

Microsoft 365 Maturity Report

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Overall Maturity Score

296 out of 500

Maturity Level: Experimental

You're experimenting with AI and building momentum. Focus on scaling successful pilots.

Dimension Breakdown

Dimension	Score
Collaboration	400
Security & Compliance	150
Automation	240
Employee Experience	208
Copilot Readiness	400
Licensing	350

Strategic Action Items

- **Building Momentum**

You're making progress. Prioritize high-impact areas and build systematic processes.

Improvement Resources

Q: How is content organized and classified in Teams/SharePoint?

A: Common taxonomy and templates; users trained to apply labels/categories.

Defined IA—expand labeling and clean up legacy content.

Resource: <https://learn.microsoft.com/microsoft-365/>

Q: How are Teams/SharePoint workspaces created and governed?

A: Documented request-and-approval workflow; naming standards; owners assigned; periodic manual clean-up.

You're defined—add automation and regular access reviews to scale safely.

Resource: <https://learn.microsoft.com/microsoft-365/>

Q: How are security incidents and compliance audits handled?

A: Occasional checks (Secure Score, sign-in anomalies); inconsistent response.

Schedule reviews and practice response scenarios.

Resource: <https://learn.microsoft.com/microsoft-365/compliance/>

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