

Planning for the Standard Setting Process

| Steps to the Process | Who | When | Preparations | Outcome |
|--|-----|------|--------------|---------|
| 1. Assemble the team | | | | |
| 2. Document the process | | | | |
| 3. Establish data sources for student growth | | | | |
| 4. Clarify the selected model of growth assumptions | | | | |
| 5. Write performance level descriptions | | | | |
| 6. Train committee members | | | | |
| 7. Implement the selected standard setting procedure | | | | |
| 8. Evaluate the process (e.g., survey participants) | | | | |
| 9. Share the recommendations | | | | |

Directions:

Use this template to organize your leadership team in preparing and implementing the standard setting process.