Electronic Annual Report (eAR) User Guidance Document
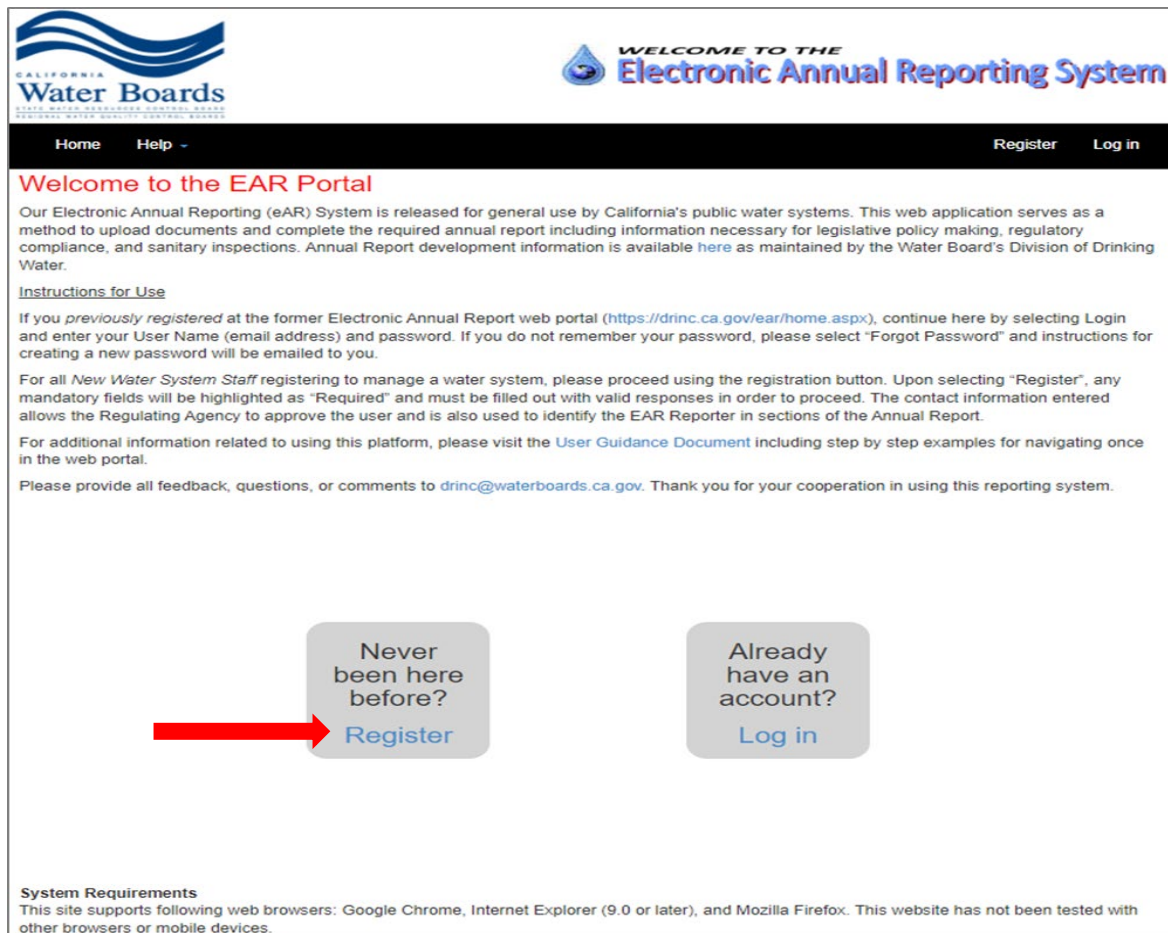
Table of Contents

New to the eAR Portal? First Time Registration

Step 1: Go to the [Electronic Annual Report (eAR) web portal](#)

The Water Board's eAR web portal is where people complete their water system's Electronic Annual Report for the State of California's Division of Drinking Water. Please visit our [eAR Website](#) for additional information.

Step 2: First Time Registration and Login

Click "Register" in the "Never been here before?" box

NOTE: You only need to complete this information once. Asterisks (*) denote required fields. Please make note of your email address and password for future reference.

Register.
Create a new account.

Email (*):	
Password (*):	
Confirm Password (*):	
First Name (*):	
Last Name (*):	
Company (*):	
Title (*):	
Work Phone (*):	
Cell Phone:	
Fax Number:	
Street Address:	
City:	
State:	
Zip Code:	
Website Url:	

(*): Required Field

Register

How to choose which water systems you are associated with and which water systems you are able to report on

