



## BUSINESS PRE-AUTHORIZED DEPOSIT/DEBIT AGREEMENT

You authorize Plastiq Canada Inc. (Plastiq) and the financial institution designated (or any other financial institution you may authorize at any time by providing Plastiq with alternate account information), for business services, to:

1. make deposits in the account as per your instructions (such as, but not limited to, telephone instructions, or the placing of an order for goods or services) for regular recurring payments and/or one-time payments,
2. debit the account for refund amounts authorized by you and shown as credits in Plastiq Canada Inc's system from time to time.
3. debit the account at any time for any other amount you may authorize in writing, by telephone or otherwise without further notice; and
4. re-present a debit for any debit that is dishonoured, without notice.

This authority is to remain in effect until Plastiq has received written notification from you of its change or termination. This notification must be received at least ten (10) business days before the next debit is scheduled at the address provided above. You may obtain a sample cancellation form, or more information on your right to cancel a PAD Agreement at your financial institution or by visiting [www.cdnpay.ca](http://www.cdnpay.ca).

Plastiq may assign this authorization with 10 days notice to you and may cancel this agreement with 25 days notice to you, or cancel it without notice if the financial institution refuses the debits for any reason.

By entering into this agreement, you agree to perform your obligations under this agreement in compliance with applicable laws, statutes, ordinances, or regulations (for example, those governing financial services, consumer protections, unfair competition, anti-discrimination or false advertising). You also agree you will not knowingly engage in any transaction that is illegal or that you should have known was illegal. Plastiq, MasterCard, Visa, American Express, Discover and any other applicable electronic funds transfer network shall retain the right to limit or terminate this agreement.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on your recourse rights, you may contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca)

### Client Information

Merchant: Elmwood School  
Website: www.elmwood.ca  
Address: 261 Buena Vista  
Ottawa ON K1M 0V9  
Telephone: 613 749 6761  
Signature: [Signature] Date: Sept 3 / 2015  
Printed Name: Tanya Maden  
Title: Director, Finance



# PLASTIQ

**Financial Institution Information**

Bank Name: HSBC  
Address: 131 Queen ST Ottawa ON K1P0A1  
Transit #: 10031 Bank/Institution #: 016 Account #: 194656001

**PLEASE ATTACH A CHEQUE MARKED "VOID"**



77 City Centre Drive, Suite 501  
Mississauga, ON L5B 1M5 Canada  
[www.plastiq.com](http://www.plastiq.com)

023001

ELMWOOD SCHOOL INC.

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT

023001

ELMWOOD SCHOOL INC.

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT
VOID					



261 BUENA VISTA RD  
OTTAWA, ON K1M 0V9  
Tel (613) 749-6761  
[www.elmwood.ca](http://www.elmwood.ca)

**HSBC BANK CANADA**  
131 QUEEN STREET  
OTTAWA, ONTARIO K1P 0A1

023001

CHEQUE NO.

PAY

TO THE  
ORDER  
OF

ELMWOOD SCHOOL INC.

PER \_\_\_\_\_ MF \_\_\_\_\_

PER \_\_\_\_\_  
 AUTHORIZED SIGNATURE

11 02300 1 11 12 1003 1 11 0 16 12 194656 11 00 1 11