

Modern Foreign Languages and IT **Information**

Say IT In Welsh

General Computer Vocabulary Geirfa Gyfrifiadurol Gyffredinol

Key Vocabulary Geirfa Allweddol

Computer Cyfrifiadur

Word Processor Prosesydd geiriau

Database Cronfa ddata

Spreadsheet Taenlen

Browser Porwr

Mail List Rhestr bostio

News Groups Grwpiau newyddion

DTP (Program) (Rhaglen) Cyhoeddi Bwrdd Gwaith

Multimedia Authoring (Program) (Rhaglen) Awduro Amlgyfrwng

Virus Firws

Virus Checker Gwiriwr firysau

E-mail Address Cyfeiriad E-bost

Modem Modem

URL (web site address)

URL (cyfeiriad safwe)

Web pages/Web site Tudalennau gwe / Safwe

Download Llwytho i lawr

Attachment (E-mail) Atodiad (e-bost)

Desktop (Video Conferencing) Cynadledda fideo bwrdd gwaith













Press Escape Pwyswch Escape

Space y Bylchwr

F6 F6

This hwn

The mouse y llygoden

Enter Enter

Tab key y fysell Tab

Control [Ctrl] Control [Ctrl]

Alt

Delete Delete

Reset

Left/Right arrow key fysell y saeth chwith / dde

Up/Down arrow key fysell y saeth i fyny / i lawr

Click the mouse button Cliciwch fotwm y llygoden

Double click Dwbl-gliciwch

Move the pointer/cursor with the mouse Symudwch y pwyntydd/cyrchwr â'r llygoden

Read what it says on the screen Darllenwch beth y mae'n ei ddweud ar y sgrîn

Return to the menu Ewch yn ôl i'r ddewislen

Save your file Cadwch eich ffeil

Have you saved your file? Ydych chi wedi cadw'ch ffeil?

Clear the screen Cliriwch y sgrîn



Load the file Llwythwch y ffeil

Close the file Caewch y ffeil

Highlight that Amlygwch hwnna

Open/close a window Agorwch/Caewch ffenest

Turn on the printer Rhowch yr argraffydd ymlaen

Drag that over here/there Llusgwch hwnna yma/acw

Call up the menu Cyrchwch y ddewislen

Log on Logiwch i mewn

Log off Logiwch i ffwrdd

Reset Ailosodwch

Use the tab key Defnyddiwch y fysell tab

Print it out Argraffwch ef

Call it up Cyrchwch ef

This way Fel hyn

Not like that Nid fel yna

It's over here/over there Mae yma / acw

On the Internet/Intranet Ar y Rhyngrwyd / Fewnrwyd

Use e-mail Defnyddiwch e-bost

Log on to the network

Logiwch i mewn i'r rhwydwaith

Bookmark/save as favourite

(i.e.the Website address) Clustnodwch/cadwch fel ffefryn



Operational problems

Problemau gweithredu

This disk/CD-ROM doesn't work

Dydi'r ddisg/CD-ROM ddim yn gweithio

It's not the right disk/CD-ROM Nid honna yw'r ddisg/CD-ROM gywir

Which is the tab key? Pa un yw'r fysell tab?

How do I/we delete? Sut mae dileu?

Is the printer connected? A yw'r argraffydd wedi'i gysylltu?

How do we print? Sut mae argraffu?

The paper is stuck. Mae'r papur yn sownd

How do I/we exit? Sut mae dod ohono?

How do I/we save? Sut mae ei gadw?

How can I/we close a window? Sut mae cau ffenest?

How do I/we send it to...? Sut mae ei anfon at ...?

How do I/we get rid of...? Sut mae cael gwared o?

How do I/we position the cursor? Sut mae gosod y cyrchwr?

Where is the spell checker? Ble mae'r cywiriadur?

Where is the grammar checker? Ble mae'r gwiriwr gramadeg?

Where is the CD-ROM...? Ble mae'r CD-ROM ...?



How do I/we move the picture? Sut mae symud y llun?

How do I/we resize the picture? Sut mae newid maint y llun?

How do I/we delete the picture? Sut mae dileu'r llun?

How did you do that? Sut wnaethoch chi hynna?

