement Plan	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.0
4.4 Furniture and Equipment	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$2,069.47	\$250,000.00	0.0
Subtotal	\$916,771.00		\$916,771.00	\$0.00	\$0.00	\$2,069.47	\$916,771.00	0.0
Grand Total	\$916,771.00	\$0.00	\$916,771.00	\$0.00	\$0.00	\$2,069.47	\$916,771.00	0.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.