



Registration for citizens of the Union (proof of entitlement to residency status)

Please read the explanation on this page carefully before you fill in the form.

How to make an appointment

Please visit www.ind.nl for the ways you can contact the IND, to make an appointment with the IND desk in your region. The IND employee will tell you which information you must bring with you to the appointment.

Original documents

You must bring the originals of all the required evidence and documents with you. The IND verifies these documents and makes copies of them, after which the IND will return all original documents to you.

IND desks

The IND has desks in Amsterdam, Den Bosch, Eindhoven, Hoofddorp, Rijswijk, Rotterdam, Utrecht and Zwolle. These are the cities/towns where you must submit your application. Please visit www.ind.nl for the nearest IND desk.

Foreign documents

Any official foreign documents about persons that are required for the application must have been legalised or provided with an Apostille stamp by the competent authorities of the issuing country. This may relate to documents such as birth certificates, certificates of unmarried status (not older than 6 months), marriage certificates, and court decisions regarding adoption and guardianship. This may take a great deal of time. We therefore advise you to have the relevant documents legalised or provided with an Apostille stamp in the country of origin several months before submitting the application. For more information about legalisation or Apostille requirements for documents for each country and any exceptions to this, please call the public information line of the Ministry of General Affairs at 1400 from inside the Netherlands, or send an e-mail to info.consulair@minbuza.nl or see www.rijksoverheid.nl.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.

Registration

for citizens of the Union (proof of entitlement to residency status)

Immigration and Naturalisation Service

Ministry of Justice and Security

- If you yourself have the nationality of an EU or EEA (European Economic Area) member state or Switzerland and you want to stay in the Netherlands as the (married) partner of a person of Dutch nationality in the Netherlands, then there are two cases in which you may use the present form:
 1. The Dutch person with whom you wish to stay has previously lived and worked in another EU or EEA member state or in Switzerland, and is now continuing his or her economic activities in the Netherlands. In this case you must bring copies of his/her and your residence permits issued by that other member state or Switzerland to the appointment.
 2. The Dutch person with whom you wish to stay has not previously worked as an employee or self-employed person in another EU or EEA member state or in Switzerland, but he (or she) does have sufficient means of support. In this case you should mark the box: 'other', and bring the documents referred to there with you.
- *Child below the age of 21 years*
 - A document showing the family relationship, such as a birth certificate or proof of adoption (see under 'Foreign documents').
 - If you are the parent or legal representative of a minor, then you may fill in this form on his or her behalf. Fill in one form for each child. Answer all the questions on behalf of the child. If the child is 12 years of age or older, he or she may sign the form himself/herself.
- *Child 21 years of age or older*
 - A document showing the family relationship, such as a birth certificate or proof of adoption (see under 'Foreign documents').
 - A document showing that the parent, who is a citizen of the Union and who gives the child the right to stay in the Netherlands, is maintaining the child.
- *Other EU family member (parents or grandparents, children or grandchildren)*
 - Documents showing the family relationship, such as a birth certificate (see under 'Legalisation of foreign documents').
 - A document showing that the family member, who is a citizen of the Union and who gives the family member the right to stay in the Netherlands, is maintaining this family member.

Other (you have sufficient means of support)

- Proof of your medical insurance (insurance card and/or medical insurance policy)
- Documents showing you have sufficient means of support, so that you will not place a burden on the system for welfare payments

The source of your sufficient means of support (e.g. an inheritance, alimony, real estate, labor outside the Netherlands, foreign social security, pension or equity) is not relevant, providing they are at your disposal or you are entitled to (periodical) payments. Own means of support could also be the means of your partner (in marriage), a (registered) partner or a third person. If you have a spouse or a registered partner you must bring proof of the income of this partner with you, in the form of a wage slip for example, or a bank statement from a shared account showing the income of your partner. If a partner or third person is involved, you should bring a recent bank statement from a shared account to the appointment showing the income of the partner or third person in question.

4 Signature

I request registration and issuance of a statement of registration for myself/my child/the child I am legally representing. I declare I have completed this form truthfully. I know that the personal data filled in on the form will be used in execution of the Aliens Act 2000, and passed on to the authorities who need these data for that purpose. I will immediately notify the IND of any changes in my situation/the situation of my child that are related to the right of residency.

I submit this form and _____ (number) of appendices/documents in evidence.