Step 1: On your Home page, click Manage My Water Systems List
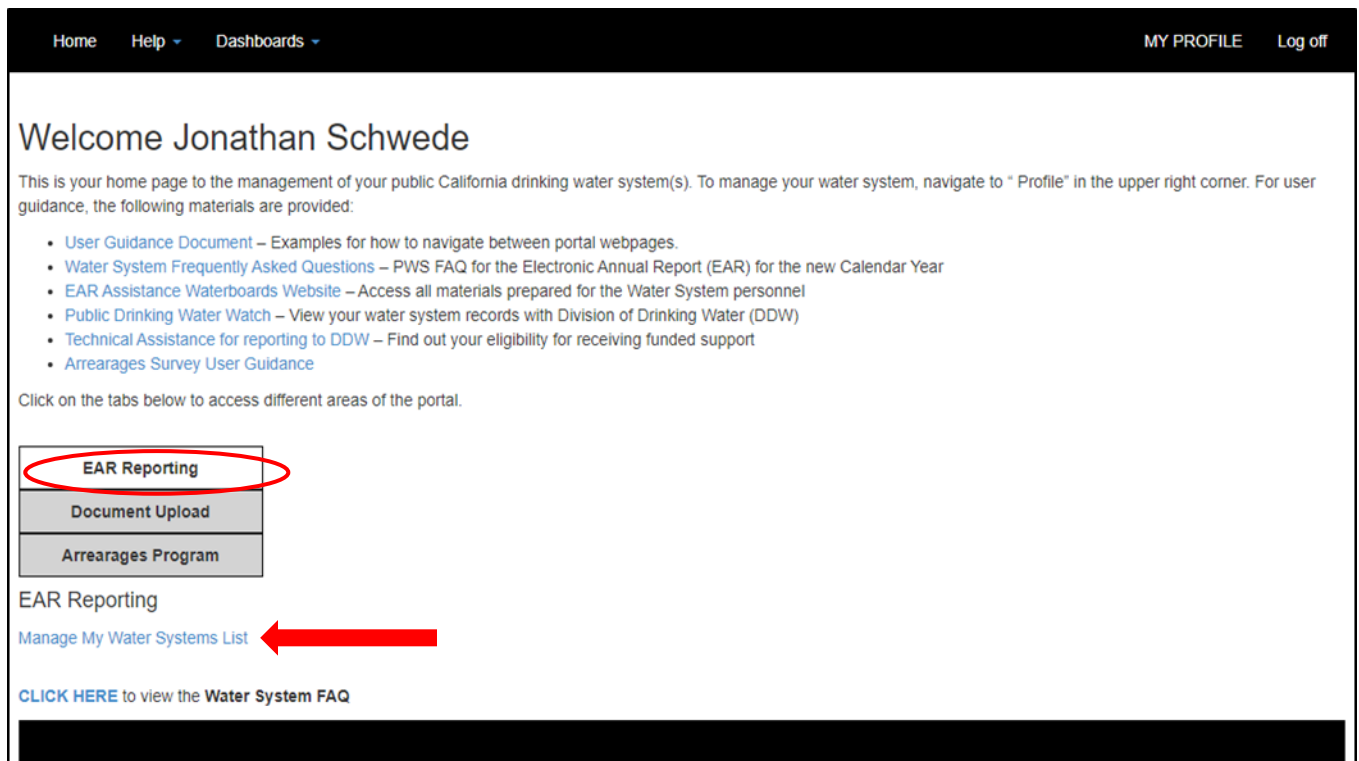
Step 2: Manage My Water Systems List

Here is where you will pick the water systems that you would like to be associated with and have access to.

Step 3: Adding and Removing your water systems:

Option 1 Add: Enter the 7-digit public water system number in the Search and click Next Match. Your water system name and number will display alongside the Search Bar, then click Add This One or add.

Option 2 Add: List the water systems by District/County using the dropdown list and click Sort by PwsID or Sort by PWS Name options. Then locate the water system you are looking for. Highlight the water system, then click add.

Option 3 Remove: Highlight your water system in the Your Water Systems box. Click Remove to remove your associated water system.

Note: there is a maximum on 100 water systems that can be managed by a user.

Once you have your water system(s) listed in the "Your Water Systems" table, click "Save your changes" to save your selection(s) and to be returned to your "My Profile"

page. A notification is then sent to a "Reviewer" (DDW District Office or LPA) who will approve or deny your request.

Step 4: My Profile – Contact Information

If you do not want to make any changes in this screen, click **Home.**

Step 5: Water System Staff Approval Process

Once the request to manage your water system(s) is sent, expect the following:

- The reviewing agency receives an email informing them of your request to manage.

- Once the reviewer has approved or denied your request, you'll be notified via email.

Rejected to manage BIG ROCK C.S.D. ⊃

Dwpdist01@waterboards.ca.gov
to me ▾

You have been rejected to manage CA0800532 - BIG ROCK C.S.D..

If you have any questions, please reply to this email or call your local regulator.

-DISTRICT 01 - KLAMATH

← Reply   → Forward   ☺
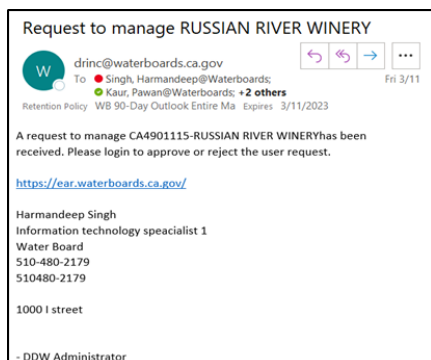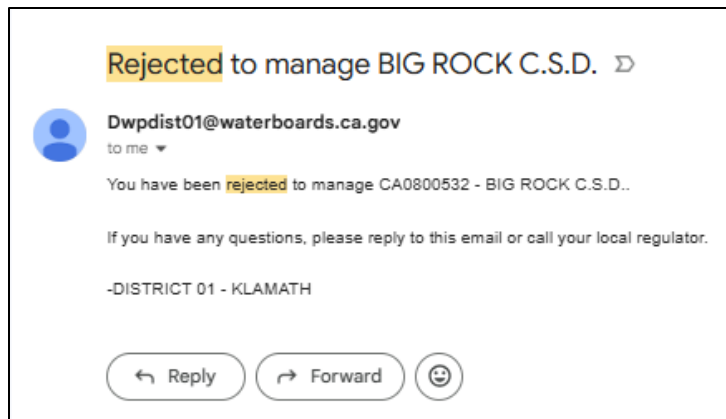
Returning Users to the eAR Portal

Step 1: Logging into your existing account

Click Log in in the Already have an account? Box

Step 2: Log in to your account

Log in.

Use a local account to log in.

Email [   ]

Password [   ]

The Password field is required.

