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Richmond Hill, Ontario

### Agile Project Leader | Risk Management | Stakeholder Partnerships | Servant Leadership

Results-oriented IT project manager, PMP & CSM certified with 10+ years of PM experience with a successful track record delivering IT projects contributing to key enterprise and IT programs. Release planning, delivery management, sequencing and dependency management, communications, and escalations. Completion of projects: on-time, on-budget and with exceptional quality.

### **EXPERIENCE SUMMARY**

- 10+ years Project Leadership & Management experience with proven negotiation skills & managing cross-functional agile project teams to successful completion under challenging requirements, scope, timelines, and resource constraints.
- 10+ years managing large, multi-site enterprise projects, successfully working with C-levels and Senior Management teams.
- 10 + years systems analysis, design, implementation, deployment, documentation, process flow, technical & end user support.
- 10 + years incident-problem-change management.
- 10+ years systems process development & re-engineering.
- 10+ years procurement & vendor management.

#### **EDUCATION**

**PMI AI Courses** - Cognitive/Generative AI, Data Landscape, Prompt Engineering, Practical Applications for PMs **SAP BASIS Core** - SAP North America

1-week courses (Leadership, MS.NET C#, MS BI, MS SQL Server) – (CDI, Global Knowledge, Polar Bear, CDI)

Certificate of Project Management – Toronto Metropolitan University, Toronto, Ontario

Diploma of Applied Information Technology - ITI, Moncton, New Brunswick

Bachelor of Science (Biochemistry) - Mount Allison University, Sackville, New Brunswick

### **CERTIFICATIONS**

PMP (PMI) - 2013 - in good standing until 2028

Scrum Master (Scrum Alliance) -2018 - in good standing until 2026

Ecommerce Professional (CNP Fraud)

ITIL Foundation

Lean IT

### **WORK EXPERIENCE**

**GFL Environmental** Aug 2023 – Jun 2025 - Vaughan, Ontario **Senior IT Project Manager** 

- Leading and executing networking, cyber security, vendor software upgrades, and device deployment projects across the organization with (200+ locations) with a fleet of 7100+ trucks:
  - CRM Next Gen Implementation Salesforce CRM (200 + users).
  - Zero Trust Network Access Implementation Zscaler (9000+ users).
  - Material Recovery Recycling Facility IT Implementation (\$75 million facility).
  - New Office Location IT Implementation, Audio/Visual, physical security, networking, Laptop-2 Monitor workstations (3 floors, 200 workstations) (Budget: \$1.1 million).
  - Cloud Native Firewall Migration Fortinet (~60 applications).
  - Cyber Security Program Tracking & Reporting (30+ remediation initiatives coming out of external audit).
  - Identity Governance & Access Management Implementation (9000+ users).
  - Fleet Management Software Upgrades (3 locations).
  - Fleet Management Tablet Device Installations (500 + new devices).
  - Fleet Telemetry Device Installations (3500+ Geotab Telemetry devices in trucks).

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# **Integrated Dealer Systems** Aug 2020 – Aug 2023 - Markham, Ontario **Enterprise Project Manager**

- Leading and executing PM services for company's 5 largest enterprise class USA customers achieving project goals:
   Successful release management for 10+ Major Releases across the 5 enterprise customers Accuterm Terminal, MS Windows.
   NET based ERP, iOS & Android native Mobile Apps.
  - Delivered 25+ Service releases across 5 enterprise customers to resolve bugs & provide enhancements.
  - Provided PM services to Product Management Team for multiple integration projects with 3rd party vendors.
- Executed with success within success parameters the leading and delivering of:
  Critical hotfixes/patches, customizations, APIs, & integrations with 3rd party software (Oracle ERP, Gravity Payments, Claims,
  Loans, & Point of Sale Providers, POS Payment Devices PAX300, Clover) (SOWs: \$50K \$150K).
  Version Releases for Accuterm, Windows .NET Forms, Web applications, Mobiles Apps (iOS, Android).
  Virtualization Projects using Vmware.
- Collaborated customer SLTs and vendors with schedule & roadmap management, achieving customer satisfaction.
- Integrated work relationships with Kanban, Scrum, Product Management, Cloud Services, DevOps, & Customer support teams.
- Ownership of schedule & delivery using Software Delivery Life Cycle with Kanban and Scrum teams (remote: North America, Offshore) with technology stack including Universe Database, Postgres, Bitbucket, Accuterm (PICK), .NET, Javascript, MS Power BI, API .NET frameworks, Azure Cloud, VM Servers, client DVIs, MS Windows Server, Linux.
- Executed the PMO function including process design, ownership, and management:
   Process Ownership and Management for overall JIRA usage for 70 employee Software Engineering Department.

