CO-OP

UNIVERSITÉ
Concordia
UNIVERSITY

INSTITUTE FOR
CO-OPERATIVE EDUCATION

CHRISTOPHER LOPEZ

christopherlop12@gmail.com • 514.619.0412
linkedin.com/in/chris-lop
github.com/chris-lop

SUMMARY OF SKILLS AND QUALIFICATIONS

Operating Systems │ Windows 7 • Windows 8 • Windows 10

Applications │ Microsoft Office: Word • Excel • PPT • Teams • Photoshop

IDE: Eclipse • Visual Studio Code

Programming │ **Proficient:** Java • SQL

Currently Learning: HTML • CSS • JavaScript • PHP

Other │ GitHub

Languages │French│ Fluent: Spoken & Written • │English│ Fluent: Spoken & Written • │Spanish│ Fluent: Spoken & Written

Licenses & Certifications│ Valid driving permit

EDUCATION

Bachelor of Computer Science – Co-op   **2021 - 2024 (Expected)**
Concordia University, Montreal, QC
- Member of the Institute for Co-operative Education
- Relevant Courses:
    - Object-Oriented Programming I
    - Object-Oriented Programming II (Currently)
    - Web Programming (Currently)

DEC Business Administration: Accounting & Management Technology   **2018 - 2021**
Vanier College, Montreal, QC
- Honor Roll Student (2021)
- S.T.A.R. Recognition for successfully completing 60+ hours of involvement at the college as a Peer Mentor
- Relevant Courses:
    - E-Commerce with Direct Marketing (WordPress & SEO)
    - Management and Information Systems (SQL)
    - Business Computer Applications I & II (Excel)
    - Business Data Analysis

PROJECTS

Ticket Booth Simulator   **2021**
Concordia University, Montreal, QC
- This program simulates a ticket booth system and is able to perform 9+ operations based on user input.
- The purpose of this project was to familiarize ourselves with Object Oriented Design and the creation and utilization of classes and objects in Java.
- Final project completed individually for Object-Oriented Programming I course.

Core Competencies: Object-Oriented Design, Self-Reliance, and Problem solving

Vaccine Appointment Program   **2021**
Concordia University, Montreal, QC
- This program simulates an appointment scheduling system for COVID-19 vaccine appointments.
- The purpose of this project was to get comfortable with input validation by validating all potential user inputs at every step of the program while only using a single class for this entire project.

Core Competencies: Problem assessment and analysis and Adaptability

WORK EXPERIENCE

Data Entry Clerk   **Apr 2021 – Jul 2021**
Uniprix Clinique C. & F. Shefteshy, Montreal, QC
- Performed data entries in Acomba accounting software
- Maintained database by entering new and updated customer and account information
- Provided accounting and clerical support to the accounting department
- Handled phone calls with customers and business partners

Core Competencies: Oral and written communication, Basic Software-Knowledge, Attention to Detail

Administrative Assistant   **2016 – 2021**
Leo Nettoyage, Montreal, QC
- Responded to telephone, in-person, and email customer enquiries about products and services offered
- Organized and prepared various office and administrative files while keeping records.

Core Competencies: Oral and written communication, Organization, Customer Service

AWARDS & DISTINCTIONS

Best VP Finance   **2018**
Best VP Finance of the 2017-2018 JA Quebec's Company Program

First Star   **2018**
Best Entrepreneur of the 2018 Blue team in JA Quebec's Young Entrepreneurs Congress (COJEQ)

VOLUNTEER WORK

Volunteer   **Jun 2017 – Mar 2020**
Tam Bao Son Buddhist Temple, Harrington, QC
- Provided help in the dining hall and kitchen area of the temple by setting up tables, serving food, and cleaning the tables

Peer Mentor   **Aug 2019 – Jan 2020**
Vanier College, Montreal, QC
- Organized various orientation and networking activities & events for new Business Administration students throughout the Fall 2019 semester.

INTERESTS

Paddleboarding   I have recently discovered this new hobby and enjoy exploring lakes on my paddle board.

Video Games   I have always been fascinated with video games and have been playing them ever since I was a child. I play on PC and enjoy playing League of Legends and massively multiplayer online role-playing games such as World of Warcraft.