

Author:

Reviewer:

# Peer Review Guide: Stakeholder Analysis

Show-Stoppers

Guideline	Result	Commentary
How many potential stakeholders are considered?		
What does that number suggest? Too many/few?		
Which one stakeholder group did the author select as most beneficial for consideration?		
Look at the length of the analysis. Does it “feel” short, long, or just right?	short / long / right	
How professional or serious does the text appear?	0 1 2 3 4	
How could the visual elements be improved? (This should be more like a report than a list.) Good lengths, etc.?		

Stakeholder selection

Guideline	Rating	Commentary
How clearly is the group introduced? Do you understand who is being discussed as quickly as you expect? Is the group named?	0 1 2 3 4	
How well does the author explain why each of the potential groups qualifies as a stakeholder?	0 1 2 3 4	
How clearly does the author connect each group to the research question/topic?	0 1 2 3 4	
How well does the author show how each stakeholder group could respond to the findings/outcomes of this project?	0 1 2 3 4	

General analysis

Guideline	Rating	Commentary
How confidently does the author navigate the collection and selection of stakeholders? Does it sound forced, laborious, list-like? Or does it sound conversational and informative?	0 1 2 3 4	
How clearly does the author explain the rationale for selecting stakeholders? (It should not feel arbitrary or left to chance.)	0 1 2 3 4	
How well do you understand the nature of the research project based on the positioning of the stakeholders?	0 1 2 3 4	
How well can you tell what the author hopes to do with this analysis? (In other words, how clear is the author's purpose?)	0 1 2 3 4	
How well does this text illustrate college-level thinking about the issue (rather than just repeating others' words)?	0 1 2 3 4	

Overall

Guideline	Commentary
Who is the intended audience of this document? How can you tell, or why are you unsure?	
What impressed you most about this analysis?	
What needs the author's attention most urgently?	