

To: Mr. Friend, Instructor

From:

Subject: Portfolio Authorization

Date: Spring 2013

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This memo verifies my eligibility to have my portfolio and final project assessed at the end of the semester.

Signatures from my group members, below, indicate my peers' affirmations that my work meets the expected requirements for each assignment, as stated in the relevant assignment sheets distributed in class. Their suggestions for improvement and revision appear in separate digital documents.

ASIGNMENT	NAME	SIGNATURE	DATE
Brainstorming Audit	1.		
	2.		
	3.		
	4.		
Research Proposal	1.		
	2.		
	3.		
	4.		
Secondary Research Report <i>Framing Synthesis &amp; Annotated Bibliography</i>	1.		
	2.		
	3.		
	4.		

Continues on reverse.

ASIGNMENT	NAME	SIGNATURE	DATE
<b>Primary Research Report</b> <i>Analyses of Stakeholders, Data, &amp; Genres</i>	1.		
	2.		
	3.		
	4.		
<b>Academic Research Report</b>	1.		
	2.		
	3.		
	4.		
<b>Rhetorically Situated Genre Sample</b>	1.		
	2.		
	3.		
	4.		
<b>Final Portfolio</b> <i>Process Documentation &amp; Course Audit</i>	1.		
	2.		
	3.		
	4.		