

Internal Memorandum

To: Paula Alexander (hal.cio@seccdc.org)

CC: judge_29@seccdc.org

From: hal29@seccdc.org

Date: February 23, 2019

Memo #:004

Re: Initial System Configuration

**Hierarchical
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Corporation**



www.halcorp.biz

Greetings,

The systems and services on our network have been secured in accordance with HAL policy. All of the services we are operating have been hardened – including the email systems, DNS server, webserver, ecommerce site, and Active Directory. The necessary change management forms will be sent to the CIO as an attachment to this message. We will continue to notify you of any additional changes to our systems according to the HAL ISSP for Change Control.

Regards,
Team 9

In accordance with HAL Memorandum policy, the entire header must be completed or the recipient may not acknowledge this as an official memorandum. Professional communications methods and decorum must be observed at all times.