# BY ORDER OF THE SECRETARY OF THE AIR FORCE





27 JUNE 2018

RE-DELEGATION OF AUTHORITIES HAFMD 1-24, ASSISTANT SECRETARY OF THE AIR FORCE (MANPOWER AND RESERVE AFFAIRS)

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OPR: SAF/MR Certified by: SAF/MR

(Mr. Shon J. Manasco)

Supersedes: SAF/MR Re-Delegation Memos and AF/A1 Re-Delegation Memos

(various memos and dates)

Pages: 43

This Addendum is an extension of, and is incomplete without HAFMD 1-24, *Assistant Secretary of the Air Force (Manpower and Reserve Affairs) Mission Directive*. It provides specific redelegations of authority/re-assignments of responsibility from SAF/MR to AF/A1, AF/HC, AF/RE and NGB/CF. SAF/MR retains oversight of authority/responsibility as defined in these re-delegations/re-assignments. This Addendum may not be supplemented at any level. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through Major Command (MAJCOM) functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

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**1. This Addendum re-delegates authority/re-assigns responsibility conveyed to SAF/MR** by the Secretary of the Air Force in HAF MD 1-24 to AF/A1, AF/HC, AF/RE and NGB/CF to facilitate their accomplishment of assigned responsibilities in developing policy, managing programs and preparing guidance on approved policies and plans for the field in the general area of Manpower, Personnel and Reserve Affairs. These re-delegations of authority/re-assignments of responsibility are intended to reduce duplication of efforts between SAF/MR and the aforementioned two-letter organizations staff roles while increasing operating effectiveness and efficiency.

**Table 1. Re-Delegations of Authority.** 

Item #	Source:	Re-delegated to:	Authority:
1	DoDI 1000.01, Identification (ID) Cards Required by the Geneva Conventions	AF/A1	Authority relating to the issuance of military and civilian identification cards.
2	DoDI 1000.04, Federal Voting Assistance Program (FVAP)	AF/A1	Authority relating to the administration of the Federal Voting Assistance Program.
3	DoDI 1000.13, Identification (ID) Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals	AF/A1	Authority relating to developing and implementing policy and procedures, ensuring compliance with DoD policies, and conducting related activities for the issuance of ID cards.
4	DoDI 1000.15, Procedures and Support for Non- Federal Entities Authorized to Operate on DoD Installations	AF/A1	Authority relating to the authorization and support of private organizations operating on DoD installations.
5	DoDD 1000.21E, DoD Passport and Passport Agent Services	AF/A1	Authority relating to the administration of Passports and Passport Agent Services, to include serving as the Air Force's Office of primary responsibility (OPR) for ensuring compliance with DoD policies on the same.
6	DoDI 1000.25, DoD Personnel Identity Protection (PIP) Program	AF/A1	Authority relating to issuing and using identity credentials and ensuring qualifications of RAPIDS operators.

7	DoDD 1000.26E, Support for Non- Federal Entities Authorized to Operate	AF/A1	Authority relating to administering the Armed Forces Entertainment (AFE) program.
8	on DoD Installations DoDI 1000.27, Mass Transportation Benefit Program (MTBP)	AF/A1	Authority relating to the Mass Transportation Benefits Program (MTBP).
9	DoDI 1000.28, Armed Forces Retirement Home (AFRH)	AF/A1	Authority relating to appointment of Local Board of Trustee members, as required.
10	DoDI 1005.06, Display of the National Flag at Half-Staff	AF/A1	Authority relating to display of the national flag at half-staff.
11	DoDI 1005.14 DoD Spirit Of Hope (SOH) Award	AF/A1	Authority relating to administration of the Spirit of Hope Award.
12	DoDI 1005.15, <i>DoD</i> Civilian Flags	AF/A1	Authority relating to the approval of design, use, and modification of positional flags and Air Force specific SES flags and Air Force PAS officials, approving the award of replica flags for departing Air Force officials, and establishing guidance for displaying OSD flags.
13	DoDI 1015.08, DoD Civilian Employee Morale, Welfare, and Recreation (MWR) Activities and Supporting Nonappropriated Fund Instrumentalities (NAFI)	AF/A1	Authority relating to civilian MWR activities and their supporting Nonappropriated Fund Instrumentalities, except SAF/FMC will advise and approve any fund source determination issues.
14	DoDI 1015.09, Professional U.S. Scouting Organization Operations at U.S. Military Installations Overseas	AF/A1	Authority relating to Professional U.S. Scouting organizations at U.S. Military Installations overseas.
15	DoDI 1015.10, Military Morale, Welfare, and Recreation (MWR) Programs	AF/A1	Authority relating to managing military MWR programs.

