

Group Contract: Group 3

Participation Rules:

- Meetings will be in person as much as possible
- Members will be tardy if not present within 15 minutes of the start time
- Members will be allowed 2 meeting absences or 2 class days absent unexcused during the tuition period
- Members will be allowed 2 unexcused during the project period
- Members can excuse an absence verbally or on Discord. All others must acknowledge the absence positively.
- If a member can work from home but unable to attend in person, they must be logged in to Discord voice chat and be available during the working hours

Expected Schedule:

- Group meeting during tuition period: Every Wednesday from 1-4PM
- Work hours during project period: Monday – Friday, 9-12PM, 1-4PM

Communication Policy:

- Discord will be the primary platform of communication
- #important channel will not contain social content, spam, or general chat
- Facebook Messenger will also be used for text chat to take advantage of the “read” feature
- Itslearning will hold the shared files in the group folder

Consequences:

- Absences
 - 3rd: Read group contract together and discuss in group
 - 4th: Supervisor meeting
- Member fails to complete assigned task
 - 1st: Read contract and discuss in group
 - 2nd: Document in meeting minutes
 - 3rd: Supervisor meeting

Signatures:

Name	VIA ID	Date	Signature
Christian Foyer	315200	14/2/2022	
Martin Rosendahl	315201	14/2/2022	Martin Rosendahl
Levente Szajko	315249	14/2/2022	
Kruno Neric	315258	14/2/2022	