[Log in] ⬅
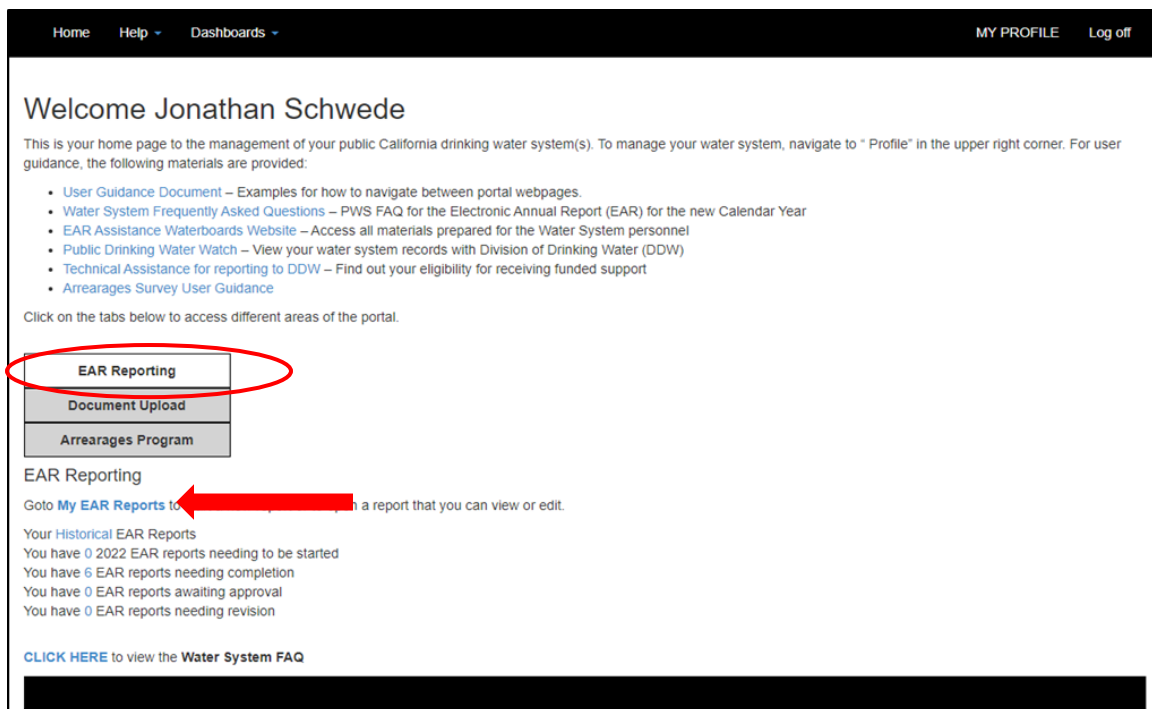
Register as a new user

Forgot your password?

Starting and Submitting a new eAR

Step 1: Click My eAR Reports

Home   Help ▾   Dashboards ▾   MY PROFILE   Log off

Welcome Jonathan Schwede

This is your home page to the management of your public California drinking water system(s). To manage your water system, navigate to " Profile" in the upper right corner. For user guidance, the following materials are provided:

- User Guidance Document – Examples for how to navigate between portal webpages.
- Water System Frequently Asked Questions – PWS FAQ for the Electronic Annual Report (EAR) for the new Calendar Year
- EAR Assistance Waterboards Website – Access all materials prepared for the Water System personnel
- Public Drinking Water Watch – View your water system records with Division of Drinking Water (DDW)
- Technical Assistance for reporting to DDW – Find out your eligibility for receiving funded support
- Arrearages Survey User Guidance

Click on the tabs below to access different areas of the portal.
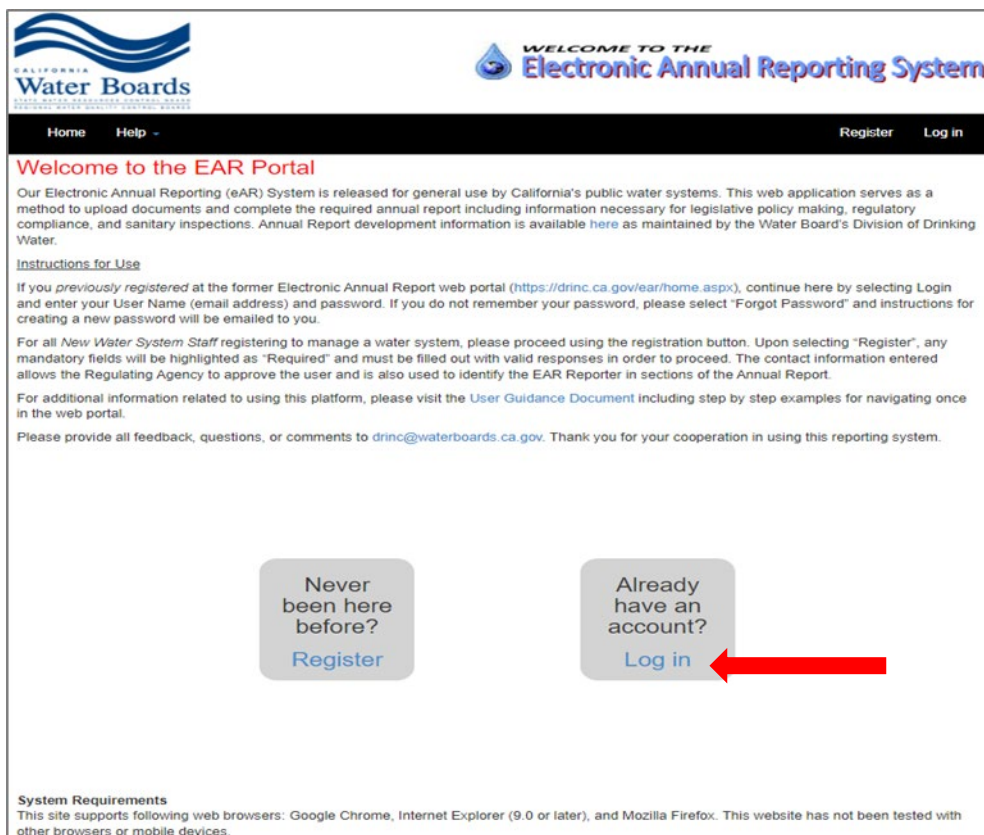
EAR Reporting

Document Upload

Arrearages Program

EAR Reporting

Goto **My EAR Reports** to ⬅ a report that you can view or edit.