16	DoDI 1015.11, Lodging Policy	AF/A1	Authority relating to the DoD lodging program, with the exception that SAF/FMC will approve Air Force Lodging rates and advise and approve any fund source determination issues.
17	DoDI 1015.12, Lodging Program Resource Management	AF/A1	Authority relating to the resource management of lodging programs, with the exception that SAF/FMC will approve Air Force Lodging rates and advise and approve any fund source determination issues.
18	DoDI 1015.15, Establishment, Management, and Control of Nonappropriated Fund Instrumentalities and Financial Management of Supporting Resources	AF/A1	Authority relating to the establishment, management, and control of NAFIs, except for the authority to serve as the one member of the oversight group representing the Secretary of the Air Force and with the exception that SAF/FMC will advise and approve any fund source determination issues.
19	DoDD 1015.5, DoD Student Meal Program	AF/A1	Authority relating to the implementation and maintenance of the DoD student meal program (SMP).
20	DoDD 1020.1 Nondiscrimination on the Basis of Handicap in Programs and Activities Assisted or Conducted by the Department of Defense	AF/A1	Authority relating to prohibiting discrimination based on handicap in programs and activities receiving Federal financial assistance dispersed by the DoD.
21	DoDI 1025.02, National Security Education Program (NSEP) and NSEP Service Agreement	AF/A1	Authority relating to the National Security Education Program.
22	DoDI 1035.01, Telework Policy	AF/A1	Authority relating to developing, implementing and operating telework programs and related activities consistent with DoD policies.
23	DoDI 1100.06, National Defense Executive Reserve (NDER)	AF/A1	Authority relating to the National Defense Executive Reserve (NDER).
24	DoDI 1100.13, <i>DoD</i> Surveys	AF/A1	Authority relating to ensuring compliance with DoD policies on employee surveys.

25	DoDI 1100.16, Equal Opportunity in Off- Base Housing	AF/A1	Authority relating to off-base housing and fair housing enforcement.
26	DoDI 1100.21, Voluntary Services in the Department of Defense	AF/A1	Authority relating to the acceptance and use of voluntary services.
27	DoDI 1100.22, Policy and Procedures for Determining Workforce Mix	AF/A1	Authority relating to appropriate workforce mix for military and civilians in new or expanded missions.
28	DoDD 1100.4, Guidance for Manpower Management	AF/A1	Authority relating to the preparation and administration of manpower programs, to include acting as and performing the duties of the designated manpower authority.
29	DoDI 1110.02, National Language Service Corps (NLSC)	AF/A1	Authority relating to use of NLSC members during exercise and operational planning.
30	DoDI 1120.11, Programming and Accounting for Active Component (AC) Military Manpower	AF/A1	Authority relating to programming and accounting for military manpower.
31	DoDI 1125.03, Vending Facility Program for the Blind on DoD-Controlled Federal Property	AF/A1	Authority relating to the vending facility program for the blind.
32	DoDI 1145.01, Qualitative Distribution of Military Manpower	AF/A1	Authority relating to manpower accessions to the Regular and Air Reserve Component Forces.
33	DoDD 1145.02E, United States Military Entrance Processing Command (USMEPCOM)	AF/A1	Authority relating to the Military Entrance Processing Command (MEPS).
34	DoDD 1200.16, Contracted Civilian- Acquired Training (CCAT) for Reserve Components	AF/RE, NGB/CF	Authority relating to the Contracted Civilian-Acquired Training for Reserve members per Federal Acquisition Regulation (FAR), and Defense FAR Supplement (DFARS).
35	DoDD 1200.7, Screening the Ready Reserve	AF/RE, NGB/CF	Authority relating to the screening of reservists, management of the Individual Ready Reserve (IRR) and peacetime management and preparations for mobilization of the Standby Reserve.

36	DoDI 1205.05, Transfer of Service Members between Reserve and Regular Components of the Military Services	AF/A1, AF/RE, NGB/CF	Authority relating to the transfer of Service members between regular and reserve components.
37	DoDI 1205.12, Civilian Employment and Re-employment Rights for Service Members, Former Service Members and Applicants of the Uniformed Services	AF/A1	Authority relating to civilian employment and re-employment rights, benefits, and obligations, except for the authority to determine what constitutes a critical mission or requirement.
38	DoDI 1205.18, Full- Time Support (FTS) to the Reserve Components	AF/RE, NGB/CF	Authority relating to the management of the DoD Full-Time Support program, participation requirements for Reserve and Ready Reserve, and management of the Individual Ready Reserve (IRR).
39	DoDI 1205.21, Reserve Component Incentive Programs Procedures	AF/RE, NGB/CF	Authority relating to the management of the Reserve Component Incentive Program.
40	DoDI 1215.06, Uniform Reserve, Training, and Retirement Categories for the Reserve Components	AFRC/CC, MAJCOM/CCs and AFDW/CC	Authority relating to the designation and use of uniform Reserve Component categories, training, retired categories, the peacetime management and preparation for mobilization of the Standby Reserve, and management of the IRR programs, to include the authority to activate members of the ANG and AF Reserve as prescribed in this DoDI. Exception: the authority to provide a waiver to a maximum of 96 additional IDT periods for an aircrew member in a fiscal year.
41	DoDI 1215.07, Service Credit for Non-Regular Retirement	AF/RE, NGB/CF	Authority relating to the crediting of active and reserve service and for non-regular retirement, as well as management of non-regular retirement.

