



# PHOON JUN JIE

**Gender:** Male

**Birth Date:** 21 AUG 1998

**Address:** Johor, Malaysia

**Nationality:** Malaysia

## CONTACT

PHONE:  
+6014 6117714

## E-MAIL

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## ADDRESS

107, JLN Sri Putri ¼, TMN Putri Kulai,  
81000, Kulai, Johor.

## EDUCATION

Institution	:	NSIT Academy
Course	:	System Support and
Networking Advanced Diploma		
Graduation Date	:	May 2019

502 - Customer support provision  
506 - ICT systems and network management  
508 - Develop ICT technical documentation and procedures  
511 - Implementing an ICT systems security policy  
522 - Design and maintain ICT Networks software components

Institution	:	NSIT Academy
Course	:	System Support and
Networking Diploma		
Graduation Date	:	May 2018

402 - Customer support provision  
403 - Install and configure equipment and operating systems  
405 - Testing ICT systems  
408 - Install, configure and test ICT Networks

Institution	:	NSIT Academy
Course	:	IT system Support
Certification		
Graduation Date	:	May 2018

102 - Dismantle, assemble, install and maintain a Desktop computing system  
111 - Fundamentals of computing systems and customer care

## CERTIFICATION

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- Certificate of Completion (Interconnecting Cisco Networking Devices)
- SIJIL PELAJARAN MALAYSIA (SPM Holder)

## WORK EXPERIENCE

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**2017 Feb – 2017 Aug (7 months)**

### **Cell Phone Technician**

- Fresh/Entry level
- Triple One (Company Name)
- Location: Kulai, Johor

Monthly Salary: MYR 1100

**Note: This is a Full time job after graduated from Secondary school.**

**2015 May –2015 Dec (8 months)**

### **Tuition Teacher Assistant**

- Fresh/Entry level
- Kumon (Company Name)
- Location: Kulai, Johor

Monthly Salary: MYR 700

**Note: This is a Part-time job during study in secondary school.**

## COMMUNICATION SKILLS

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<u>Language</u>	<u>Spoken</u>	<u>Written</u>
Mandarin	9	6
Cantonese	9	5
English	6	6
Malay	6	5

## SKILL

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### Advanced

Assembly and dismantle hardware  
Basic Network Infrastructure Setup  
Windows Server ADDS Configuration

### Intermediate

Windows Server backup  
VMware and Hyper-V operation  
Troubleshooting for network and system  
IIS server Configuration  
MS word, Excel, Outlook, PPTP operation  
PowerShell and Batch File Scripting

### Beginner

HTML, CSS, MySQL Database

## OPERATING SYSTEM

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Windows 10 (Professional, single language, home)  
Windows 7 (Professional, single language, home)  
Windows Server 2008 – 2016  
Linux – Kali, Ubuntu (Basic command and operation)

## REFERENCES

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Mr. Elvin Yoong  
Principle  
NSIT Academy Malaysia (1207349-P)  
+601 77751628

## PROJECT

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NIC Teaming, Offline Join Domain  
DC Cloning with Hyper-V  
IIS Server Setup (LAN, WAN)  
Exchange Server Setup  
Fail Over Clustering with Hyper-V  
Network Load Balancing for IIS Server  
Power Shell Scripting for IP Configuration Software  
VPN Server Setup (Site to Site, Host to Site)  
Windows Server Migration from Windows Server 2008 to 2016

## ADDITIONAL INFO

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**Expected salary:** SGD 1,800 – SGD 2,000 (Negotiable)

**Preferred Work Location:** Johor, Anywhere in Singapore

**Availability:** Start working in May 2019