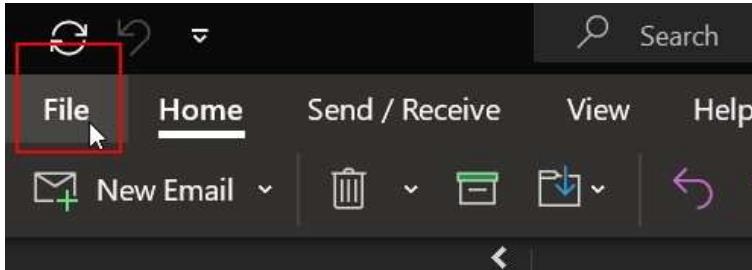
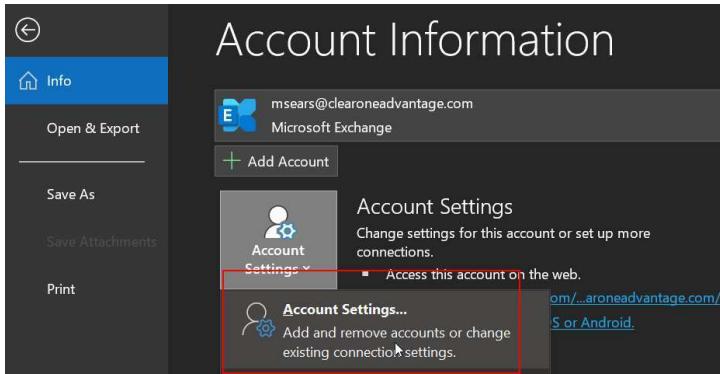


Turning off cache exchange mode in Outlook

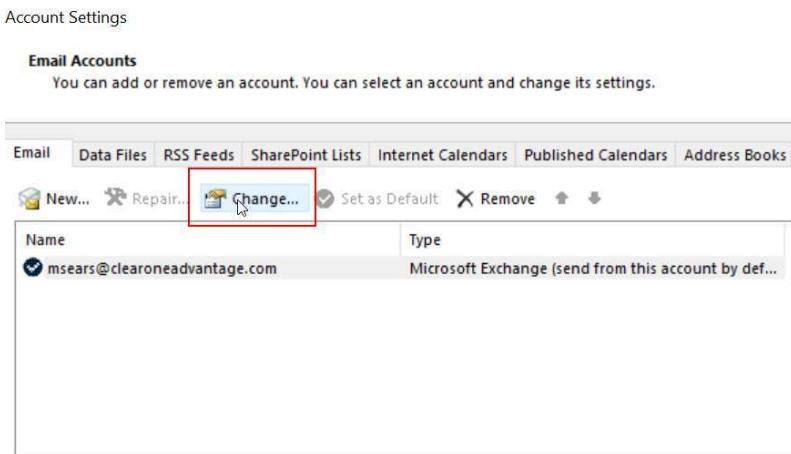
1. Select file at the top left of Outlook



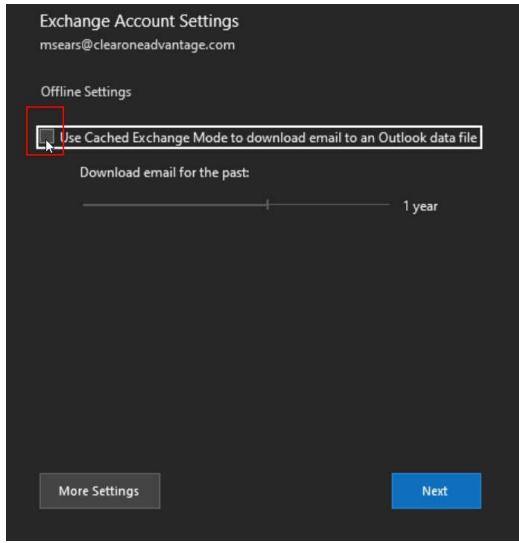
2. Select account settings (drop down will appear once clicked)



3. Click the “change option”



4. Uncheck the user cache exchange mode box & select next



5. Restart Outlook