

Chris Bassett

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Professional Experience

September 2005 - Current

Digital Studio Supervisor *UCLA Department of Art*

- Instructed students in use of Adobe Photoshop, Premiere, Bridge, and After Effects as well as other software on request
- Developed training materials for specific workflows such as film scanning, large format printing, and video ingest/export
- Provided frontline user support for user issues via email, phone, and in person, finding solutions or routing requests to school or campus level support
- Coordinated with campus and school IT to manage software licensing and compliance with campus policies
- Directed 21 seat digital media lab providing research support for 15 faculty and 300 students, including 64" wide format printer and 3 17"x 22" printers
- Managed computer resources in 3 other departmental areas (15 workstations)
- Developed and operated a faculty iPad loan program support hybrid instruction for COVID-19 affected students in studio art courses
- Provided support and training for online summer high school programs with 10 classes/150 students
- Maintained \$15,000 average inventory of printing supplies and media, including selecting and ordering material to fit user needs
- Converted \$100k annual departmental materials sales from all cash to student account billing
- Working with 2 faculty, administered \$10,000 grant to digitize departmental slide collection of over 10,000 images, directing work of 5 student employees over 2 years
- Supervised 4 student lab assistants per year

June 2007 - Current

Associate Editor/Curator *Center for Integrated Media/ viralnet.net*

- 2 hours per week
- Maintained Wordpress-based websites for an academic publication and a graduate program of California Institute of the Arts.
- Worked with content contributors to meet editorial standards/style and coordinate timely delivery of all required materials.
- With curators and program leads, selected contributors for publication

Education

Expected completion December 2022

GIS and Geospatial Technology Certificate *UCLA Extension*

2003 - 2005

MFA, Art and Integrated Media *California Institute of the Arts*

1996 – 2000

BFA, Graphic Design *Western Michigan University*

Volunteer Activities

Feb 2022 - Current

Trailwork *Mount Wilson Bicycle Association*

Under direction from crew leaders, maintained mixed use trails in Angeles National Forest

Other Skills

Platforms: Windows 10/11, Mac OS

Software: Microsoft Office (Word, Excel, Powerpoint), Adobe Creative Cloud (Photoshop, Premiere, Illustrator), Google Docs, ArcGIS Pro, QGIS, Slack, Wordpress

References available on request