4.1	Name	
4.2	Place and date	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="border-bottom: 1px solid black; width: 650px;"></div> <div style="text-align: right; font-size: 0.8em;"> <div style="display: flex; justify-content: space-between; width: 100%;"> <div>Place</div> <div>Day</div> <div>Month</div> <div>Year</div> </div> <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> <div style="border-bottom: 1px solid black; width: 15px;"></div> </div> </div> </div>
4.3	Signature	

5 Submitting the form

- > Check that the form has been completed in full.
- > Sign the form.
- > Bring this form and all required documents and your passport or proof of identification to your appointment at the IND desk.



Only fill in this declaration if you are submitting a registration form for the purpose of stay 'study'. Enclose the completed and signed declaration with your registration form.

Appendix

Declaration of sufficient means of existence

1 Your personal details

1.1	Name	Surname as stated in the passport												
		First names												
		> Please tick the applicable situation			Day	Month		Year						
1.2	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female												
1.3	Nationality													
>	Please tick	<input type="checkbox"/> Hereby I declare to have sufficient means of existence in order to prevent that I and my family members from depending on public resources during the stay in the Netherlands.												

2 Signature

		I have filled in this form truthfully.											
		Place											
2.1	Place and date	Day	Month		Year								
2.2	Signature												



Appendix Employer's declaration

One copy must be completed and signed for each employer.
The application form states when and of which person(s) you must
enclose the employer's declaration with your application.

*Please note! The IND may check the correctness of your enclosed wage, work and
benefit details with another government agency (for example the Netherlands
Employees Insurance Agency or the Tax and Customs Administration).*

1 Details of employee

1.1	V-number (if known)	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
		Surname as stated in the passport
1.2	Name	<div></div> <div>First names</div> <div></div>
		> Please tick the applicable situation
1.3	Sex and Date of birth	<div><input type="checkbox"/> Male <input type="checkbox"/> Female</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div>Day</div> <div>Month</div> <div>Year</div>
1.4	Place of birth	<div></div>
1.5	Country of birth	<div></div>
1.6	Nationality	<div></div>
1.7	Home address	<div>Street</div> <div>Number</div> <div></div> <div>Postcode</div> <div>Town</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>

2 Details of company/institution

2.1	Name company/institution	<div></div>
2.2	Withholding tax number	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
		<div>Street</div> <div>Number</div> <div></div>
2.3	Visiting address	<div></div> <div>Postcode</div> <div>Town</div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>

3 Employment details

3.1	Position of employee		
3.2	Date of employment	<div>Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	
> Please tick the applicable situation			
3.3	Nature of the employment	<input type="checkbox"/> Fixed employment <input type="checkbox"/> Temporary contract <input type="checkbox"/> On-call contract <input type="checkbox"/> Ongoing temporary work	
> Please tick the applicable situation			
3.4	Employment period	<input type="checkbox"/> Indefinite period <input type="checkbox"/> Definite employment > Enter the period (from (date), to (date) below	
<div>Day Month Year Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>			
> Please tick the applicable situation			
3.5	Is there a provision for continued payment of wage during the term of the contract if there is no work?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
3.6	Is there a trial period?	<input type="checkbox"/> No <input type="checkbox"/> Yes, until	
<div>Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>			
3.7	Working hours per week	<div>Hours per week by contract Hours per week actually</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	
3.8	Gross salary (excluding holiday allowance)	<input type="checkbox"/> Per month, or <input type="checkbox"/> Per 4 weeks € All amounts rounded to the nearest full euro	
3.9	Wage for social security purposes (excluding holiday allowance)	<input type="checkbox"/> Per month, or <input type="checkbox"/> Per 4 weeks € All amounts rounded to the nearest full euro	
3.10	Net salary (excluding holiday allowance)	<input type="checkbox"/> Per month, or <input type="checkbox"/> Per 4 weeks € All amounts rounded to the nearest full euro	
3.11	Holiday allowance	<div> <div></div><div></div><div></div> </div> <div>%</div>	
> You only have to complete 3.12 for the International Trade Regulation			
3.12	Period of residence in the Netherlands (maximum of 3 years)	<div>Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	
From (= date of entry)			
<div>Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>			
To			

4 Signing by employer

I declare that the above employee is employed by the above company/institution.
I have completed this form truthfully.

4.1	Name		
4.2	Position		
4.3	Telephone number	<div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	
4.4	Place and date	<div>Place Day Month Year</div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	
		Signature	Stamp
4.5	Signature and stamp of company/institution		

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