Agenda Week 6 – Group 51

**Agenda [Fifth Meeting of Group 51 – Week 6]**

Location: Drebbelweg – PC 1

Datum: 21.03.2023

Time: 16:45

Attendees: Tudor Coman, Chris Obis, Stefan Secuiu, Tymon Jastrzemski, Andrei Ioniță, Marcin Liberadzki

Chairperson: Andrei Ioniță

Note-taker: Tudor Coman

**Agenda Points**

[16:00] **Opening by chair**

* Is everybody present?
* Chairperson and minute taker introduction.

[16:00] **Check-in**

* How is everyone?
* How has last week been, has the exam gone well for everyone?

[16:05] **Approval of the agenda**

* Did everyone read the agenda, and if so, does anyone have anything to add to it?

[16:05] **Approval of the minutes**

* Did everyone read the previous minute taker’s notes?

[16:10] **Reflection**

* Did everyone read the TA’s feedback for our last meeting and for our code contributions?
* Review our merge requests more thoroughly.
* Commit more.

[16:15] **Current state of the app**

* Show the TA our current state of the app.
* Go through the requirements in the backlog to keep track of what we have completed so far.

[16:15] **Heuristic Usability Evaluation (Draft)**

* Did everyone read what we must do?
* How do we want to get started?

[16:25]  **Dividing this week’s work**

* What do we need to get done this week? What functionalities will we implement?
* What does everyone want to work on?
* Organize another meeting this week?

[16:35] **Feedback round**

* Does anyone have any suggestions regarding our next meetings or the project? Things we can improve?

[16:35] **Question round**

* Does anyone have any questions regarding their task or the project overall?
* Questions for the TA.

[16:40] **Closure**

* Appoint chairperson and minute taker for the next meeting.
* Thank everyone for their time and contributions to the meeting.