Your Historical EAR Reports
You have 0 2022 EAR reports needing to be started
You have 6 EAR reports needing completion
You have 0 EAR reports awaiting approval
You have 0 EAR reports needing revision

CLICK HERE to view the **Water System FAQ**

Step 2: Click Start a new eAR in My eAR Reports

Step 3: Highlight your water system and click Begin eAR

Step 4: Submitting your eAR

Once you have completed all sections of the eAR, this is the last page you will see. Make sure your information is correct and click Submit.

Please indicate the total number of hours spent to complete this report. This information will be utilized to characterize the level of effort required to complete this report

☐ By checking this box you acknowledge that any information submitted in this report is publicly accessible and may be used by the State of California to determine compliance with applicable laws and regulations. Knowingly submitting false information in this report is a misdemeanor, and by submitting this information you certify that the contents are, to the best of your knowledge, complete and correct.

REPORT SUBMITTED BY ⑦

Name:

Title:

Work phone:

Cell phone:

Email address:

| Prefill this section | Save and Exit | Clear and Reset this Section Only |

| Prev | Submit |

Adding to or editing your unfinished eAR

Step 1: On your Home page click My eAR Reports

Home   Help ▾   Dashboards ▾   MY PROFILE   Log off

Welcome Jonathan Schwede

This is your home page to the management of your public California drinking water system(s). To manage your water system, navigate to " Profile" in the upper right corner. For user guidance, the following materials are provided:

- User Guidance Document – Examples for how to navigate between portal webpages.
- Water System Frequently Asked Questions – PWS FAQ for the Electronic Annual Report (EAR) for the new Calendar Year
- EAR Assistance Waterboards Website – Access all materials prepared for the Water System personnel
- Public Drinking Water Watch – View your water system records with Division of Drinking Water (DDW)
- Technical Assistance for reporting to DDW – Find out your eligibility for receiving funded support
- Arrearages Survey User Guidance

Click on the tabs below to access different areas of the portal.

| EAR Reporting |
| Document Upload |
| Arrearages Program |

EAR Reporting

Goto **My EAR Reports** ◄━━━━━ ort or to open a report that you can view or edit.

Your Historical EAR Reports
You have 0 2022 EAR reports needing to be started
You have 6 EAR reports needing completion
You have 0 EAR reports awaiting approval
You have 0 EAR reports needing revision

CLICK HERE to view the **Water System FAQ**

Step 2: In My eAR reports, click View to edit your existing eAR reports

After Submitting Your eAR and what to do if changes need to be made

You will receive an email that notifies you that your eAR has been approved or that you need to make changes. No further action is necessary if your eAR has been approved. If changes need to be made, follow the instructions below.

Step 1: You can check the status of your submitted report(s)

Click you have # eAR's awaiting approval or My eAR Reports to view status

When review of your eAR is completed by the regulating agency

Your eAR status will change to either: Needs revision or Accepted as complete

Step 2: If your eAR has been accepted as complete

You can view your accepted eAR in your My eAR Reports list

Step 3: If your eAR has been rejected and needs revision

Your eAR will be returned to You have # eAR reports needing revision. Click the # in You have # eAR reports needing revision

Step 4: The status will show Needs Revision. Click View to edit your eAR. Click Details to see reviewer's response.

Electronic Annual Report Detail

Here you will find the reviewers Response Text. You can view the Response Text to see where corrections are needed. Click on View to make the changes and resubmit your eAR.

Step 5: Editing a Completed or Approved eAR

You can edit your completed or approved eAR

To *save* changes, you must *resubmit* your eAR through the Finalize section of the eAR
- If already reviewed as complete, the eAR will need to be reviewed once more
- Each submission date will be recorded and displayed in your Details view
- The eAR REPORT SUBMITTED BY fields are only stored during the first eAR submission

eAR Details: View, Print to PDF, Clear and Reset the Entire Report, and Bulk Data Survey Upload/Download

Step 1: Click Details in My eAR Reports

Step 2: Click appropriate links

Electronic Annual Report Detail

Survey	2022 EAR
PwsName	CA0400041 - FOREST RANCH MOBILE PARK
Status	Need revision
Started	11/22/2022 10:14:03 AM
Last Changed	1/29/2023 11:13:19 AM
Completed	1/29/2023 11:02:22 AM

SubmissionDate	New Status	ChangedDate	ResponseText	Initials
1/29/2023 11:02:22 AM	Need revision	1/29/2023 11:13:20 AM	Missing Section 2 data	JS

View | Print to PDF | Clear and Reset the Entire Report

Bulk Data Survey Upload/Download

WATER QUALITY - DIRECT ADDITIVES	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Distribution Operators	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Water Treatment Plant Operators	Download current data as excel file	Upload excel file	Clear	Reset
DISTRIBUTION - STORAGE TANKS	Download current data as excel file	Upload excel file	Clear	Reset

- View – Clicking View will return you to your eAR where you can make changes.
- Print to PDF – Generates a download of the water system's eAR. Only the sections visited in the eAR will be shown in the PDF. All sections must be visited to show a full eAR PDF.
- Clear and Reset the Entire Report - This will delete all prior entries and will reset as a new blank document, except for items that are prefilled.
- Upload/Download – this is where you can download forms to be used to upload bulk data.

16

Uploading Documents

Document Upload

Click on Document Upload. This shows you a list of what documents can be uploaded. Click on the one you are interested in.