   Established Project Intake Management increasing the success of project by better understanding scope, requirements, & success criteria up front prior to SOW contract sign-off.

Established a backlog and prioritization process for 2 Enterprise Customers which improved scheduling outcomes.

Azure Devops & JIRA/Confluence Administration and Development, JIRA Asset Management Module:
 Built & maintained Workflows, Schemes, Boards, Dashboards, Advanced Roadmaps for 8 Scrum & Kanban Teams.
 Designed & performed the data migration of 20+ JIRA projects into 3 larger consolidated projects.

# **Town of Newmarket** Sep 2019 – Jun 2020 - Newmarket, Ontario **IT Project Manager**

- Lead and achieved project milestones for HRIS Project with 2 core work streams: Core services (Benefits, Health & Safety, Self-Service, Mobile Apps) & Workforce Management (Scheduling-Timesheets-Attendance, Payroll automation, e-paystubs and T4s).
- Completed RFP & BRD.
- Performed stakeholder management across organization motivating stakeholders toward achieving project goals.
- As JD Edwards ERP Steering Committee Chair and Lead on Strategy, Roadmap, & Business Architecture: identified & documented 40+ areas of digital transformation improvement for prioritization and road mapping.
- Completed Capital Asset Management analysis: Fleet Management Project. Software evaluation. (Budget: \$100K).
- GIS Project using Survey Web tools (ARCGIS) for all municipal signage tracking to improve repair
- Established modern IT PMO development after completing tools evaluation and RFP.
- Ensured compliance with department and corporate policies, procedures, regulations.

## **PayTM Labs** Sep 2018 – Mar 2019 - Toronto, Ontario **Cybersecurity Project Manager**

Ensured successful roll out of End Point Detection & Response (EDR) & Anti-virus (AV) to Canada and India: laptops, PCs, physical Servers, & cloud infrastructure Core Technologies: Cybereason, Linux, Amazon Web Services (+6000 laptops, +6500 AWS servers, ~1000 physical servers across 15 tech teams in India) Daily virtual meetings with offshore resources and stakeholders in India (with travel to India) (Budget: ~800K).

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- Speedily managed Security Portal Development: Role of Scrum Master to develop 6 new web portal integrations with cloud. services for account management. Built, managed, & executed test cases for existing and new functions/features.
- Improved Team Reporting & Bug Bounty Reporting using JIRA to improve metrics and SLA to reporting services.
- Ensured Security compliance management of AWS servers with 15 product departments using Dome 9.
- Managed JIRA Administration and Confluence Space design for the cyber security department.

## Ethoca Limited Apr 2016 – Mar 2018 - Toronto, Canada Senior Project Manager

9 Infrastructure & Business Optimization Projects successfully managed & completed:

Billing Platform Implementation Project: Managed Kanban development and deployment of new billing platform Core Technologies: NetSuite, Monexa, Salesforce, SAP HANA, SAS, Cloud API (Reduced EOM billing from 8 to 3 business days). Mobile Device Management & Security: Zscaler Cloud Service deployment to corporate PCs, laptops, & phones to provide security with VPN, anti-malware, anti-virus cloud services, & internal connectivity.

ID Card administration Project: Physical for access across 4 offices on 3 continents.

Ensured seamless physical Security Upgrade: Installation of centrally managed physical security infrastructure in 4 geographically dispersed offices (cameras, sensors, maglocks, NVRs, ID card administration & training).

Business Partner Data Sharing: \$300K new yearly revenue stream.

Anti-Virus Deployment: AV agents to 400+ VM servers & incorporation into CD/CI.

Web Application Performance Monitoring: New Relic APM agent installation on 200+ VM servers.

Encryption Everywhere: Deployed 40+ TLS SSL internal server-server connections in Production environment

JAVA SE Upgrade: Upgrade of 400+ Linux VM servers from JAVA SE 1.7 to 1.8 providing new functions to developers

- Led coordination and attestation for successful remediation of 40+ security audit findings
- Championed Release Management for core product in collaboration with product managers, customer service, 5 SCRUM teams, QA, DEVOPS, & ProdOps which improved planning horizon from 6 weeks to 6 months.
- Managed agile development, deployment, & support of a capacity planning model across 5 Scrum teams and Data team.
- Authored and supported light weight PMO processes-docs, mentoring-guidance which improved project planning
- Established Program Management Reporting for Security Operations and Enterprise Data Departments.
- Performed JIRA design and management (Kanban, workflows, schemas, forms, boards, JQL).

## **Capgemini for Loblaw Companies Ltd** Aug 2015 - Feb 2016 - Brampton, Ontario **IT Project Manager (Contract)**

- Successfully managed the design, development, & support of 15 high priority Application Impact Models in CMBD
- Completed project on schedule, under budget, and meeting stakeholder expectations.
- Collaborative OCM with ITIL Service Operations to build deliverables (Training, Documentation, IT Governance).

