

Christopher A. Harding

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1420 S. Keystone Avenue | Upper Darby | PA | 19082 | 610.809.7877

OBJECTIVE: Entry Level Web Developer where my education and computer skillset can be utilized to enhance the growth and productivity of the company.

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: January 2012
Major: Accounting
GPA: 3.19 Dean's List: Fall 2011

NEW YORK CODE AND DESIGN, Philadelphia, PA
Graduation: February 2017

EXPERIENCE: Besco Shippers, Philadelphia, PA January 2012 - Present
Bookkeeper/Shipper

- Analyze shipping expenditures, variable costs and fixed costs on a monthly basis.
- Record revenue and expenditure on a monthly basis.
- Prepare quarterly statements.
- Provide operations support to export household goods, furniture, appliances, and motor vehicles to international destinations.
- Compile shipping manifests for items that are being shipped.

Loehmann's, Drexel Hill, PA May 2006 – April 2009
Sales Associate

- Provided customer service for a clothing company to over 200 customers daily.
- Assisted in processing and filling new merchandise and supervising floor stock.
- Performed year-end inventory and cycle counts.

SKILLS:

- Knowledge of HTML, CSS, Javascript, jQuery, and Bootstrap
- Computer: Proficient in Microsoft Word, Excel, PowerPoint, and Sublime Text 3
- Language: Spanish – speak, read, and write with basic competence

ACTIVITIES: Member, Beta Alpha Psi, Fall 2011
Member, Cherry Crusade, Spring 2008- Fall 2011

REFERENCES AVAILABLE UPON REQUEST