The available document uploads include the following:

Consumer Confidence Report (CCR) and Certification – Uploaded in Section 9 of eAR

You can upload your CCR/CCR certification multiple ways. See instructions below:

Uploading your CCR/CCR Certification through <u>portal home page</u>

Step 1: Click "Upload a new XXXX Consumer Confidence report" <u>or</u> click "Upload" under CCR or Certificate

Step 2: If you select "Upload a new *XXXX* Consumer Confidence report", you'll have to select your water system, then click "Upload CCR for the selected Water System"

New 2023 Consumer Confidence Report Upload

Please highlight the water system for which you wish to upload a new 2023 Consumer Confidence Report file then click on **Upload CCR...** below. If your water system is not listed, return to **My Profile** and add the water system. Please note that you will not be able to upload a new file until your addition has been reviewed and approved by our District Engineer who will send you an email advising you of the acceptance.

```
CA1210013 - HUMBOLDT BAY MWD
CA4710009 - WEED, CITY OF
CA1100445 - ORLAND MOBILE H.P.
CA0400120 - BIDWELL PARK GOLF COURSE
CA0409197 - SIERRA NEVADA BREWING CO.
```

Upload CCR for the selected Water system ⬅

Step 3: Click "Choose File" and then "Upload" when you are finished

Upload 2023 Consumer Confidence Report for CA0410002

Choose a file on your computer by clicking the browse button. Then upload by clicking the Upload button.
Maximum file size is 100 megabytes. If your file is larger than that, please rescan it at a lower resolution or Contact Us.

Consumer Confidence Report :   Choose File No file chosen

Upload ⬅

Uploading your CCR/CCR Certification through <u>*Section 09 of eAR*</u>

Step 1: Click "here" in "Select here to upload a new water system CCR or Certification form"

E. CONSUMER CONFIDENCE REPORT ⑦

E.1. Upload Date of Consumer Confidence Report (CCR):   06/30/2020

E.2. Upload Date of CCR Certification: 06/30/2020

Select here to upload a new water system CCR or Certification Form.

COMMENTS (Note: Comments will be made publicly available): ⑦

Step 2: Click "Upload a new 2023 Consumer Confidence report" or "Upload"

PWS CCR Upload List

The following Consumer Confidence Report (CCR) and CCR Certificates are provided by Reporting Year, Public Water System Identification Number, and the two document types with their status including an option to view.

Upload new 2023 Consumer Confidence Report

			CCR			CERTIFICATE	
Year	Class	PwsID	Started	Last Changed	Status	Last Changed	Status
2019	C	CA0410002 - CAL-WATER SERVICE CO.- CHICO	6/30/2020 10:44:29 AM	6/30/2020 10:44:38 AM	Uploaded View Upload	6/30/2020 11:10:36 AM	Uploaded View Upload
2018	C	CA0410002 - CAL-WATER SERVICE CO.- CHICO	7/18/2019 10:58:11 AM	7/18/2019 10:58:54 AM	Uploaded View Upload	8/1/2019 9:05:44 AM	Uploaded View Upload

Step 3: Click "Choose File" and then "Upload" when you are finished

Upload Status Key

Uploaded – CCR or CCR Cert has been successfully uploaded
Waiting Upload – CCR or CCR Cert document failed upload or was deleted by Admin
Blank/Null – CCR or CCR Cert has not been uploaded

Disadvantaged Community (DAC) Certification forms – Uploaded in Section 1 of Ear (Introduction)

Uploads are only available through section 01

Uploading your DAC through section 01 of eAR
Step 1: Download and fill out your DAC Certification Form by clicking DAC Certification Form link

Step 2: After downloading and filling out your DAC Certification Form, click "Choose Files" and then click "upload" when you are finished

B. CERTIFICATION FOR REDUCTION OF ANNUAL FEES ⓘ

To **continue receiving** a reduced annual fee you must read and check the box below:

☐ *By checking this box, you are a community water system who is serving a disadvantaged community (DAC) as defined in Title 22, Division 4, Chapter 14.5, section 64300 of the California Code of Regulations and have submitted documentation to the State Water Resource Control Board certifying that you are serving a DAC.*

You are required to complete a DAC Certification Form and upload the form below. Once you have completed the form found in the above link, save it to your desktop, and use the upload feature below beginning with "Choose Files."

| Choose Files | No file chosen |

| Upload |

If you have questions about completing DAC Certification Form or about the DAC fee reduction, please contact our Customer Support team at DDW-EAR@waterboards.ca.gov.

Uploading Files (Sections 11, 14, 15)

Note: Upload files BEFORE filling out rest of section

Step 1: Click "*Click here"

Click here to download, update, and/or upload an Excel spreadsheet of your water system's certified water treatment operators.

Treatment Operator Name (First name Last name)	Grade of Treatment Operator (1, 2, 3, 4, or 5)	Chief, Shift or Neither[1] (C, S or X)	Treatment Operator Number (3, 4 or 5 digits)	Treatment Certification Expiration Date (MM/DD/YYYY)
Nothing Reported				

[1]Use "C" for Chief Operator and "S" for Shift Operator. If neither, put an "X". Do not leave blank.

Step 2: Click "Download Current Data"

Treatment Shift Operator List

Bulk Data Instructions:

(1) Download the Current Data Excel File to view last reported values to EAR.

(2) Edit the rows as necessary, and maintain valid values permitted for each column.