It's crashed! Mae wedi rhewi!

Which option? Pa ddewis?

Try clicking on that Beth am glicio ar hwnna?

Where is (e.g. the mouse, the printer, etc.)? Ble mae'r ...?

It's not working! It's gone wrong! Dyw e ddim yn gweithio! Mae wedi torri.

Switch off Diffoddwch e

You haven't saved it yet. Dydych chi ddim wedi'i gadw eto

You should change/edit it first. Dylech chi ei newid/olygu gyntaf

You must delete it first Rhaid i chi ei ddileu gyntaf

How do I/we get rid of this? Sut mae cael gwared o hwn?

This e-mail has bounced Mae'r e-bost hwn wedi dod yn ôl ata i

Undeliverable mail messages Negeseuon post na ellir eu danfon

This sound file is too big! Mae'r ffeil sain yma'n rhy fawr!

The video file won't run

Mae'r ffeil fideo'n pallu rhedeg



What shall we call it? (e.g. the file) Beth wnawn ni ei galw hi?

Which option? Pa ddewis?

Shall we spell check? Beth am ddefnyddio'r cywiriadur?

What shall we do next? Beth wnawn ni nesaf?

That's a good idea! Dyna syniad da!

That's not a good idea! Dyw hwnna ddim yn syniad da!

It's brilliant/great/fantastic, etc.

Mae'n wych/ardderchog/ffantastig

It's awful/ridiculous/stupid Mae'n ofnadwy/hurt/wirion

It's boring Mae'n ddiflas

Pass the dictionary Ga i'r geiriadur?

That's enough/stop it! Dyna ddigon / Rho'r gorau iddi

That's not right/that's right

Dydi hynna ddim yn iawn / Mae hynna'n iawn

That's easy Mae hynna'n hawdd

That's difficult/hard Mae hynna'n anodd

Save your file! Cadw dy ffeil!

Listen Gwranda

Try this/that Rho gynnig ar hyn/hynna

Can you...? A alli di ...?

Show me how Dangos i mi sut mae gwneud

Why don't you...? Pam na wnei di ...?



Be quiet Ust!

Don't do that Paid â gwneud hynna

Wait/Hang on Aros / Dal arni am funud

Press this Pwysa hwn

It's my turn/your turn Fy nhro i /Dy dro di ydi hi

Move over please Symud plîs

Which one is it? Pa un yw e/hi?

Where shall we go? Ble'r awn ni?

There's something wrong here Mae rhywbeth o'i le yma

Why not? Pam lai?

I'm not doing that. It's daft/boring Dydw i ddim am wneud hynna. Mae'n wirion/ddiflas

No, no, let me do it (take it, write it)

Na, na, gad i mi ei wneud/gymryd/ysgrifennu

Go on, continue/get on with it! Cer ymlaen, brysia!

Write this Ysgrifenna hyn

Hurry up Brysia

How do you spell...? Sut mae sillafu ...?

What does this mean? Beth mae hyn yn ei olygu?

How shall we do that? Sut wnawn ni hynna?

Look at this! Edrycha!

I've done it/we've done it Rwy wedi'i wneud e / Rydyn ni wedi'i wneud e

What is it? Beth yw e?

Let me type/use the keyboard Gad i mi deipio / defnyddio'r bysellfwrdd

Look, it's not that one Edrych, nid hwnna yw e

That's good, do it again Mae hynna'n dda, gwna fe eto

Shall we send it by e-mail? Beth am ei anfon trwy'r e-bost?

Have we received a message/reply yet? Ydyn ni wedi cael neges/ateb eto?

Shall we search on the Internet? Beth am chwilio ar y Rhyngrwyd?

Which search engine shall we use? Pa beiriant chwilio wnawn ni ei ddefnyddio?

Do we need a colour printout? A oes angen allbrint lliw arnon ni?

Should we add a hot link to...? A ddylen ni greu cyswllt poeth â ...?

Turn the sound up/down? Tro'r swn i fyny/lawr?



British Educational Communications and Technology Agency Milburn Hill Road, Science Park, Coventry CV4 7JJ Tel: (024) 7641 6994 Fax: (024) 7641 1418