

## **OFFICIAL DEMAND LETTER**

ELIZABETH CHIPOYA RENTAL COMPOUND MWINILUNGA

5<sup>TH</sup> AUGUST, 2022

Dear Elizabeth Chipoya,

We have been appointed by our principle, Stanbic Bank as debt collectors to pursue and demand for full settlement of the outstanding credit facility advanced to you.

Our client has instructed us to immediately recover from you the full outstanding amount in default of ZMW87568.92 after your deposit of ZMW20000 on your initial balance of ZMW107568.92.

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We now demand payment of this amount within Five (5) working days from the date of receipt of this letter.

We therefore invite you to come to our offices at **Achire Business Support** during working hours or contact us on **Phone Number +260 766279658** within 3 working days of receipt of this letter to discuss the matter with one of our consultants.

Failure to settle loan amount you risk facing court proceedings and/ or having your name blacklisted with the Credit Reference Bureau.

If you have paid the arrears amount since the date of this letter, we thank you and request that you ignore this letter.

Yours sincerely

Collections Manager

Riba.

Lukonde Zimba

Achire Business Support

Phone number +260 076 5653683

I acknowledge receipt of this letter.
Name:
NRC number:
Sign:
Date: