

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

**DEPARTMENT OF THE AIR FORCE
POLICY DIRECTIVE 23-2**



19 OCTOBER 2023

Materiel Management

**MANAGEMENT OF BULK FUELS AND
RELATED PETROLEUM PRODUCTS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Lt Gen Tom D. Miller;
Senior Coordinator (Lt Gen DeAnna M. Burt)

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This directive implements Department of Defense Instruction (DoDI) 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, and is consistent with Joint Publication 4-03, *Joint Bulk Petroleum and Water Doctrine* and Air Force Instruction 90-1702, *Operational Energy*. Additionally, this directive provides policy on managing and storing Sustainable Aviation Fuels, petroleum products, hypergolic propellants, chemicals, pure gases, and cryogenic fluids, quality assurance and quality surveillance, and associated facilities. This directive applies to all civilian employees and uniformed members of the Regular Air Force, the Air Force Reserve, the Air National Guard, the United States Space Force, the Civil Air Patrol when conducting missions as the official Air Force Auxiliary, all Department of the Air Force (DAF) civilian employees, and those with a contractual obligation to abide by the terms of DAF issuances who receive, store, transfer, issue, conduct quality control/quality surveillance, and/or account for energy commodities. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Form 847s from the field through the appropriate functional chain of command. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction 33-322, Records Management and Information Governance Programs, and disposed in accordance with Air Force Records Disposition Schedule, which is located in the Air Force Records Information Management System. Defense Logistics Agency Energy (DLA-E) requires that Defense Working Capital Fund (DWCF) records be maintained IAW Department of Defense Manual (DoDM) 4140.25, Volume 2, *DoD Management of Energy*

Commodities: Records Retention and Forms Management. This DAFPD may not be supplemented.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. The major changes include Service responsibilities outlined in DoDI 4140.25, which include the Department of the Air Force requirement to provide and maintain the capability to deliver bulk fuels and related petroleum products by air for situations demanding immediate support in remote locations. Additionally, it includes the relationship between the Assistant Secretary of the Air Force for Energy, Installations, and Environment (SAF/IE) and USAF, Directorate of Logistics, Engineering, and Force Protection (AF/A4), and how they support each other.

1. Overview.

- 1.1. Department of the Air Force Operational Energy is required to support military forces, facilities, people, and weapon platforms for military operations.
- 1.2. The DAF must effectively manage Sustainable Aviation Fuels, petroleum products, hypergolic propellants, and related materials from the time they are ordered to the point of use.
- 1.3. This directive provides policies for ordering, receiving, transferring, storing, issuing, and recovering Sustainable Aviation Fuels, petroleum products, hypergolic propellants, and related materials.

2. Policy. The Department of the Air Force will:

- 2.1. Ensure compliance with Occupational Safety Instructions, environmental policies, and associated technical data for ordering, receiving, transferring, storing, issuing, quality control, and recovering Sustainable Aviation Fuels, petroleum products, hypergolic propellants, and related materials.
- 2.2. Take measures to ensure that stored Sustainable Aviation Fuels, petroleum products, hypergolic propellants, and related materials do not harm the environment and are properly safeguarded.
- 2.3. Ensure inventories are consistent with peacetime and contingency requirements.
- 2.4. Establish and adhere to policies and procedures for storing, accounting, and handling Sustainable Aviation Fuels, petroleum products, hypergolic propellants, and related materials and ensure they are maintained in a ready status to mitigate deterioration and/or loss of material.
- 2.5. Maintain the capability to deliver bulk petroleum products by air and space for situations demanding immediate and emergency support anywhere at any time.

3. Roles and Responsibilities.

- 3.1. The SAF/IE will serve as the designated Senior Energy Official for the DAF. The SAF/IE is specifically responsible for providing guidance, direction, and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs, budgets and DAF positions regarding federal and state legislation and regulations.

3.2. The AF/A4 cooperates with the SAF/IE, Assistant Secretary of the Air Force for Acquisition, Technology, and Logistics (SAF/AQ), Chief Information Officer (SAF/CN), Assistant Secretary of the Air Force for Space Acquisition and Integration (SAF/SQ), and the Deputy Chief of Staff, Air Force Futures (AF/A5/7) and their respective offices, which are responsible, pursuant to Title 10 United States Code (USC) §§ 9011-9024, *Department of the Air Force*, and 10 USC §§ 9031-9040, *The Air Staff*, for assisting the SecAF and the CSAF in carrying out their responsibilities.

3.3. AF/A4 is responsible for providing policy, training, equipment, and fuels management guidance for petroleum energy commodities handled by the DAF.

3.3.1. Provides information to and coordinates with SAF/IE as required to govern and oversee SAF and petroleum resource management activities related to the AF/A4 portfolio.

3.3.2. Advises SAF/IE on issues and initiatives that have or may have an impact on operational energy supply, demand, and resilience in logistics, engineering, and force protection.

3.4. This DAFPD applies to relevant support and assistance to the United States Space Force unless separately provisioned by or through mutual coordination with the Space Force Mission Sustainment (SF/S4O).

3.5. The Department of the Air Force commanders/directors will ensure that all department-controlled fuels, petroleum products, and related materiel are received, transferred, stored, issued, and accurately accounted for and reported to appropriate Department of Defense components, as required.

FRANK KENDALL
Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 33-322, Records Management and Information Governance Programs, 28 July 2021

AFI 90-1702, *Operational Energy*, 19 February 2019

DAFMAN 90-161, *Publishing Processes and Procedures*, 15 April 2022

DoDI 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, 25 June 2015

DoDM 4140.25, Volume 2, *DoD Management of Energy Commodities: Records Retention and Forms Management*, 2 March 2018

Joint Publication 4-03, *Joint Bulk Petroleum and Water Doctrine*, 11 January 2016

10 (USC) §§ 9011-9024, *Department of the Air Force*

10 USC §§ 9031-9040, *The Air Staff*

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFI—Air Force Instruction

DAF—Department of the Air Force

DAFP—Department of the Air Force Policy Directive

DLA-E—Defense Logistics Agency Energy

DoD—Department of Defense

DoDI—Department of Defense Instruction

DoDM—Department of Defense Manual

DWCF—Defense Working Capital Fund

OPR—Office of Primary Responsibility

USC—United States Code

Office Symbols

AF/A4—Deputy Chief of Staff, Logistics, Engineering, and Force Protection

AF/A5-/7—Deputy Chief of Staff, Strategy, Integration and Requirements

CSAF—Chief of Staff of the Air Force

SAF/AQ—Assistant Secretary of the Air Force for Acquisition, Technology, and Logistics

SAF/CN—Chief Information Officer

SAF/IE—Assistant Secretary of the Air Force for Energy, Installations, and Environment

SAF/SQ—Air Force for Space Acquisition and Integration

SecAF—Secretary of the Air Force

SF/S4—Space Force Logistics and Joint Space Supply

Terms

Defense Logistics Agency Energy (DLA Energy)—An organizational component of the Defense Logistics Agency (DLA). DLA Energy is the Department of Defense (DoD) integrated materiel manager and central procurement agent for bulk petroleum, natural gas, coal, and associated services. DLA Energy owns and manages the bulk petroleum products in the DoD to the point-of-sale (end user).

Defense Working Capital Fund (DWCF)—A DoD revolving fund that finances the buying and selling of goods and services. It also provides cost visibility and accountability to facilitate business operations. DLA inventories are sold to end user organizational accounts (military units and federal agencies) that reimburse the DLA Division–DWCF for costs incurred.

Operational Energy—Energy required for training, moving, and sustaining military forces and weapons platforms for military operations. The term includes energy used by tactical power systems, generators, and weapons platforms. Within the Air Force, operational energy is considered the energy required to op aviation assets and aerospace ground equipment supporting those assets.