(3) Excel column names for Treatment Shift Operators

A. Operator Name (First name Last name) -> variable characters

B. Grade of Operator (1, 2, 3, 4, or 5) -> Integer (single digit)

C. Chief, Shift or Neither (C, S or X) -> single character

D. Operator Number (3, 4 or 5 digits) -> Integer (3-5 digits)

E. Operator Certification Expiration Date (MM/DD/YYYY) -> Date

| Choose File | No file chosen |

| Upload | Download Current Data |

Step 3: Add your data to the downloaded excel file and save to your desktop

	A	B	C	D	E
1	Operator Name (First name Last name)	Grade of Operator (1, 2, 3, 4, or 5)	Chief, Shift or Neither (C, S or X)	Operator Number (3, 4 or 5 digits)	Operator Certification Expiration Date (MM/DD/YYYY)
2					

Step 4: Click "Choose File" to upload your excel file. Click "upload" when finished

Treatment Shift Operator List

Bulk Data Instructions:

(1) Download the Current Data Excel File to view last reported values to EAR.

(2) Edit the rows as necessary, and maintain valid values permitted for each column.

(3) Excel column names for Treatment Shift Operators

A. Operator Name (First name Last name)   -> variable characters

B. Grade of Operator (1, 2, 3, 4, or 5)   -> Integer (single digit)

C. Chief, Shift or Neither (C, S or X)   -> single character

D. Operator Number (3, 4 or 5 digits)   -> Integer (3-5 digits)

E. Operator Certification Expiration Date (MM/DD/YYYY) -> Date

Choose File | No file chosen

Upload | Download Current Data

Step 5: Click "Upload excel file" in appropriate row

Electronic Annual Report Detail

Survey	2023 EAR
PwsName	CA3410001 - SACRAMENTO SUBURBAN WATER DISTRICT
Status	In process
Started	1/3/2024 2:55:55 PM
Last Changed	1/3/2024 2:56:08 PM
Completed	

SubmissionDate New Status ChangedDate   ResponseText   Initials

not yet submitted

View | Print to PDF | Clear and Reset the Entire Report

Bulk Data Survey Upload/Download

WATER QUALITY - DIRECT ADDITIVES	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Distribution Operators	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Water Treatment Plant Operators	Download current data as excel file	Upload excel file	Clear	Reset
DISTRIBUTION - STORAGE TANKS	Download current data as excel file	Upload excel file	Clear	Reset

21

Step 6: Click "Choose File" to upload your excel file. Click "upload" when finished

Treatment Shift Operator List

Bulk Data Instructions:

(1) Download the Current Data Excel File to view last reported values to EAR.

(2) Edit the rows as necessary, and maintain valid values permitted for each column.

(3) Excel column names for Treatment Shift Operators

A. Operator Name (First name Last name)   -> variable characters

B. Grade of Operator (1, 2, 3, 4, or 5)   -> Integer (single digit)

C. Chief, Shift or Neither (C, S or X)   -> single character

D. Operator Number (3, 4 or 5 digits)   -> Integer (3-5 digits)

E. Operator Certification Expiration Date (MM/DD/YYYY)-> Date

| Choose File | No file chosen |

Upload Download Current Data

Step 7: Click "View"

Electronic Annual Report Detail

Survey	2023 EAR
PwsName	CA3410001 - SACRAMENTO SUBURBAN WATER DISTRICT
Status	In process
Started	1/3/2024 2:55:55 PM
Last Changed	1/3/2024 2:56:08 PM
Completed	

SubmissionDate New Status ChangedDate ResponseText   Initials

not yet submitted

View | Print to PDF | Clear and Reset the Entire Report

Bulk Data Survey Upload/Download

WATER QUALITY - DIRECT ADDITIVES	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Distribution Operators	Download current data as excel file	Upload excel file	Clear	Reset
CERTIFICATION - State certified Water Treatment Plant Operators	Download current data as excel file	Upload excel file	Clear	Reset
DISTRIBUTION - STORAGE TANKS	Download current data as excel file	Upload excel file	Clear	Reset

Step 8: Click appropriate tab to return to your section

CA3410001 SACRAMENTO SUBURBAN WATER DISTRICT

To view last year's report, click here.

| 1 Intro | 2 Contacts | 3 Population | 4 Connections | 5 Sources | 6 Supply-Delivery | 7 Recycled | 8a Customer Charges | 8b Income | 8c Affordability | 9 Rpts./Plans |
| 10 Backflow | 11 Certification | 12 Improvements | 13 Complaints | 14 Treatment | 15 Distribution & Storage | 16 Emergency | 17 Conservation | 18 Climate Change | Finalize |

Step 9: Scroll down to reportable grid to make sure your data is correctly uploaded

Click here to download, update, and/or upload an Excel spreadsheet of your water system's certified water treatment operators.

Treatment Operator Name (First name Last name)	Grade of Treatment Operator (1, 2, 3, 4, or 5)	Chief, Shift or Neither[1] (C, S or X)	Treatment Operator Number (3, 4 or 5 digits)	Treatment Certification Expiration Date (MM/DD/YYYY)	+
Sally Ride	1	S	12345	01/01/2024	✏️ 🗑️

Lead Service Line Inventory (LSLI) Reporting– This feature is no longer accessible. If there is a change in your existing LSLI, contact your local regulating agency. Go to website located here for more information.

PWS Lead Service Line (LSL) Documents

The Lead Service Line Replacement (LSLR) documents below have been uploaded by water systems you are approved to manage. These documents are Read-only. For questions or concerns about the documents available, please contact your local drinking water field office.

PwsID PwsName Document Type Status Started Last Changed

How and when can I update my water system's lead service line inventory?
The Lead and Copper Rule Revisions (LCRR) require that each community and non-transient non-community water system complete a service line inventory of every service connection by October 16, 2024. The inventory must include the material of the entire service line from the water main to the building inlet. If your service line ownership is shared, the inventory must include both the system-owned and customer-owned service line material. Please use the DDW provided LCRR inventory template and instructions to update your inventory. An alternative inventory format is allowed for the update, but it must include all required information. The inventory template, instructions, and Frequently Asked Questions are available on DDW's Lead and Copper Rule webpage:
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/leadandcopperrule.html

Water Quality Emergency Notification Plan (WQENP) – This feature is no longer accessible. Submit new WQENPs to your regulating agency.

