

Certificate of Achievement

Congratulations!

Christina Sharanyaa Selvakumari S

for successfully completing
Telephone Etiquette
a course that covers

Objectives | First Impression | Guidelines for Telephone Etiquette | Do's and Don'ts of
Telephone Etiquette | Phrases for Making and Receiving Phone Calls | Taking Messages |
Placing a Call on Hold | Voice Mail Etiquette

Start Date: 04 Jul 2024

End Date: 06 Jul 2024

Mehul Mehta

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Global Delivery Head - TCS iON,
Tata Consultancy Services



CERTIFIED

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