

SABIN SKILLS CENTER

14211 SE Johnson Road
Milwaukie, Oregon 97267-2397
Fax: (503) 653-3822

Professional Technical Education

Dee Gray, Ed.D., *Principal*
(503) 653-3813

Robert Tone, *Assistant Principal*
(503) 653-3814

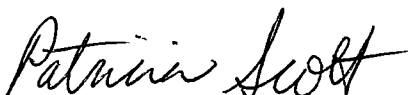
February 14, 2000

This is a letter of reference for Chris Troutner. I have known Chris since September of 1999. He is a student of mine in Business and Computer Technology (BCT). BCT is a business simulation class. Students work independently on a variety of projects at once. They learn how to manage their time, set priorities, and teach themselves new software.

Chris is an unusually mature and centered student. While most students are focusing on today and see their future as a distance concept, Chris has already made decisions about what his career goals are. It is rare to see someone demonstrate as much initiative and sound judgment as I have seen in Chris. He realizes the importance of things that are often not obvious for many adults. Chris realized the importance of work experience. Last year he sent out a resume and cover letter to over 100 companies in order to obtain a summer internship. He was successful in securing an internship with an internet company where he learned about networking Windows NT, and Unix operating system. When Chris started in my class last September, he asked about any job opportunities I knew about. I referred him to our technology department. He demonstrated the persistence, determination, and manners to impress this department and was hired to work part-time through the school year. One of the most impressive attributes about this young man is his attitude. Even though he easily grasps new concepts, he never expresses an overconfidence or arrogance. His manners are impeccable and his awareness of the subtleties of a business environment are exceptional.

It is a privilege to be a reference for Chris. I am confident that he will be a valued employee.

Sincerely



Patricia Scott
BCT Instructor

pjs