Uploading your ENP through <u>portal home page</u>

Step 1: Click "Upload" to upload an ENP if you don't have one on file

PWS WQENP Uploads List

PwsID	PwsName	StatusName	Started	Last Changed	
CA3410020	CITY OF SACRAMENTO MAIN	No file uploaded			View Upload
CA0210002	KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT	Uploaded	4/28/2021 1:17:42 PM	4/28/2021 1:18:16 PM	View
CA3410026	CALIFORNIA STATE FAIR	Uploaded	5/3/2021 10:22:39 AM	5/3/2021 10:23:08 AM	View

Uploading your ENP through <u>section 09 of eAR</u>

Step 1: Click "here" to upload a new water system ENP or view existing

B. EMERGENCY NOTIFICATION PLAN (ENP) ⓘ

B.1. Date of Current Emergency Notification Plan on File:

Select here to upload a new water system ENP or view existing. To upload a revised WQENP, please email your District or County representative with attachment for review and overwrite. ⓘ

Step 2: Click "Upload"

PWS WQENP Uploads List

PwsID	PwsName	StatusName	Started	Last Changed	
CA4700559	BUTTEVILLE UNION SCHOOL	No file uploaded			View Upload

Step 3: Click "Choose File" and then "Upload" when you are finished

Upload WQENP file for CA4700559

Choose a file on your computer by clicking the browse button. Then upload by clicking the Upload button.
Maximum file size is 20 megabytes. If your file is larger than that, please rescan it at a lower resolution or Contact Us.

WQENP: Choose File   No file chosen
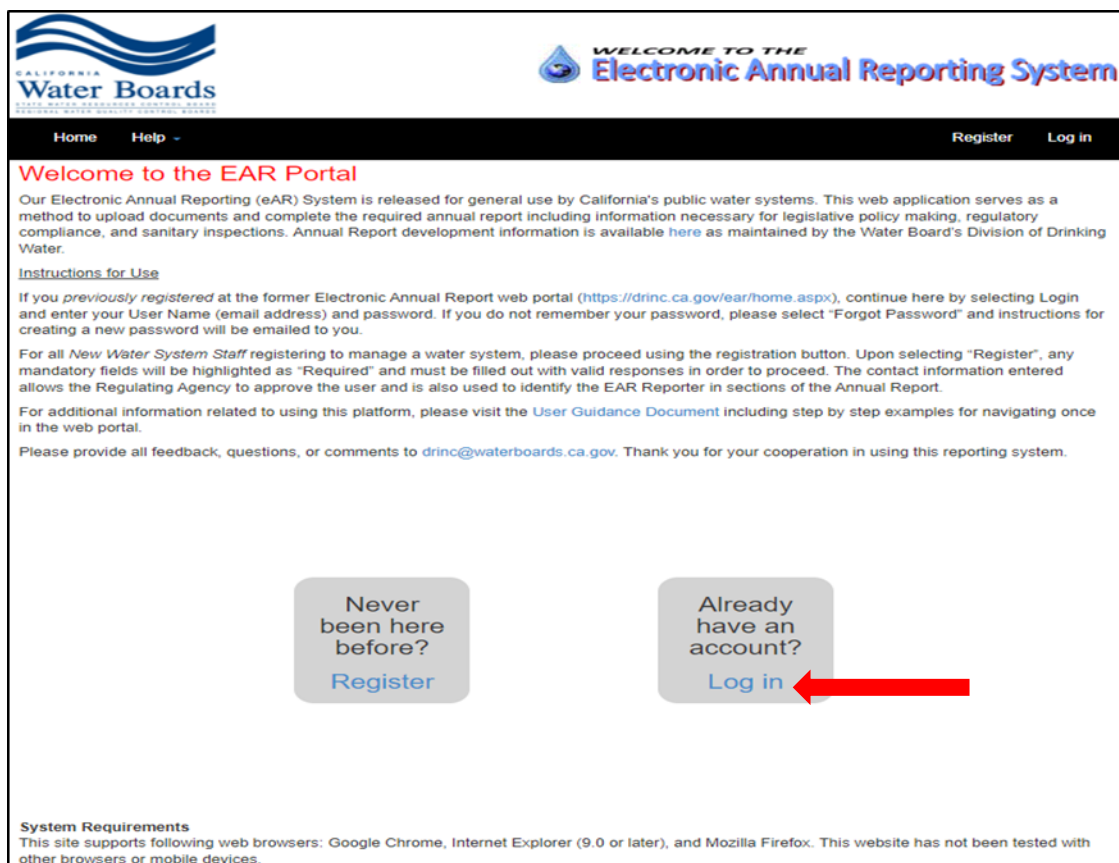
Upload

Residential Rates – Uploaded in Section 8A of eAR (Customer Charges)

PWS Residential Rates Uploads List

SurveyID	PwsID	Survey	Files
1049	CA0210002	2020 EAR	Kirkwood-Meadows-PUD-2020-WWW-Rate-Study-April-1-Final.pdf
1049	CA3410020	2020 EAR	Water-Rates Documentation.pdf
1055	CA3410020	2021 EAR	Survey 1 raw.xlsx

Forgot your Password

Step 1: Click Log In in the Already have an account? box

Step 2: Click Forgot your password?

Log in.
Use a local account to log in.

Email

Password

The Password field is required.