42	DoDI 1215.08, Senior Reserve Officers' Training Corps (ROTC) Programs	AF/A1	Authority relating to Senior ROTC programs, except for the authority to approve the establishment or disestablishment of an ROTC unit, and approve an application for excess leave for release from active duty to participate in professional sports or pursue other activities with potential recruiting or public affairs benefit before completion of an active duty service obligation.
43	DoDI 1215.13, Ready Reserve Member Participation Policy	AF/RE, NGB/CF	Authority relating to the reserve component member participation.
44	DoDI 1215.15, Military Reserve Exchange Program (MREP)	AF/RE, NGB/CF	Authority relating to the management of the Military Reserve Exchange Program.
45	DoDI 1215.17  Educational  Requirements for  Appointment to a  Grade Above First  Lieutenant or  Lieutenant (Junior  Grade) in a Reserve  Component	AF/A1	Authority relating to reserve component officer education requirements.
46	DoDI 1215.21, Reserve Component (RC) Use of Electronic-based Distributed Learning Methods for Training—Added renumber	AF/RE, NGB/CF	Authority relating to RC use of electronic-based distributed learning tools.
47	DoDI 1215.22, Reserve Component Representation, North Atlantic Treaty Organization (NATO) National Reserve Forces Committee (NRFC) and NATO Schools –Added renumber	AF/RE, NGB/CF	Authority relating to RC representation with the NATO National Reserve Forces Committee and NATO schools.
48	DoDI 1225.9, Billeting for Reserve Component Members	AF/A1	Authority relating to billeting or lodging in kind for reserve component members.

49	DoDI 1235.09, Management of the Standby Reserve	AF/RE	Authority relating to the peacetime management and preparation for mobilization of the Standby Reserve.
50	DoDI 1235.11, Management of Individual Mobilization Augmentees (IMAs)	AF/RE	Authority relating to the management of the Individual Mobilization Augmentee (IMA) program and authorizing IMA positions.
51	DoDI 1235.13, Administration and Management of the Individual Ready Reserve (IRR) and the Inactive National Guard (ING)	AF/RE, NGB/CF	Authority relating to the management and administration of the IRR and ING.
52	DoDD 1241.01, Medical And Dental Treatments And Incapacitation Pay Entitlements	AF/A1, AF/RE, NGB/CF	Authority relating to authorizing medical and dental care for members who incur or aggravate an injury, illness, or disease, in the line of duty, and providing pay and allowances to those members while being treated or recovering from a service-connected injury, illness, or disease.
53	DoDI 1241.04, TRICARE Reserve Select (TRS) Programs	A1	Authority relating to maintaining, tracking and determining eligibility for TRS.
54	DoDI 1300.04, Inter- Service and Inter- Component Transfers of Service Members	AF/A1	Authority relating to the transfer of service members, except for the authority to approve or disapprove a request for inter-service transfer.
55	DoDI 1300.06, Conscientious Objectors	AF/A1	Authority relating to conscientious objectors, except for authority to classify, retain, or discharge based on a member's application as a conscientious objector.
56	DoDI 1300.15, Military Funeral Support	AF/A1	Authority relating to military funeral honors support.
57	DoDI 1300.17, Accommodation of Religious Practices Within the Military Services	AF/HC	Authority relating to the accommodation of religious practices within the Department of the Air Force.

58	DoDI 1300.18, Department of Defense (DoD) Personnel Casualty Matters, Policies, and Procedures	AF/A1	Authority relating to DoD personnel casualty matters.
59	DoDI 1300.19, <i>DoD</i> Joint Officer  Management (JOM)  Program	AF/A1	Authority relating to implementing the Joint Officer Management Program.
60	DoDD 1300.22, Mortuary Affairs Policy	AF/A1	Authority relating to mortuary affairs policy implementation.
61	DoDI 1300.24, Recovery Coordination Program (RCP)	AF/A1	Authority relating to recovering service member care, management and transition.
62	DoDI 1300.25, Guidance for the Education and Employment Initiative (E2I) and Operation WARFIGHTER (OWF)	AF/A1	Authority relating to the Wounded Warrior program, E2I and OWF programs.
63	DoDI 1304.02, Accession Processing Data Collection Forms	AF/A1	Authority relating to use of accession processing data collection forms and human resource information.
64	DoDI 1304.12E, DoD Military Personnel Accession Testing Programs	AF/A1	Authority relating to accession testing programs.
65	DoDD 1304.19, Appointment of Chaplains for the Military Departments	AF/HC	Authority relating to the appointment of chaplains.
66	DoDD 1304.20, Enlisted Personnel Management System (EPMS)	AF/A1	Authority relating to implementation of the Enlisted Personnel Management System, to include approving the administrative demotion of enlisted members, except for the authority to administratively demote an enlisted member when the member has applied to retire or transfer to the retired reserve in lieu of administrative demotion.

