

GENERAL INFORMATION

Website: www.municipalityofshelburne.ca


PHONE: 902-875-3544

FAX: 902-875-1278

OFFICE HOURS: MONDAY TO FRIDAY – 9:00 a.m. to 4:30 p.m.(except holidays)

***NOTE:** During Tax Season the Tax Office closes at 4:00 p.m.

PAYMENT OPTIONS:

- ⇒ **CREDIT CARD – PLASTIQ** is an independent third party company providing a service for the Municipality of Shelburne. They provide an automated payment service that accepts Visa, MasterCard & American Express. PlastiQ will charge a fee for the use of their service.
 - Visit the Municipality of the District of Shelburne website @ www.municipalityofshelburne.ca and scroll down and click on the plastiQ symbol or look under the Finance section and scroll down until you see the **PAY NOW BUTTON**. 
- ⇒ **ONLINE BANKING, TELEPHONE BANKING & BRANCH BANKING**
CIBC, President's Choice, Scotiabank, Bank of Montreal, Toronto Dominion & Telpay. Contact us for correct payee name or look under Finance on our website
- ⇒ **CASH**
- ⇒ **CHEQUE OR MONEY ORDER** (*Payable to the Municipality of Shelburne*)
- ⇒ **DEBIT** (*In person only*)

INTEREST CHARGES: Interest is applied *monthly* on any outstanding principal balance at a rate of **14% per annum**.

FOR PROMPT AND ACCURATE PROCESSING OF YOUR PAYMENT:

- ⇒ Allow sufficient time for your payment to reach us
- ⇒ Ensure your cheque or money order is made **payable to the Municipality of Shelburne**
- ⇒ Enclose the bottom portion of your tax bill with payment
- ⇒ Write your assessment account number on the front of your cheque or money order
(PLEASE DO NOT MAIL CASH)

PROPERTY ASSESSMENT INQUIRIES: Contact Property Valuation Services Corporation within Canada and the United States toll free 1-800-380-7775 ; outside Canada and the United States 1-902-893-5800 or visit their website www.pvsc.ca (***NOTE: We recommend all taxes be paid in full, even if an assessment appeal is in progress to avoid monthly interest charges**).

PLEASE DETACH AND MAIL TO:

MUNICIPALITY OF THE DISTRICT OF SHELBURNE
PO BOX 280
136 HAMMOND STREET
SHELBURNE, NOVA SCOTIA, CANADA
B0T 1W0