

ENTER THE NAME OF YOUR SCHOOL, FACULTY OR CENTRAL SERVICE UNIT ENTER THE MAORI NAME OF YOUR SCHOOL OR FACULTY VICTORIA UNIVERSITY OF WELLINGTON, PO Box 600, Wellington 6140, New Zealand Phone +64-4-XX XXXX Email XXXX@vuw.ac.nz Web www.victoria.ac.nz/xxxx

19 January 2017

To whom it may concern,

Please be advised that Christie Stringer was employed by Victoria University of Wellington, as a Tutor for INFO101 Introduction to Information Management in the School of Information Management, for the period 11 July – 4 November 2016.

Christie prepared, delivered and facilitated specific tutorial classes which complemented the course material. This included the marking and administration of student work. Tutors play an important role in supporting the lecturers and students.

Christie was reliable, knowledgeable and dependable, turning up on time for all meetings and tutorials. She received positive and encouraging feedback from her students stating that she was an enthusiastic teacher and treated her students and their ideas with respect. She was good at getting students to engage in the tutorials and supporting the students in preparing for their assessments. Students felt that she created a comfortable learning space. She was regarded as being effective in teaching the subject and always came prepared to the classes.

If you need any further information please feel free to contact me directly at the phone number or email address below.

Yours faithfully

Anette Klaassen

SIM Tutorial Programme Coordinator & Student Support

School of Information Management

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