9/4/2016 Chris Gaona Portfolio

# Christopher Gaona

https://www.linkedin.com/in/christophergaona

https://github.com/chris-gaona

## **TECHNICAL SKILLS**



#### WORK EXPERIENCE

#### **IT Business Consultant Intermediate**

Kaiser Permanente July 2015 - Present | Pleasanton, CA

- Successfully co-led the Analytics Portfolio Management track within Regional IT Operations (RITO) Analytics. Maintained a repository of
  analytic related initiatives across all Kaiser regions in order to effectively reduce variation and redundancy, while promoting awareness and
  the use of Kaiser standards
- · Effectively analyzed and rationalized the initiative data obtained from the regions and found multiple synergistic opportunities
- Regularly updated and maintained multiple sharepoint sites under RITO Analytics
- Maintained a MS Project Plan for the RITO Analytics track
- Generated monthly executive level reports based on our track's goals and accomplishments

# **IT Business Operations Analyst**

Kaiser Permanente Sept. 2014 - July 2015 | Pleasanton, CA

- · Assisted the RITO Analytics Collaborative Council (ACC) group with weekly status reports to the PVO
- Assisted the NCAL BIO IT Governance Support team with various reports including the 2014 End of Year Report to the Regional Approval Council and other Executives. Managed a monthly NCAL Business Management Office self-reported goals report of the many projects tracked by our governance team
- Traveled to various Kaiser Permanente Service Areas to interview Managers within the Service and Delivery group to produce a report for the RAC and other Executives

#### **IT Design Review Intern**

Kaiser Permanente Feb. 2014 – Sept. 2014 | Pleasanton, CA

- Assisted the Infrastructure Management Group Service, Delivery, and Integration Team in ensuring that all incoming projects were successfully processed, assigned, and completed by a specified deadline
- Managed Remedy Database Queue by processing all incoming projects and assigning them to design review consultants
- Worked as a part of the Infrastructure Management Group in Design Review to analyze and approve server designs, applications, and deployment

# **Operations Intern**

Op-test Feb. 2013 – April 2013 | Redding, CA

- Assisted operations manager with the logistics of moving all company operations to a new facility
- Maintained the ability to organize and prioritize workload with various teams throughout the organization to meet deadlines

#### **Teacher's Assistant**

Simpson University Sept. 2012 – April 2013 | Redding, CA

- · Maintained strong written and oral communication skills
- Successfully met deadlines while maintaining confidentiality of other students' grades

# **EDUCATION**

# Treehouse Tech Degree - Full Stack JavaScript

See a transcript of courses taken: https://teamtreehouse.com/chrisgaona - Over 180 courses taken

#### Codeschool - Online platform to learn various coding languages

See a report card of courses taken: https://www.codeschool.com/users/thebeloved88

### Simpson University, Redding, CA

Bachelor of Arts, GPA 4.09 Summa Cum Laude Major: Cross-Cultural Business Graduation Date: April 2013