67	DoDD 1304.21, Policy on Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment Bonuses, and Critical Skills Retention Bonuses for Active Members	AF/A1	Authority relating to the policy on enlistment, selective reenlistment, critical skills accession, critical skills retention bonuses, except as it relates to the authority to not require or waive repayment of a bonus for failure to complete service obligation or failure to retain technical qualification.
68	DoDI 1304.23, Acquisition and Use of Criminal History Record Information for Military Recruiting Purposes	AF/A1	Authority relating to the acquisition and use of criminal history record information.
69	DoDI 1304.24, Use of Directory Information on Secondary School Students for Military Recruiting Purposes	AF/A1	Authority relating to use of secondary school student directory information for military recruiting.
70	DoDI 1304.25, Fulfilling the Military Service Obligation (MSO)	AF/A1	Authority relating to the fulfillment of military service obligations.
71	DoDI 1304.26, Qualification Standards for Enlistment, Appointment, and Induction	AF/A1	Authority relating to establishing qualification standards for and implementing DoD policies on enlistment, appointment, and induction.
72	DoDI 1304.27, Award and Administration of Special Duty Assignment Pay	AF/A1	Authority relating to the administration of special duty assignment pay for active enlisted members.
73	DoDI 1304.28, Guidance for the Appointment of Chaplains for the Military Departments	AF/HC	Authority relating to the appointment of chaplains and issuance of identified policies.

74	DoDI 1304.29, Administration of Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment Bonuses, and Critical Skills Retention Bonuses for Active Members	AF/A1	Authority relating to the administration of enlistment, selective reenlistment, critical skills accession, and critical skills retention bonuses, except the authority to not require or waive repayment of a bonus for failure to complete service obligation or failure to retain technical qualification.
75	DoDI 1304.30, Enlisted Personnel Management Plan (EPMP) Procedures	AF/A1	Authority relating to the implementation of the Enlisted Personnel Management System, including recruiting and retention.
76	DoDI 1304.32, Military Services Recruiting Related Reports	AF/A1	Authority relating to tracking and reporting recruiting-related data.
77	DoDD 1308.1, DoD Physical Fitness and Body Fat Program	AF/A1	Authority relating to the Air Force health awareness and physical fitness programs.
78	DoDD 1308.2, Joint DoD Committee on Fitness	AF/A1	Authority relating to the DoD Fitness Committee.
79	DoDI 1308.3, DoD Physical Fitness and Body Fat Program Procedures	AF/A1	Authority relating to the Air Force physical fitness and body fat program and data depository.
80	DoDI 1310.01, Rank and Seniority of Commissioned Officers	AF/A1	Authority relating to the appointment of officers and implementing DoD policies relating to the rank and seniority of commissioned officers, except for the authority to adjust the date of rank of certain promotions delayed by reason of unusual circumstances.
81	DoDI 1310.02, Original Appointment of Officers	AF/A1	Authority relating to the original appointment of commissioned officers, except for the forwarding of original appointment recommendations to the Secretary of Defense and the Deputy Secretary of Defense.

82	DoDI 1312.01, Department of Defense Occupational Information Collection and Reporting	AF/A1	Authority relating to the collection and maintenance of occupational information.
83	DoDI 1312.03, Service Credit for Commissioned Officers	AF/A1	Authority relating to implementing, administering and ensuring compliance with DoD policy on awarding service credit to commissioned officers.
84	DoDI 1315.09, Utilization of Enlisted Aides (EAs) on Personal Staffs of General and Flag Officers (G/FOs)	AF/A1	Authority relating to utilization of enlisted personnel assigned to duty on the personal staffs of general and flag officers.
85	DoDI 1315.15, Special Separation Policies for Survivorship	AF/A1	Authority relating to separation policies for survivorship.
86	DoDI 1315.18, Procedures for Military Personnel Assignments	AF/A1	Authority relating to the assignment and reassignment of Air Force members.
87	DoDI 1320.04, Military Officer Actions Requiring Presidential, Secretary of Defense, or Under Secretary of Defense for Personnel and Readiness Approval or Senate Confirmation	AF/A1	Authority relating to processing military officer actions requiring approval of the Secretary of Defense or higher authority, except for the actual forwarding of military officer personnel actions for review or approval of the President, SecDef, or USD(P&R) or confirmation by the Senate.

