

Company Name:	ideabee Design Consultancy Limited
Posting Date:	20 May 2024
Category:	ITC STEM Internship Scheme
Company Overview:	Ideabee Design and its TforDesign brand, are dedicated to Design Innovation through services, content production, and running its independent TforDesign School which has over 90,000 paying customers worldwide.
Company Website	https://tfordesign.com/
Position/Title:	Automation / IT Intern
No. Of Vacancy(ies):	1
Proposed Internship Duration:	59 days
Job Description & Requirements:	<p>Job Description:</p> <ul style="list-style-type: none"> • Set up and maintain automation workflows using various tools. • Correspond with potential clients regarding automation-related queries. • Reach out to clients to provide consultancy on automation solutions and their benefits. • Be involved in all elements of the business, providing a chance to understand and contribute to various aspects. <p>Job Requirements:</p> <ul style="list-style-type: none"> • Currently studying in an IT-related field or any other STEM field. • Proficiency in English. • Willing to learn and grow on their own. • Comfortable with uncertainty and ambiguity, and open to exploring solutions independently. • Willingness to work on tasks outside of their major if they are important for the business.
Internship Period:	<p>Summer Term 2024</p> <p>Full-time placements with a duration of no less than 4 consecutive weeks (28 calendar days)</p>
How to Apply:	<p>Please read the application guidelines to ensure that you could fulfill the scheme requirements prior to applying for the intern(s).</p> <p>Interested students should submit your application directly to the employer with your CV at your earliest convenience.</p> <p>Email to Tayseer@ideabeeDesign.com</p> <p>Use the subject line format: 'CityU_STEM_Automation_LASTNAME'</p> <p>Application Deadline: 22/07/2024</p>
Salary / Hourly Rate:	<p>HK\$11,190 per month, capped at three months (i.e. 90 days, maximum at HK\$33,570) in one academic year under ITC STEM Internship Scheme</p> <p>For Summer 2024 Internships, the allowance is estimated to be disbursed in December 2024.</p> <p>And HK\$2,000 ON TOP of the allowance under the Scheme</p>

Once confirm the internship offer:

Student interns who confirm the internship offer are required to*:

- (1) submit declaration form which is available on [SDSC's website](#) **before the commencement of internship;**
- (2) declare as “Student Interns” or “Work Experience Students” if applicable for exemption of minimum wage requirement **before the commencement of internship;**
- (3) report to SDSC via online registration form with supporting document(s) **before the commencement of internship;**
- (4) submit the duly completed **Assessment/Evaluation Form** to SDSC for processing the allowance **upon completion of the whole internship period or the submission deadline, whichever is earlier.**

**Details please refer to the email “Internship - Guidelines and Procedures (Summer Term 2024)” sent on 7 May 2024*