

(中) 陳詩慧 | (英) Padma Christie

EXPERIENCE

Come True CAFE, Taipei City, Taiwan — Restaurant Crew Member

JUNE 2024 – PRESENT

- Assisted in food and beverage quality management and maintained consistency in product standards
- Assisted the supervisor with staffing arrangements and scheduling
- Food preparation and inventory management
- Used my English language abilities to assist international patrons

Joy English school, Yilan City, Taiwan — English teacher

OCTOBER 2023 – FEBRUARY 2023

- Taught English classes to students aged 5 to 12 years old.
- Developed and organized lesson plans that aligned with school and institutional objectives as well as adapting existing materials and resources to suit students' needs.
- Used a variety of teaching methods (games, conversations, role-playing, etc.) to keep lessons engaging.

Yilan University, Yilan, Taiwan — English Instructor

OCTOBER 2021 - DECEMBER 2021

- Designed lesson plans for primary schoolaged students
- Assessed students abilities through assignments and adjusted lesson plans accordingly
- Helped students improve their English grammar, pronunciation, and sentence structures

Mr. Lim's Noodle Restaurant, Yilan, Taiwan — Restaurant Crew Member

SEPTEMBER 2019 - DECEMBER 2020

- Provided excellent customer service by greeting customers, resolving complaints, serving food and answering customer inquiries.
- Collected payments

 Prepared and cooked food according to customer preferences.

TES Company, Penang, Malaysia — Office Administrator

DECEMBER 2017 - AUGUST 2018

- Supported office manager through document coordination and customer relations
- Managed office inventory

EDUCATION

National Ilan University, Yilan, Taiwan Bachelor of Arts in Foreign Language and Literature

Jit Sin Independent High School, Bukit Mertajam, Malaysia

High School Diploma

CERTIFICATIONS

LANGUAGES

TESOL (Teaching English to Speakers of Other Languages)

TEFL (Teaching English as a Foreign Language)

Grade 5 Violin Level 2 Certificate in Graded Examination in Music Performance Trinity College London

- English: Fluent (Written & Spoken)
 (Linguaskill English test result: 176/180+ B2)
- Chinese Mandarin: Fluent (Written & Spoken)
- Cantonese: Fluent (Spoken)
- Hokkien/Minnan: Conversational (Spoken)
- Malay: Conversational (Spoken)

HOBBIES AND INTERESTS

Music Performance (Violin, Guitar, and Singing)

Listening to Music

Traveling

Crafting (Cross-Stitch, survival weapon)

Yoga

Mountain Biking

More Info