88	DoDI 1320.08, Continuation of Commissioned Officers on Active Duty and on the Reserve Active Status List	AF/A1	Authority relating to the continuation of commissioned officers on the active duty list and the reserve active status list, except for the authority to convene continuation selection boards, appoint board members, issue written instruction to board members, approve administrative briefings provided to board members, approve the board results, waive retention under 10 U.S.C. §632; retention or continuation on active duty or active reserve status of an officer subject to separation for failure of promotion under 10 U.S.C. §14701; delay separation or retirement under 10 U.S.C. §639 and §14518; and defer retirement or separation under 10 U.S.C. §640, §1251, §14702, §14703, and §14519.
89	DoDI 1320.10, Discharge of Commissioned Officers Not Qualified for Promotion to the Grade of First Lieutenant or Lieutenant (Junior Grade)	AF/A1	Authority relating to discharge of commissioned officers not qualified for promotion to the grade of first lieutenant or lieutenant (junior grade), except the determinations that a second lieutenant is not qualified for promotion and will be discharged for that reason.
90	DoDI 1320.11, Special Selection Boards	AF/A1	Authority relating to special selection boards, except for the authority to convene special selection boards and special boards, appoint board members, issue written instructions to board members, approve administrative briefings provided to board members, and forward the board results.
91	DoDI 1320.13, Commissioned Officer Promotion Reports (COPRs)	AF/A1	Authority relating to reporting commissioned officer promotion information, except for the approval of the COPR to be submitted to the Under Secretary of Defense for Personnel and Readiness.

92	DoDI 1320.14, Commissioned Officer Promotion Program Procedures	AF/A1	Authority relating to administering the active duty list commissioned officer promotion program, except for the authority to convene promotion selection boards, appoint board members, issue written instructions to board members, annually approve the administrative briefings provided to board members, forward the board results to the Department of Defense, interview board participants, extend the delay of an officer's promotion beyond the initial six-month delay, terminate a promotion delay as provided in Enclosure 2 and 3 of DoDI 1320.14, 10 U.S.C. §624(d)(2) and §14311(b), make an individual date of rank adjustment, and recommend removal an individual from a promotion list to the Secretary of Defense.
93	DoDI 1322.06, Fellowships, Legislative Fellowships, Internships, Scholarships, Training With Industry (TWI), and Grants Provided to DoD or DoD Personnel for Education and Training.	AF/A1	Authority relating to fellowships, scholarships, Training with Industry (TWI) opportunities, and grants.
94	DoDD 1322.08E, Voluntary Education Programs for Military Personnel	AF/A1	Authority relating to voluntary education programs.
95	DoDI 1322.10, Policy on Graduate Education for Military Officers	AF/A1	Authority relating to policies on graduate education for military officers.
96	DoDD 1322.16, Montgomery GI Bill (MGIB) Program	AF/A1	Authority relating to the Montgomery GI Bill program.

97 98 99	DoDI 1322.17, Montgomery GI Bill- Selected Reserve (MGIB-SR)  DoDD 1322.18, Military Training DoDI 1322.19, Voluntary Education Programs in Overseas Areas	AF/RE, NGB/CF AF/A1 AF/A1	Authority relating to the Montgomery GI Bill-Selected Reserve (MGIB-SR), except the authority to grant waivers to members who fail to participate satisfactorily in required training. Authority relating to military training.  Authority relating to voluntary education programs in overseas areas.
100	DoDI 1322.22, Service Academies	AF/A1	Authority relating to oversight and support of the U.S. Air Force Academy and U.S. Air Force Academy Prep School, except the authority to approve an application for excess leave or early release from active duty service commitment (ADSO) to participate in professional sports or pursue other activities with potential recruiting or public affairs benefit before completion of an active duty service obligation.
101	DoDI 1322.23, Secretary of Defense Executive Fellows (SDEF)	AF/A1	Authority relating to annual nominations of corporate fellows and related duties.
102	DoDI 1322.25, Voluntary Education Programs	AF/A1	Authority relating to voluntary education programs.
103	DoDI 1322.26, Development, Management, and Delivery of Distributed Learning	AF/A1	Authority relating to the delivery of distributed learning.
104	DoDI 1322.29, Job Training, Employment Skills Training, Apprenticeships, and Internships (JTEST- A1) for Eligible Service Members	AF/A1	Authority relating to implementing JTEST-A1 learning.
105	DODI 1322.30, Reserve Educational Assistance Program (REAP)	AF/A1, AF/RE, NGB/CF	Authority relating to implementation of REAP.

