# SPRING

# **Application form**

(7 pages)

**Photo** 

# **International Joint Master of Science (M.Sc.) Regional Development Planning and Management**

Technische Universität Dortmund Faculty of Spatial Planning SPRING Programme 44221 Dortmund Germany

( )

Kwame Nkrumah University of Science and Technology (KNUST) Department of Planning The Director of the SPRING Programme Kumasi. Ghana University of the Philippines School of Urban and Regional Planning (SURP) Director of Graduate Studies Diliman, Quezon City 1101 Philippines

Ardhi University (ARU) School of Urban and Regional Planning P.O.Box 35176 Dar es Salaam, Tanzania Universidad Austral de Chile Faculdad de Ciencias Economicas y Administrativas Valdivia, Chile

| 1.         | Personal data                           |  |  |  |
|------------|---|--|--|--|
|            | Family name First name                  |  |  |  |
|            | Sex                                     | male ( )   | female ( )                               |  |
|            | Date of birth                           |  | icinale ( )                              |  |
|            | Place of birth                          |  |  |  |
|            | Nationality                             |  |  |  |
|            | Marital status                          | single ( )   | married ( )                              |  |
|            | No. of children                         |  |  |  |
|            | ito. or ormaron                         |  |  |  |
| 2.         | Mailing addrag                          | 20   |  |  |
| ۷.         | Mailing address Street and House No. or |  |  |  |
|            |   | No. or   |  |  |
|            | P.O. Box                                |  |  |  |
|            | Town                                    |  |  |  |
|            | Country                                 |  |  |  |
|            | Telephone / FAX                         |  |  |  |
|            | E-mail                                  |  |  |  |
| 3.         | Preferred univ                          | versity for the se   | cond vear                                |  |
| <b>O</b> . |   |  | •  |  |
|            | ` '                                     | ( ,  |  |  |
|            | ` '                                     | sity College of Lands and Architectural Studies (UCLAS), Tanzania. |  |  |
|            | ` '                                     |  |  |  |
| 4.         | Which SPRING                            | G target group d   | o you belong to?                         |  |
|            |   | • • •  | nner (with at least 4 years experience). |  |
|            |   |  | with at least 2 years experience).       |  |

Experience in planning related field (with at least 2 years experience).

## 5. Academic record

6.

**7**.

| Pre-l       | Jniversity Qualifications  |                               |                           |
|-------------|--|-------------------------------|---------------------------|
| Certificate |  | Date                          | Place of issue            |
|             |  |                               |                           |
| Univ        | ersity qualification   |                               |                           |
| Subje       | ect  |                               |                           |
| Unive       | ersity   |                               |                           |
| Date        | of award   |                               |                           |
| Highe       | est achieved degree  | Fina                          | al grade                  |
| ( )         | B.A., B.Sc., B.  | ( )                           | 1st class, A, distinction |
| ( )         | M.Sc., MBA, MA   | ( )                           | 2nd class upper, B+       |
| ( )         | PhD  | ( )                           | 2nd class lower, B-       |
| ( )         | Diploma, Adv. Dipl.  | ( )                           | 3rd class, C, pass        |
| ( )         | Others   | ( )                           | Others                    |
| Train       | ing courses  |                               |                           |
| Subje       |  | Date/Period                   | Place                     |
| _           |  |                               |                           |
|             |  |                               |                           |
|             |  |                               |                           |
|             |  |                               |                           |
| Kno         | wledge of English la   | anguage                       |                           |
| ( )         | By attending an English la<br>(TOEFL score of minimum 540 (pa)<br>or IELTS minimum 6.0 or MELAB to             | per-based) / 220 (computer-ba |                           |
| ( )         | Basic knowledge (without certificate or test score less than required above)                                   |                               |                           |
| Emp         | oloyment   |                               |                           |
|             | nich way does your emplo<br>irmation)  | yer support your app          | lication? (enclose        |
| ( )         | My study will be fully spor  | nsored by my employe          | r.                        |
| ( )         | I am nominated for the study by my employer (including full payment of salary during study and job guarantee). |                               |                           |
| ( )         | I take an official study lea   | ve with job guarantee.        |                           |
| ( )         | Employer supports my ap  | plication.                    |                           |
| ( )         | Others   |                               |                           |

| Employment record  |          |                           |  |
|--|----------|---------------------------|--|
| Period (mm/yy – mm/yy)   | Employer | Position of the applicant |  |
|  |          |                           |  |
|  |          |                           |  |
|  |          |                           |  |
| <del>-</del>   |          |                           |  |
|  |          |                           |  |
|  |          |                           |  |
| What is your main activity / responsibility at your present job?  ( ) Agricultural extension ( ) Building, planning and construction ( ) Computer application, GIS ( ) Consultancy ( ) General administration ( ) Land use planning, natural resource planning ( ) Planning and implementation of rural development projects ( ) Preparation of district / regional plans ( ) Research ( ) Sector planning at regional / district level (agriculture, finance, etc.) ( ) Sector planning at national level ( ) Teaching ( ) Town and urban planning ( ) Others  Write in brief the nature of your current professional activities and how they are |          |                           |  |
| related to district / r  |          |                           |  |
|  |          |                           |  |
|  |          |                           |  |
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|  |          |                           |  |
|  |          |                           |  |
|  |          |                           |  |

## 8. Essay

| SPRING-programme. What do you want to learn here and what are your professional plans after you return to your home country? |
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### 9. Scholarship

Please note: Admission to the programme does not include the award of a scholarship. Therefore, applicants have to seek financial aid from their own countries, employer or from other sponsors. Qualified candidates who apply for such an 'external scholarship' will be supported by the SPRING-programme and admitted if the scholarship application is successful. However, the initiative for the scholarship application has to come from the applicant – SPRING cannot provide address lists, forms, etc. or reply individual inquiries.

