

The background of the slide is a complex abstract design. On the left side, there is a series of vertical lines of varying lengths and colors, including red, orange, yellow, green, blue, and purple, creating a sense of depth and movement. On the right side, there are large, overlapping geometric shapes in shades of green and yellow, with thin white lines intersecting them. The overall effect is modern and technological.

# Cadastral Licensing

A brief overview

# Registration for Cadastral Licensing

In accordance with section 4 of Surveyor Licensing Guidelines;

"Any Bhutanese individual with relevant surveying qualification who wants to practice cadastral surveying in Bhutan must be registered with the Board. An individual cannot carry out the cadastral surveying until the registration is endorsed by the Board."

# Qualification Prerequisites




1. hold a minimum of diploma in surveying or any equivalent qualification approved by the Board; and



2. have completed six months of professional training under the supervision of a licensed surveyor.

# Registration Procedure


Every applicant seeking to register as a licensed cadastral surveyor must first be registered as a surveying graduate and complete 6 months professional training/ internship under a supervisor who is a licensed surveyor.



The applicant shall complete Form-1 and attach to it the relevant academic qualifications and submit it to the Member Secretary, Cadastral Surveyors Licensing Board of Bhutan.



The registered surveying graduate upon registration shall submit a written application to the Board seeking approval/endorsement for his/her selected supervisor.



The Board retains the discretion to approve/disapprove the application a supervising person.

# Registration for assessment



The applicants upon completing the professional training/internship may apply for the formal assessment and licensing using the Form-2.



The application must be submitted to the Member Secretary in hardcopy or through a designated online system.



- an attested academic certificate;



- professional training completion letter from the supervisor;



- security clearance;  
and



- prescribed application fee.

# Application requirement

# Assessment



The Board shall consider the application biannually (June and December), fix the date for competency assessment and notify the applicant. The Board Secretariat shall assess the applicant as per the competency framework. The competency assessment should include written, practical, oral or any other means deemed appropriate by the Board. The outcome of the assessment shall be submitted to the Board for approval and the applicant shall be informed about the assessment result.




The Board shall approve and register the applicant as the licensed surveyor only if the applicant achieves average threshold of 50% in competency assessment.

# Registration renewal

The registration shall be renewed every three years. The application for renewal of license shall not be made earlier than 1 month before the license's expiry date.

A light green downward-pointing arrow indicating the flow from the first step to the second.

Registration will automatically expire with the expiry date unless renewal application has been submitted, in which case the registration continues until the application is decided.

A light orange downward-pointing arrow indicating the flow from the second step to the third.

Failing to renew license within three-months after the expiry shall be restored following the process for the initial registration.



# Registration renewal procedure



The application (Form-3) must be submitted to the Member Secretary, one-month before the date of expiry along with prescribed renewal fee. The late payment fee shall be levied after the expiry date.



The renewal application must include evidences- minimum of 3 cadastral datasets of the applicant approved by the NLCS in preceding three years.



The Board shall approve renewal of the registration on satisfaction with evidence submitted by the applicant, and the license shall be reissued on payment of registration fee.

# Miscellaneous

- ▶ The licensed surveyor who is not practicing must inform the Board. Accordingly, the Board shall mark him/her as non-practicing in the register. The registration renewal in such case shall be considered only if the applicant provides to the Board a description of how they have maintained their knowledge and skill of cadastral surveying.
- ▶ The licensed surveyor shall communicate in writing to the Board if he/she wants to cancel the license voluntarily.
- ▶ The person whose license has been cancelled shall apply for the license following procedure for new registration. However, the Board may not consider the registration for serious professional violations or if convicted by the Court of Law.
- ▶ The licensed surveyor shall practice as an employee of the cadastral organization or registered surveying firm, and he/she shall be subjected to Cadastral Audit by the Licensing Board Secretariat.

The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern and dynamic visual effect.

# The END

- Phuntsho Tashi (SE)