106	DoDI 1322.31, Common Military Training (CMT)	AF/A1	Authority relating to organization, management and implementation of Service CMT.
107	DoDI 1325.02, Desertion and Unauthorized Absence (UA)	AF/A1	Authority relating to desertion and unauthorized absence.
108	DoDI 1327.06, Leave and Liberty Policy and Procedures	AF/A1	Authority relating to leave and liberty policies, except for the authority to approve applications for excess leave or release from active duty for Airmen to pursue activities with potential recruiting or public affairs benefits to the Department of the Air Force.
109	DoDI 1330.04, Armed Forces Participation in National and International Sports Activities	AF/A1	Authority relating to service member preparation for and competition in authorized national and international amateur sports competitions on a voluntary basis.
110	DoDI 1330.09, Armed Services Exchange Policy	AF/A1	Authority relating to Armed Services Exchange policy, except for the authority relating to purchase limitations in the United States.
111	DoDI 1330.13, Armed Forces Entertainment Program	AF/A1	Authority relating to coordinating entertainment within the DoD.
112	DoDI 1330.17, DoD Commissary Program	AF/A1	Authority relating to DoD commissary operations, except for the authority to grant deviations as defined in paragraph 5p(1) of Enclosure 2; the authority to enter into negotiated agreements for recurring support described in paragraph 5d(3) of Enclosure 2; and, the authority to extend commissary access to civilian employees at overseas installations described in paragraph 5a,b.e.g and 1 of Enclosure 2.
113	DoDI 1330.21, Armed Services Exchange Regulations	AF/A1	Authority relating to Armed Services Exchanges, except for the authority to grant deviations with regard to authorized patron privileges for individuals or class/groups of persons at specific installations.

# HAFMD1-24\_ADDENDUM-A 27 JUNE 2018 DoDI 1332.14. AF/A1 114 **Enlisted** Administrative **Separations**

Authority relating to administrative separations for enlisted members, except for the authority to take the following individual personnel actions:

- (a) Involuntary administrative separation under the Secretary of the Air Force's plenary authority;
- (b) Approval, denial or revocation of lengthy service probation;
- (c) Execution of an approved administrative separation for civil court conviction when an appeal of the conviction is pending or the time for appeal has not passed, and the member has not requested execution of the separation;
- (d) Decision on an appeal, by a member with 16 or more but less than 20 years of service, of denial of reenlistment under the Selective Reenlistment Program;
- (e) Classification, retention, or discharge based on a member's application as a conscientious objector;
- (f) Involuntary administrative discharge of a member who is eligible for and has applied for retirement or transfer to the retired reserve;
- (g) Release from active duty of any reserve enlisted member who is within two years of qualifying for retirement;
- (h) Termination of Active Guard / Reserve status of a guardsman who is within two years of qualifying for retirement;
- (i) Involuntary administrative separation of a member who has been found unfit for service due to

115	DaDI 1222 19	<b>ΑΕ/Α1</b>	physical disability;  (j) Approval of an under other than honorable conditions discharge when the sole basis for discharge is a serious offense that resulted in conviction by a court-martial that did not adjudge a punitive discharge, or the administrative discharge of a member from the Air Force Reserve or the Air National Guard of the United States and Reserve of the Air Force when the discharge authority recommends service characterization under other than honorable conditions;  (k) Where decision or action in the Office of the Secretary of the Air Force is otherwise required;  (l) Final decision to drop an enlisted member from the rolls.
115	DoDI 1332.18, Disability Evaluation System (DES)	AF/A1	Authority relating to the disability evaluation system and related activities, except for the authority to retire or separate any member for physical disability.
116	DoDI 1332.20, Minimum Service in Grade for Non- Disability (Voluntary) Retirement in the Grades of W-3 through W-5 and E-7 through E-9, and 10 U.S.C. § 1370	AF/A1	Authority relating to determining the minimum period of service in grade for non-disability (voluntary) military retirement, except for the authority to forward waivers of the three-year minimum service requirement in a grade above major that requires Presidential approval under 10 U.S.C. §1370(a)(2)(D), to forward a request for reduction involving a general officer to the Under Secretary or Principal Deputy Under Secretary of Defense for Personnel and Readiness, and to authorize a reduction in the minimum service requirement to not less than two years when authorized by the Secretary of Defense under 10 U.S.C. §1370(a)(2)(A) and (d)(5)(A).

117	DoDD 1332.27, Survivor Annuity Programs for the Uniformed Services	AF/A1	Authority relating to survivor annuity programs, except for the authority to make a Survivor Benefit Plan election under the provisions of Department of Defense Instruction 1332.42, Survivor Annuity Program Administration and 10 U.S.C. §1449 for members found to be incompetent.
118	DoDI 1332.29, Involuntary Separation Pay (Non- Disability)	AF/A1	Authority relating to eligibility of personnel for separation pay, except for the Secretary of the Air Force's discretional denial of separation pay, severance pay, or readjustment pay.
119	DoDI 1332.30, Separation of Regular and Reserve Commissioned Officers	AF/A1	Authority relating to separation of commissioned officers, except for the authority to approve or disapprove an officer's resignation, discharge, separation or release from active duty.
120	DoDI 1332.32, Selective Early Retirement or Removal of Officers on an Active Duty List, the Warrant Officer Active Duty List, or the Reserve Active Status List	AF/A1	Authority relating to selective early retirement of officers on the active duty list and selective early retirement or removal of officers from the reserve active status list, except for the authority to convene selective early retirement or early removal selection boards, appoint board members, issue written instructions to board members, approve administrative briefings provided to board members, and approve the board results.
121	DoDI 1332.35, Transition Assistance Program (TAP) for Military Personnel	AF/A1	Authority relating to transition assistance for military personnel.
122	DoDI 1332.37, Program to Encourage Public and Community Service Employment	AF/A1	Authority relating to programs encouraging public and community service employment.

