

# Working in BCCRI as an External Party Form

\*\*\* When completed, please send copy to Adrian Wan ([awan@bccrc.ca](mailto:awan@bccrc.ca)) for documentation\*\*\*

**Full Name:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

I, \_\_\_\_\_ hereby agree to following terms and conditions when working in the Department of Molecular Oncology on the 3<sup>rd</sup>/4<sup>th</sup> floor of BC Cancer Research Institute located at 675 10<sup>th</sup> Avenue W. on the date of \_\_\_\_\_ and will be here for a duration of \_\_\_\_\_ hours

1. Please restrict your movement to your working location within the department of Molecular Oncology.
2. Movement within the building common areas such as floor lobbies and building main entrance and exit will require escort by a staff member.
3. Respect and follow traffic flow of the main lab corridor, which will be highlight by signage and arrows showing traffic directions
4. A face mask must be worn at all times; a face mask will be provided to you upon entry.
5. PPE such as Gloves and Gowns must be worn at all times when working in the department.
6. Under no circumstance should you enter BCCRI if you are feeling ill, have symptoms of COVID-19 or cold/flu like symptoms, or is currently taking care of someone that is ill or has COVID-19.
7. **Have you had recent travel, within the last 14 days, that involve travel out of BC. Yes / No**  
**If yes, please list destination traveled to** \_\_\_\_\_

I understand the above and will follow the guidelines and rules set out in this agreement. I certify that I have read and accept my responsibility related to working in the Department of Molecular Oncology. I agree to adhere to the guidelines and policies / rules stated in this agreement.

**\*\*\* I acknowledge that I am not feeling ill nor have been taking care of someone that is ill or has COVID-19, and meet all conditions listed for entry into BCCRI and the Department of Molecular Oncology.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Staff escort Name: \_\_\_\_\_

Date: \_\_\_\_\_

Staff escort Signature: \_\_\_\_\_