odoo docs   What are you looking for?   🔍
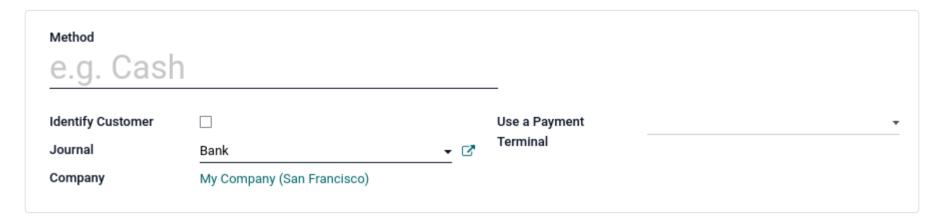
EN ▾   Odoo 16 ▾

Payment methods

To add a payment method, you first need to create it. Go to **Point of Sale ‣ Configuration ‣ Payment Methods ‣ New**, and set a name. Check **Identify Customer** to allow this payment method *exclusively* for registered customers.

Then, select the **Journal**. Choose **Cash** to use this payment method for cash payments, or **Bank** to use it for card payments.

Method
e.g. Cash

Identify Customer	☐		Use a Payment Terminal	▾
Journal	Bank ▾ ↗			
Company	My Company (San Francisco)			

> 🪁 **Note**
>
> Selecting a **bank** journal automatically adds the **Use a Payment Terminal** field in which you can add your **payment terminal's information**.

> 📄 **See also**
>
> **Payment terminals**.

Once the payment method is created, you can select it in your POS settings. To do so, go to the **POS' settings**, click **Edit**, and add the payment method under the **Payments** section.

⚙ **Get Help**

Contact Support	Ask the Odoo Community

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