Private sponsors (family, husband) or the study with private means is accepted under the condition that sufficient financial means can be proved before final admission.

The **German Academic Exchange Service (DAAD)** awards a strictly limited number of German scholarships on a highly competitive basis. (Age limit is 36 years.)

| ( ) | External two-year scholarship  Sponsor details   |  |  |
|-----|--|--|--|
|     |  |  |  |
|     |  |  |  |
|     | ( ) Applied  |  |  |
|     | ( ) Scholarship already awarded (enclose confirmation)   |  |  |
|     |  |  |  |
| ( ) | I want to apply for a DAAD / SPRING - scholarship.   |  |  |
|     | The DAAD scholarship application form is available at: Deutscher Akademischer Austauschdienst (DAAD), Kennedyallee 50, D-53175 Bonn, Germany or the German Embassy or can be downloaded from the DAAD homepage (http://www.daad.de/) or the SPRING homepage. |  |  |
|     | DAAD scholarships cannot be granted for applicants from Ghana, since Kwame Nkrumah University of Science & Technology at Kumasi offers the entire two year SPRING Programme at Kumasi, Ghana.  |  |  |

#### 10. Applicants contribution to DAAD / SPRING scholarship

DAAD/SPRING scholarships require that the scholarship holders bear all travel expenses on their own.

DAAD encourages self-contribution of scholarship holders. In case of equal qualification, preference will be given to the applicant with higher self – contribution.

Please indicate your self-contribution. Base your choice on a realistic assessment of your own financial capabilities.

| Tuition fees of the second year | Yes ( ) | No() |
|---------------------------------|---------|------|
|---------------------------------|---------|------|

### 11. Additional questions (if yes, enclose confirmation)

| Are you already living in Germany?  | Yes ( ) | No ( ) |
|---|---------|--------|
| Have you been granted asylum in Germany?  | Yes ( ) | No ( ) |
| Are you a refugee?  | Yes ( ) | No ( ) |
| Are your parents foreigners living in Germany?  | Yes ( ) | No ( ) |
| Do you speak the German language?   | Yes ( ) | No ( ) |
| From whom or through which institution/media you have learnt about the SPRING Programme (e.g. SPRING Alumni, DAAD, German Embassy, Internet, etc.)? Please specify: |         |        |

# 12. Enclosure (Applications can only be processed if the following documents are included)

- 1. A typed Curriculum Vitae including personal data, academic progress and related work experience
- 2. Officially notarized copy of university certificate
- 3. University issued official transcript of courses and grades (or notarized copies) including an explanation of grades
- 4. Two relevant letters of recommendation (professional and academic)
- 5. Official proof of English proficiency (TOEFL, IELTS)
- 6. Copy of A-level or high school certificate
- 7. A completed DAAD application form (if DAAD scholarship is desired)

#### Translations and Notaries:

All translations and notarizations of documents must be made by a certified translator or notary, respectively. For translations, a notarized copy of the original document must be attached to the official translation.

#### 13. Further information

- Documents cannot be returned. You should therefore send no originals but certified copies of all supporting documents, certificates, etc.
- Late arriving or incomplete applications will not be acknowledged.
- All applicants will be informed about the final result of the selection in December.
- Individual inquiries cannot be answered.

#### 14. Deadlines

- Deadline for application is the **15th October**.
- Philippine, Tanzanian and Chilean applicants must direct their applications respectively to SURP / Philippines, ARU / Tanzania and UACH / Chile. (Deadline: 30th September.)
- Applicants for the 2 year SPRING Programme in Ghana must direct their applications to KNUST / Kumasi
- The SPRING Programme at Dortmund starts in September next year.

I hereby declare that I have answered all questions correctly and to the best of my knowledge. The appropriate supporting documents are enclosed. I am aware that any careless or incorrect answers may lead to the exclusion from the application procedure and - if discovered subsequent to admission at SPRING - to exclusion from the course.

| Place | Date | Signature |
|-------|------|-----------|

#### Send original signed sheets to:

| Via regular postal delivery:  | Via express courier, e.g. DHL, fedex, etc.  |
|---|---|
| Technische Universität Dortmund<br>Faculty of Spatial Planning<br>SPRING Programme<br>44221 Dortmund<br>Germany | Technische Universität Dortmund Fakultät Raumplanung Fachgebiet Raumplanung in Entwicklungsländern/SPRING GB I, 3. OG, Raum 1.404 Attn.: Rhoda Lynn Gregorio August-Schmidt-Straße 6 44221 Dortmund Germany |
|   |   |

Fax: +49 231 755 4398 (only for provisional cross check)