

Personal Development Plan



Internship period
Information Technology Course

Personal Development Plan (PDP)

Re: Personal development plan for internship period

Student name: Christopher Sulistiyo.....

Student number: 4850025.....

Course: Information Technology

Study phase: Main phase

Internship tutor:

Study career counsellor (SCC):

1. Which competencies do I aim to develop during this internship period?

Expertise

Job-specific competencies	What requires special attention?
a. Managing <i>Having all activities that center on the process of development, introduction, and use of ICT systems progress in a manageable fashion.</i>	Practice better time management,
b. Analyzing <i>Analyzing the interconnection between processes, products, and data flows.</i>	Practice better critical thinking, problem-solving skill, and analytical skill
c. Advising <i>Advising on the interconnection between the reorganization of processes and/or data flows and the context of the environment.</i>	Practice better verbal professional communication skill, expand curiosity
d. Designing <i>Designing an ICT system on the basis of specifications and within predefined frameworks.</i>	Gain more technical knowledge, efficient and effective coding, nice and clean code that has tidy disposition
e. Realizing <i>Realizing an ICT system on the basis of a design and within defined frameworks.</i>	Practice writing better unit test, make sure that all functions are included in code coverage, be better at finding and fixing bugs, practice calm demeanor when everything is not going as planned near the deadline, practice to work under pressure

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Professionalizing

Study career competencies	What requires special attention?
a. The ability to independently give shape to one's own competency-based development	Spend more time studying, avoid procrastinating, invest in more fruitful habits in free time
b. The ability to take responsibility for one's own academic progress	Make sure to pass all the subjects, be more independent with studying, always check module-books for required criteria that needs to be completed.
c. The ability to make responsible study and occupational choices	Be more responsible with free time and money, avoid excessive activities and expense when going out, invest more on making money (part-time job) or learning something new related to the study during free time
d. The ability to deploy a supportive social network	Be friendlier and more open to people, participate in group co-worker conversations, be more social, be a good listener and advisor.

Professionalization

Study competencies	What requires special attention?
a. Learning to learn	Make most of utilizing internet, and learn to have a confidence to ask co-workers about something I do not know
b. Planning	Always make a planning of what to do the next week, be aware of all the free times and what to do with them,
c. Time management	Make sure to do a planned activity withing the determined duration, nothing more and nothing less if not possible then provide a reason as to why and how to avoid in case that will happen again.
d. Project-based working	Try to be more of a team player, help others in need and ask questions if I need help, always be on time at meetings, always submit work on/ before the deadline.

Social and communicative competencies

Social and communicative competencies	What requires special attention?
a. Marketing	Practice better verbal communication, skill of persuading people
b. Interview techniques	Make more effective questions to the interviewee, which requires short answer but a clear goal that will help my research
c. Personal feedback	Be more critical when assessing other person, provide more constructive feedback and solutions instead of just pointing out weaknesses
d. Presentations	Practice calmer demeanor, more confidence, saying what I have to say without stuttering, avoid overflowing information to the audience try to make the presentation short but effective as possible
e. Reporting in writing	Practice more formal writing, avoid using incorrect terminology and grammar, utilize figures graphs and tables more frequently as they serve to support a text
f. Meeting techniques	Learn more social skill to talk to people, and leadership skill to lead people in a meeting, learn how to express opinions more concisely
g. Writing business letters	Practice writing in a formal sentence more, use correct spelling and grammar, and learn to convey the information to the readers without overwhelming them.

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2. What are my personal development goals for this internship period?

Action plan: Which activities will I undertake to achieve my development goals?

Development goal (provide specifics)	Measurable result	Activity	Moment of completion
1. Learn Flutter and develop a software application with it along with unit test.	A working product written in Flutter.	Working on the internship project	The end of the internship when the end product is finished
2. Learn Microsoft Azure and Firebase.	Research report containing comparison and conclusion on which either should the company choose as their cloud-based solution for their software developments	Do research for the company with those 2 subjects	2 weeks before the end of the internship, a draft version of work placement report must be submitted
3. Learn to work in a professional working environment.	Utilize SCRUM better, better team player,	Working in an ICT company as an intern for 90 working days	After the internship ended

SCC signature for approval:

Student signature for approval:Christopher.....