GANDER OCEANIC

Website Permissions Guide

Written by Liesel Downes

Permissions are assigned by administrators. Permissions are top down. For example, a permission 2 user has all the permissions of the permission 0 and 1 permissions.

0 – Guest

The default permission given to any user who logins with SSO to the CZQO website. This permission allows them to:

- Submit and view their certification applications
- Submit feedback
- View their user profile

1 – CZQO Controller

The permission given to all certified CZQO controllers and trainees. This permission allows them to:

- View training resources and mentoring sessions
- View controller only resources such as the spreadsheet

2 – Instructor

The permission given to all CZQO instructors. This permission allows them to

- View all students and their email addresses *only* if the student is assigned to them.
- Organise mentoring sessions with a student and record their progress.
- Submit students for an OTS or hand off to another instructor.

3 - Senior Staff (Director non executive)

The permission given to the Chief Instructor and other senior staff. This permission allows them to:

- View controller applications that have been approved by the FIR Chief
- Manage the controller roster
- Assign instructors to students
- Post news and announcements on the site only
- View all users

4 – Administrator (Director executive, webmaster)

The permission given to the FIR Chief and his/her deputy, and the webmaster for maintenance purposes. This gives them all permissions on the website including full access to user data.