### **Teranet Inc.** May 2006 – Aug 2015 - Toronto, Ontario

#### Senior Enterprise Systems Analyst (Project Manager Role Highlights)

- Successfully managed Infrastructure & integration workstreams of \$2.5M SAP financials Implementation\Migration Project.
- Delivered SAP BW Project with \$200,000 budget within schedule and budget.
- Successfully managed Solar Winds Monitoring Project with \$100K budget that improved Citrix stability by 90%
- Successfully managed contract management software implementation project.
- Established Agile Kanban process within enterprise applications and finance teams.

### **Senior ERP Systems Support**

- Comprehensive Epicor Financials 7.3 ERP support, customizations, incident/problem management, integration development.
- Built In-house designed & developed Balanced Score Card for entire organization saving ~\$500,000 over 5 years.
- Developed software license tracking application to improve licensing compliance and cost management saving \$50K.

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- 250+ ITIL change management requests completed with 99% success rate.
- Resolved 80+ batch processing incidents within SLA period with no loss of service to finance over 9 years.
- Developed and deployed yearly minor releases for 3 .NET webapps integrated to Epicor ERP system.

Scotiabank- Toronto, Ontario - Jan 2001 - May 2006

### **Intermediate Programmer Analyst**

• Lead Developer for bank's flagship domestic forecasting and budgeting system used by 1300+ branches with 3000+ users: Developed enhancements & resolved bugs for release of 5 new versions of the software suite.

Excel and Crystal Reports Development. Provided comprehensive technical and incident support for all users

### PM METHODOLOGIES, ENVIRONMENT, & TOOLS

Project Management: Waterfall, Iterative, Incremental, Agile (Scrum, Kanban), Matrix delivery model, work streams,

Resource Management, Scheduling, Risk Management, Communication, Scope, Time, Budget,

risk, Quality, Integration, Resource Management

Project Leadership: Process owner-management, Accountability, Team Building, Decision Making PMO Compliance: Governance, Reporting (KPIs), OCM, Project Artifacts, Vendor Management

Project Tools: MS Project, PPM Clarity, Azure DevOps, JIRA, BMC Remedy, Confluence, ServiceNow SPM

Read.AI, MS Co-pilot, ServiceNow Strategic Portfolio Management, ClickUp, Asana

Productivity & Office Tools: Citrix, MS Visio, Remote Teams Tools (MS Teams, Slack)

Frameworks & Standards: PCI DSS, COBIT, ITIL, BPMN, CMDB, Audit & Compliance, Identity Governance & Access

Quality Assurance: Continuous Testing, TDD, Automated Testing (Unit, Smoke, Regression)

AI: Prompt Engineering, Co-Pilot, ChatGPT

### **PROJECT TECHNOLOGIES**

Networking\Security: AD, VPN, VLAN, Firewalls, QRadar, VKS (Gemalto), Vault, Cybereason, Dome9, Zscaler, Firewalls

Infrastructure: HP, VMware, Tape Backup, Disaster Recovery, TLS 1.2-SSL, LDAP, AWS

Scheduling\Monitoring BMC Control-M, Sumologic, Solar Winds, New Relic, BMC Patrol, Spectrum, AppNeta

Monitoring: Sumologic, Solar Winds, New Relic, BMC Patrol, CA Spectrum, AppNeta

Operating Systems: MS Windows, Linux, CentOS, Jetty, Mac OS

Software\Web Development: JAVA, HTML, ASP, IIS, Cloud API, Jenkins, Bitbucket, Accuterm, .NET API QA Tools: HP Quality Center Load Runner, JIRA Qtest, Excel, Zephyr, X-Ray for JIRA

ETL\DW Tools: MS SQL Server Integration Services, SAP HANA, Kafka, Power BI

ERP\CRM: Epicor Finance, SAP, NetWeaver BW, JD Edwards 9.1, NetSuite, Salesforce, JD Edwards

Databases & Reporting: MS SQL Server, DB2, Oracle, Cognos TM1, Postgres, Rocket Multi-value Universe, Wyn Enterprise

Application Life Cycle: Upgrades, patching, service packs, testing, training, release management, maintenance

#### **BUSINESS, TECHNICAL KNOWLEDGE & SKILLS**

ERP\CRM: Epicor Financials, SAP ECC (BASIS)
ECM\DMS IBM Filenet P8, MS SharePoint, Notion

Databases & Reporting: MS Access, MS SQL Server, SQL, Crystal Reports
Office Productivity: Microsoft Office VBA (Access, Excel, PowerPoint)

Developer: Visual Basic 5, 6, HTML, ASP, JavaScript, VB.NET, C#.NET, Cognos TM1, Epicor