### **Curriculum Vitae**

#### **Personal Particulars**

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## **Summary**

I worked as an IT Technician in a school for three months. In the course of my work, I was not competitive enough, so I resigned from my job and completed the course of Certificate in Creative Digital Media Design and Production Assistant Training and Certificate in Web Development Training. As a short-term goal, I would like to deepen my technical skills through my work. As a long-term goal, I am willing to become a developer. I hope you can provide me with another opportunity to practice what I've learned.

## **Technical Skills**

- Understand and can use 3D and 2D software: Blender
- Proficiency in open source software, such as LibreOffice, Inkscape, Kurta, GIMP, OpenShot, etc.
- Knowledge in React JS, JavaScript, HTML, CSS
- Frequent user of Microsoft Office programs.

### **Technical Project**

Front End Developer Trainee, training course organized by Christian Action and Xccelerate

Period: 24 Oct 2023 – 17 Feb 2024 Intern: 29 Jan 2023 – 17 Feb 2024

Duties: My capstone project is to support client's (Space is Limited) content pages setup in Content Management System optimization work. Our team's optimized website link is <a href="https://exp.is/exploration">https://exp.is/exploration</a>

# **Working Experience (i)**

IT Technician, HK & KLN Chiu Chow Public Assn Secondary School

Period: 07 July 2023 – 30 September 2023

Duties: Responsible for developing manuals and training materials to help teachers learn how to use various applications, software and hardware. Experience in FUJI XEROX DocuCentre-VII C5573, RICOH MP C2004, CANON iR-ADV C5550/5560 III Printer Setup and Configuration.

# Working Experience (ii)

IT Technician, World Wide P.C.B. Equipments Co., LTD.

Period: 20 February 2023 – 19 June 2023

Duties: Experience in PC/Printer Setup and Configuration, Desktop/Laptop Support, Hardware Support,

Documentation, Inventory Management, End-user Support.

IT Engineer, Primetech Technology Limited

Period: 26 September 2022 – 14 January 2023

Duties: Provide technical support for HKJC equipment (PC's, Printers); Manage the inventory of hardware

(Mainly Motherboard and PSU etc); Vendor contracts concerning end-user equipment (Mainly Dell,

Lenovo and HP etc.)

Service Engineer, IT-ec (HK) Limited

Period: 27 June 2022 – 05 September 2022

Duties: Provide onsite support on all HP equipment.

# **Education Background**

Higher Diploma Programme in Network and Mobile Computing, CUSCS Graduated at October 2014

### Language

Cantonese, Mandarin and English

# **Availability**

Immediate

# **Expected Salary**

Negotiable