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(中) 陳詩慧 | (英) Padma Christie

EXPERIENCE

Joy English school, Yilan City, Taiwan — English teacher

OCTOBER 2023 – FEBRUARY 2023

- Deliver English classes to students aged 5 to 12 years old.
- Develop and organize lesson plans that align with school or institution objectives and adapt existing materials and resources to suit students' needs.
- Use a variety of teaching methods (games, conversations, role-playing, etc.) to keep lessons engaging.

Yilan University, Yilan, Taiwan — English Instructor

OCTOBER 2021 – DECEMBER 2021

- Experience designing lesson plans for primary school-aged students
- Assessed students' abilities through assignments and adjusted lesson plans to help them accordingly
- Helped students improve their English grammar, pronunciation, and sentence structures

Come True CAFE, Taipei City, Taiwan — Restaurant Crew Member

JUNE 2024 – PRESENT

- Assist in food and beverage quality management and maintain consistency in product standards
- Assist the supervisor with staffing arrangements and scheduling
- Food preparation and inventory management
- Use my language abilities to assist international patrons

Mr. Lim's Noodle Restaurant, Yilan, Taiwan — Restaurant Crew Member

SEPTEMBER 2019 - DECEMBER 2020

- Provided excellent customer service by greeting customers, resolving complaints, serving food and answering customer inquiries.
- Collected payments
- Prepared and cooked food according to customer preferences.

TES Company, Penang, Malaysia — Office Administrator

DECEMBER 2017 - AUGUST 2018

- Supported office manager through document coordination and customer relations
- Managed office inventory

EDUCATION

National Ilan University, Yilan, Taiwan

Bachelor of Arts in Foreign Language and Literature

Jit Sin Independent High School, Bukit Mertajam, Malaysia

High School Diploma

CERTIFICATIONS

TESOL (Teaching English to Speakers of Other Languages)

TEFL (Teaching English as a Foreign Language)

Grade 5 Violin Level 2 Certificate in Graded Examination in Music Performance Trinity College London

LANGUAGES

- English: Fluent (Written & Spoken) (**Linguaskill English test result : 176/180+ B2**)
- Chinese Mandarin: Fluent (Written & Spoken)
- Cantonese: Fluent (Spoken)
- Hokkien/Minnan: Conversational (Spoken)
- Malay: Conversational (Spoken)

HOBBIES

- Playing music (Violin, Guitar and singing)
- Crafting
- Yoga
- Listening to music
- off-road bike riding
- Traveling