



## OFFICIAL DEMAND LETTER

SHARON KUNDA,  
P. O. box 31955,  
Lusaka

27<sup>TH</sup> October, 2022

Dear Sharon Kunda,

We have been appointed by our principle, Stanbic Bank as debt collectors to pursue and demand for full settlement of the outstanding credit facility advanced to you.

Our client has instructed us to immediately recover from you the full outstanding amount in default of ZMW 260684 as of 8<sup>th</sup> September, 2022.

We now demand payment of this amount within three (3) working days from the date of receipt of this letter.

We therefore invite you to come to our offices at **Achire Business Support** during working hours or contact us on **Phone Number +260 766279658** within 3 working days of receipt of this letter to discuss the matter with one of our consultants.

Failure to settle loan amount you risk facing court proceedings and/ or having your name blacklisted with the Credit Reference Bureau.

If you have paid the arrears amount since the date of this letter, we thank you and request that you ignore this letter.

Yours sincerely

Collections Manager

A handwritten signature in black ink, appearing to read "Cynthia Mwila", is written on a light-colored, textured background.

Cynthia Mwila  
**Achire Business Support**

Phone number +260 076 6279658

I acknowledge receipt of this letter.

Name: .....

NRC number: .....

Sign: .....

Date: .....