

# REEDA-MARIE CHRISTENE CHAVEZ

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FINANCIAL & DATA ANALYST | RISK & COMPLIANCE | STRATEGY & OPERATIONS

## Financial & Data Analyst | Accounting | Risk and Compliance

Analytical professional with dual degrees in Accountancy and Public Policy Leadership and extensive experience in financial analysis, data modeling, internal controls, and grant management. Skilled in leveraging Tableau, Power BI, SAP, Alteryx, and SQL to improve financial reporting, risk assessments, and operational efficiency. Recognized for strong communication, process improvement, and team leadership in academic, municipal, and corporate settings.

### AREAS OF EXPERTISE

- Internal Controls & Audit Support
- Financial Reporting & Modeling
- Data Analysis
- Tableau, Alteryx, SAP, MS Excel, Power BI
- Risk Analysis & Regulatory Compliance
- Policy Communication
- Strategy & Execution
- Business Relationships
- Documentation & Reporting

### EDUCATION

**Bachelor of Accountancy** – University of Mississippi, Oxford, MS,  
Chancellor's Honor Roll, Completed Coursework of Master of Accountancy with Data Analytics Emphasis

**Bachelor of Liberal Arts, Public Policy Leadership** – University of Mississippi, Oxford, MS  
Chancellor's List/Dean's List, Luckyday Scholar, Trent Lott Leadership Institute

### PROFESSIONAL EXPERIENCE

**Grant Coordinator | Financial Analyst (Municipal Finance)** July 2025 – Present

*Town of Crenshaw Mississippi, Crenshaw, MS*

- Research and analyze \$500K+ in funding opportunities, aligning proposals with municipal budgets and infrastructure priorities.
- Prepare detailed budget justifications and compliance documentation with 100% accuracy.
- Build Excel/Power BI trackers for grant allocation and spending, improving financial transparency and reporting efficiency.
- Collaborate with city leadership to direct funding toward community development initiatives.

**Graduate Assistant | Operations and Financial Analyst** June 2024 – July 2025

*University of Mississippi, Oxford, MS*

- Managed payroll and scheduling for a 20+ staff team, reducing payroll errors through process automation.
- Designed scheduling tools that improved coverage efficiency by 16%.
- Produced financial and operational reports on staffing costs, safety metrics, and resource allocation for senior administrators.
- Assisted with strategic budgeting and program marketing initiatives.

**Young Quality Professional Panelist** March 2024 & March 2025

*ASQ Collaboration on Quality in the Space and Defense Industries, Cape Canaveral, FL*

- Delivered presentations on workforce recruitment, retention, and mentorship within the space and defense industry
- Collaborated with industry professionals to facilitate discussions on communication and leadership development
- Represented early-career professionals in a national forum, contributing policy and workforce insights

**Risk & Compliance Accounting Internship** June 2024 – August 2024

*Crowe LLP, Austin, TX*

- Evaluated internal control environments and compliance processes for clients across financial services, healthcare, technology, and life sciences sectors
- Developed reports and presentations that communicated risk assessments and audit findings to senior managers and clients
- Recommended process improvements by identifying control gaps and implementing actionable solutions
- Applied financial modeling techniques and data analytics tools in support of client projects

**Internal Comptroller** August 2021 – June 2022

*Associated Student Body, University of Mississippi, Oxford, MS*

- Coordinated Maintained general ledger for multiple organizations, reconciling accounts and ensuring compliance.
- Assisted with financial audits and external auditor documentation.
- Monitored budget adherence and provided financial updates to student leaders.

### CERTIFICATIONS

**Machine Learning Master Certification** | April 2025  
*Altair Engineering Inc.*

**J.P. Morgan Investment Banking VE** | April 2022  
*JPM*