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| Company Name:                   | Acropolis Cleaning   |
| Posting Date:                   | 8 May 2024   |
| Category:                       | ITC STEM Internship Scheme   |
| Company Overview:               | 辦公室清潔，恆常的清潔工作，而且服務範圍廣範。服務內容：地面吸塵，掃地及拖地，清理全公司垃圾，清抹茶水間，清洗水杯，清抹寫字樓，清洗辦公室內洗手間等。我們亦會創造就業機會予殘疾人士。提供實務工作環境以加強殘疾人士之工作技巧及能力，促進大眾對殘疾人士的認識及接納，建立傷健共融的社會。服務內容：更優惠的清潔服務，包括地面吸塵，掃地及拖地，清理全公司垃圾，清抹茶水間，清洗水杯，清抹寫字樓，清洗辦公室內洗手間等。   |
| Company Website:                | <a href="https://www.acrocleaning.com/">https://www.acrocleaning.com/</a>  |
| Position/Title:                 | Data analyst intern  |
| No. Of Vacancy(ies):            | 4  |
| Proposed Internship Duration:   | 90 days  |
| Job Description & Requirements: | <p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>• Assist in collecting and analyzing data.</li> <li>• Help maintain databases and data systems necessary for projects.</li> <li>• Perform preliminary analysis and present the results using statistical tools. Identify, analyze, and interpret trends or patterns in complex data sets.</li> <li>• Work closely with management to prioritize business and information needs.</li> <li>• Organize and present data to assist in creating actionable strategies for business optimization.</li> <li>• Participate in special projects and data cleansing initiatives.</li> <li>• Collaborate with other functional teams to implement models and monitor outcomes.</li> <li>• Develop reports and presentations for both technical and non-technical audiences.</li> </ul> <p><b>Job Requirements:</b></p> <ul style="list-style-type: none"> <li>• Experience with data visualization tools (e.g., Tableau, Power BI).</li> <li>• Proficient in the use of Excel and other tools for data analysis.</li> <li>• Basic knowledge of statistical packages (Python, R, SAS, etc.) for analyzing datasets.</li> </ul> |
| Internship Period:              | <p>Summer Term 2024</p> <p>Full-time placements with a duration of no less than 4 consecutive weeks (28 calendar days)</p>   |
| How to Apply:                   | <p><b>Please read the <a href="#">application guidelines</a> to ensure that you could fulfill the scheme requirements prior to applying for the intern(s).</b></p> <p>Interested students should submit your application directly to the employer with your CV at your earliest convenience.</p> <p>Email to <a href="mailto:sunnylam@acrocleaning.com">sunnylam@acrocleaning.com</a></p> <p>Application Deadline: 16/07/2024</p>  |

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| Salary / Hourly Rate:              | HK\$11,190 per month, capped at three months (i.e. 90 days, maximum at HK\$33,570) in one academic year under ITC STEM Internship Scheme<br>For Summer 2024 Internships, the allowance is estimated to be disbursed in December 2024.  |
| Once confirm the internship offer: | <p>Student interns who confirm the internship offer are required to*:</p> <ol style="list-style-type: none"> <li>(1) submit declaration form which is available on <a href="#">SDSC's website</a> <b>before the commencement of internship;</b></li> <li>(2) declare as “Student Interns” or “Work Experience Students” if applicable for exemption of minimum wage requirement <b>before the commencement of internship;</b></li> <li>(3) report to SDSC via online registration form with supporting document(s) <b>before the commencement of internship;</b></li> <li>(4) submit the duly completed <b>Assessment/Evaluation Form</b> to SDSC for processing the allowance <b>upon completion of the whole internship period or the submission deadline, whichever is earlier.</b></li> </ol> <p><i>*Details will be announced in due course</i></p> |