Log in
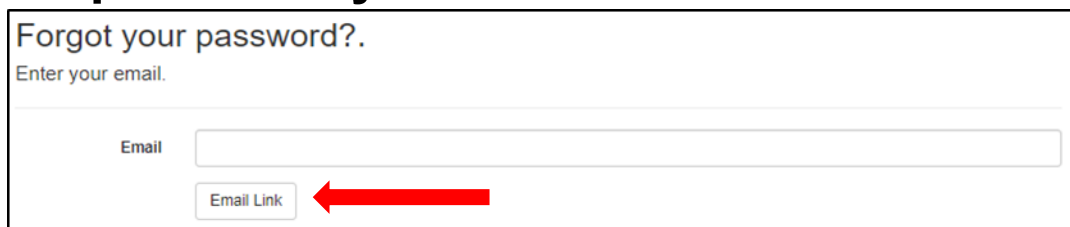
Register as a new user
Forgot your password?

Step 3: Enter your email and click Email Link
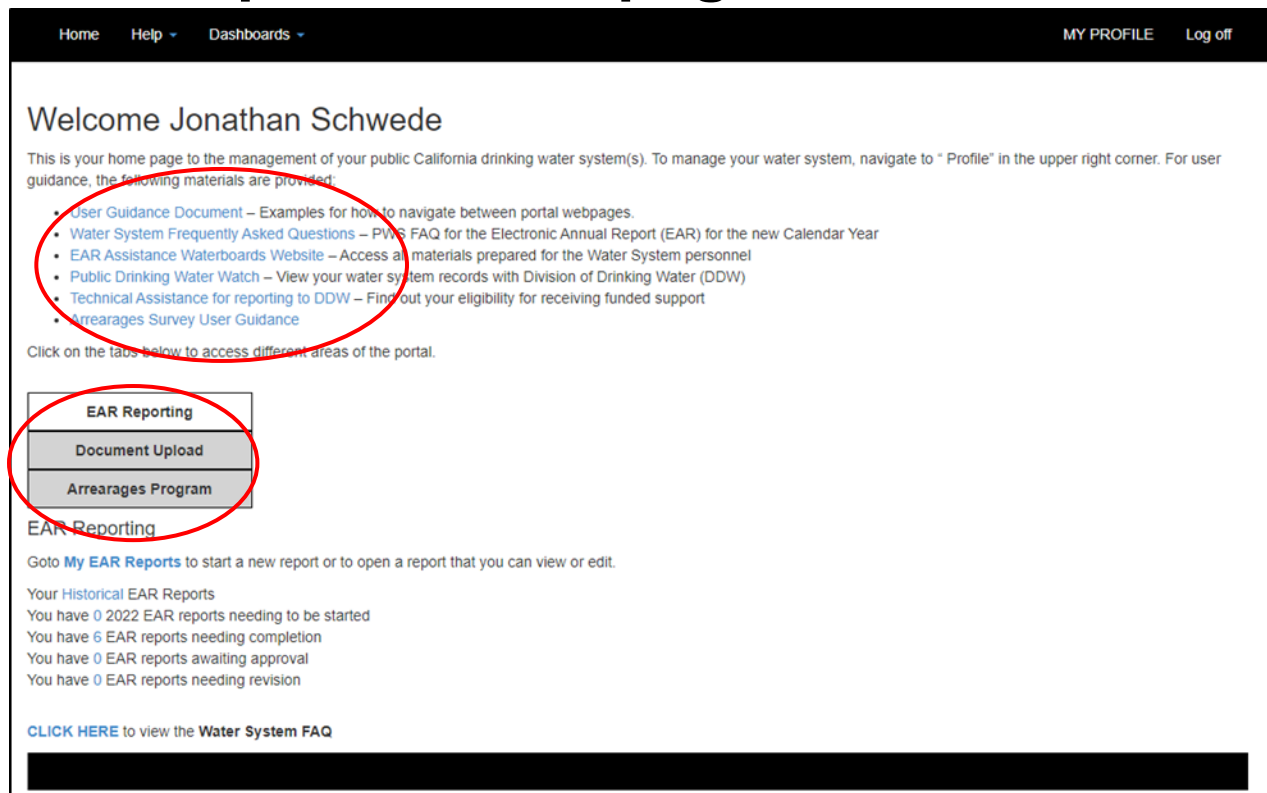
Forgot your password?.
Enter your email.

Email

Email Link

- An email will be sent to you from DDW-EAR@Waterboards.ca.gov entitled User Password Reset
- Click the link in the email and follow the instructions to reset your password

eAR Reporter Homepage Information

Home Page Link Descriptions

- User Guidance Document - Provides information on how to navigate and understand options associated with completion of your eAR. It is the document you are currently looking at.
- Water System Frequently Asked Questions - Answers specific questions about completion of specific sections of the eAR
- eAR Water Boards Website - Access to all training and reference materials to help in completion of an eAR
- Public Drinking Water Watch - View your water system records with Division of Drinking Water (DDW)
- Technical Assistance for reporting to DDW - Link to application for technical assistance for completion of an eAR
- Arrearages Survey User Guidance – Link to Water and Wastewater Arrearage program website

eAR Reporting

- New Users - see Manage my Water Systems if no existing water system affiliations
- Existing Users - see viewing water system eAR report statuses

Document Upload

- All documents available for upload to the EAR Portal are managed in this tab

Arrearages Program

- If your Water System participated in the Drinking Water Arrearages Program, this link will take you to your Arrearage reporting surveys

Updating Your Contact Information

Step 1: On your Home page, click My Profile

Step 2: Update your information and click Save Changes

Note: Section 1 and the Finalize section of the eAR will be prepopulated with this information. Special Note: If you have a new email address you must create a completely new account. You CAN NOT change your email address here. See Section 1 above.

Multiple Users in the same eAR

Multiple users are allowed to access the same eAR. Multiple users can work on the eAR at the same time, but not in the same section. Only one user is recorded as the person who starts and submits the eAR.

Historical Documents

On your **Home** page click **Your Historical eAR** Reports to see past documents that have been uploaded to the eAR portal. eARs going back to 2017 are currently stored in the new eAR Portal.

Note: To access copies of eAR's prior to January 1, 2017, send an email to: DDW-EAR@waterboards.ca.gov