123	DoDI 1332.42, Survivor Annuity Program Administration	AF/A1	Authority relating to administering the Survivors Benefits Program and Reserve Component Survivor Benefit Plan, and related activities, except for the authority to make determinations for members found to be incompetent and approve or disapprove waivers of spouse concurrence for non-participation in the Survivor Benefit Plan.
124	DoDI 1332.43, Voluntary Separation Pay (VSP) Program for Service Members, the Under Secretary of Defense for Personnel and Readiness Memorandum, Implementation of the Fiscal Year (FY) 2007 National Defense Authorization Act (NDAA) Expanded Voluntary Separation Payments (VSP) for Members of the Armed Forces, January 8, 2007, and 10 U.S.C. §1175a.	AF/A1	Authority relating to the Voluntary Separation Pay (VSP) Program, except for  (a) Initiation of Voluntary Separation Pay (b) Waiver of any portion of recoupment amount (c) Requests for waiver of repayment of voluntary separation pay for members who receive Veterans Administration disability compensation (d) Submitting annual VSP program plans to USD(P&R) on number to be separated, determination of payment method (lump sum or installments) and the amount, and number of members who will be required to serve in the Ready Reserve as condition of accepting VSP.
125	DoDI 1334.01, Wearing of the Uniform	AF/A1	Authority relating to wearing of the uniform.
126	DoDI 1334.02, Frocking of Commissioned Officers	AF/A1	Authority relating to frocking of commissioned officers.
127	DoDI 1336.01, Certificate of Release or Discharge from Active Duty (DD Form 214/5 Series)	AF/A1	Authority relating to certifying release from active duty.

128	DoDI 1336.05, Automated Extract of Active Duty Military Personnel Records	AF/A1	Authority relating to military personnel records.
129	DoDI 1336.07, Reporting of Personnel Tempo (PERSTEMPO) Events	AF/A1	Authority relating to Personnel Tempo (PERSTEMPO) events.
130	DoDI 1336.08, Military Human Resource Records Life Cycle Management	AF/A1	Authority relating to military human resource information, data, and records.
131	DoDD 1338.05, Armed Forces Clothing Monetary Allowance Policy	AF/A1	Authority relating to clothing allowances.
132	DoDI 1338.10, Department of Defense Food Service Program (DFSP)	AF/A1	Authority relating to the DoD Food Service Program.
133	DoDI 1338.18, Armed Forces Clothing Monetary Allowance Procedures	AF/A1	Authority relating to clothing monetary allowances.
134	DoDI 1340.09, Hostile Fire Pay and Imminent Danger Pay	AF/A1	Authority relating to hostile fire pay and imminent danger pay.
135	DoDI 1340.24, Family Separation Allowance (FSA)	AF/A1	Authority relating to oversight of Family Separation Allowance (FSA), except that SAF/FM will execute prescribed FSA policy and serve as an Office of Coordinating Responsibility (OCR) for FSA.
136	DoDI 1340.25, Combat Zone Tax Exclusion (CZTE)	AF/A1	Authority relating to implementing DoD policy on designating areas in which service members are eligible for the Combat Zone Tax Exclusion (CZTE).
137	DoDI 1340.27, Military Foreign Language Skill Proficiency Bonuses	AF/A1	Authority relating to implementing and distributing Foreign Language Proficiency Bonus (FLPB) and Senior Reserve Officers' Training Corps (SROTC) Skill Proficiency Bonus (SPB).

138	DoDI 1341.02, Defense Enrollment Eligibility Reporting System (DEERS) Program and Procedures	AF/A1	Authority relating to the Defense Enrollment Eligibility Reporting System (DEERS).
139	DoDI 1341.06, Veterans Employment Assistance Program (VEAP)	AF/A1	Authority relating to the Veterans Employment Assistance Program (VEAP).
140	DoDI 1341.09, DoD Adoption Reimbursement Policy	AF/A1	Authority relating to adoption reimbursement policy.
141	DoDI 1341.11, Family Subsistence Supplemental Allowance (FSSA) Program	AF/A1	Authority relating to the Family Subsistence Supplemental Allowance (FSSA) program.
142	DoDI 1341.12, Special Compensation for Assistance With Activities of Daily Living (SCAADL) Program	AF/A1	Authority relating to establishing procedures to inform catastrophically wounded, ill or injured service members (or their guardians) of their eligibility for special compensation and ensuring periodic recertification.
143	DoDI 1341.13, <i>Post-</i> 9/11 GI Bill	AF/A1	Authority relating to administering the Post 9/11 GI Bill and related activities.
144	DoDI 1341.14, Servicemembers' Group Life Insurance (SGLI) On-Line Enrollment System (SOES)	AF/A1	Authority relating to Servicemember's Group Life Insurance (SGLI) On-Line Enrollment System (SOES).
145	DoDI 1342.15, Educational Advisory Committees and Councils	AF/A1	Authority relating to establishing, supporting and responding to Installation Advisory Committees.
146	DoDI 1342.18, Financial Assistance to Local Educational Agencies (LEAs)	AF/A1	Authority relating to financial assistance to local educational agencies.
147	DoDI 1342.19, Family Care Plans	AF/A1	Authority relating to family care plans.

148	DoDD 1342.20, Department of Defense Education Activity (DoDEA)	AF/A1	Authority relating to supporting DoD educational activities.
149	DoDI 1342.22, Military Family Readiness	AF/A1	Authority relating to implementing DoD policy on military family readiness.
150	DoDI 1342.24, Transitional Compensation for Abused Dependents	AF/A1	Authority relating to compensation for abused dependents.
151	DoDI 1342.25, School Boards for Department of Defense Domestic Dependent Elementary and Secondary Schools (DDESS)	AF/A1	Authority relating to elected school boards for DoD schools.
152	DoDI 1342.26, Eligibility Requirements for Minor Dependents to Attend Department of Defense Domestic Dependent Elementary and Secondary Schools (DDESS)	AF/A1	Authority relating to ensuring compliance with DoD policy and guidance on eligibility requirements for minor dependents to attend DoD DDESS.
153	DoDI 1344.07, Personal Commercial Solicitation on DoD Installations	AF/A1	Authority relating to commercial solicitations on DoD installations, except for the authority to extend an action against an agent or company's commercial activity privileges throughout the Air Force, and the authority to authorize programs and information in personal financial affairs by a nongovernment, non-commercial organization.
154	DoDI 1344.08, Interment Allowance for Deceased Military Personnel	AF/A1	Authority relating to the reimbursement of interment allowances, and review and reporting of the same.
155	DoDI 1344.09, Indebtedness of Military Personnel	AF/A1	Authority relating to indebtedness of military personnel.

156	DoDI 1348.19, Award of Medals, Trophies, Badges, and Similar Honors in Recognition of Accomplishments	AF/A1	Authority relating to awarding medals, trophies, badges and similar honors in recognition of accomplishments.
157	DoDI 1348.33, Military Decorations and Awards Program	AF/A1	Authority relating to regulating military service awards within the Air Force consistent with applicable statutes, executive orders, and DoD policies.
158	DoDI 1348.34, Presidential Recognition on Retirement from Military Service	AF/A1	Authority relating to presidential recognition upon retirement from military service.
159	DoDI 1348.35, OSD Identification Badge Program	AF/A1	Authority relating to the wear of the OSD Badge.
160	DoDI 1348.36, Gold Star Lapel Button Service Flag, and Service Lapel Button	AF/A1	Authority relating to the wear of the Gold Star Lapel Button, display of the Service Flag, and wear of the Service Lapel Button.
161	DoDI 1350.3, Affirmative Action Planning and Assessment Process	AF/A1	Authority relating to affirmative action planning and processes.
162	DoDI 1352.01, Management and Mobilization of Regular and Reserve Retired Military Members	AF/A1	Authority relating to the management and mobilization of regular and retired military members, except for the authority to approve bringing regular or reserve retired members on to active duty.
163	DoDI 1400.20, DoD Program for Stability of Civilian Employment	AF/A1	Authority relating to implementing and otherwise ensuring compliance with the DoD policies pertaining to the stability of civilian employment.
164	DoDI 1400.24, Civilian Mobility Program	AF/A1	Authority relating to the civilian mobility program.
165	DoDI 1400.25, DoD Civilian Personnel Management System	AF/A1	Authorities delegated to the SECAF in specific volumes of this publication relating to civilian personnel management.
(a)	DoDI 1400.25, Vol 100, General Provisions.	AF/A1	Authority relating to civilian personnel management.

(b)	DoDI 1400.25, Vol 251, Relationships with Non-Labor Organizations Representing Federal Employees and Other Organizations	AF/A1	Authority relating to relationships with Non-Labor Organizations Representing Federal Employees and Other Organizations.
(c)	DoDI 1400.25, Vol 300, Employment of Federal Civilian Annuitants in the Department of Defense	AF/A1	Authority relating to Employment of Federal Civilian Annuitants in the Department of Defense.
(d)	DoDI 1400.25, Vol 315, Employment of Spouses of Active Duty Military	AF/A1	Authority relating to employment of spouses of active duty military personnel.
(e)	DoDI 1400.25, Vol 330, Reemployment Priority List (RPL)	AF/A1	Authority relating to the Reemployment Priority List (RPL).
(f)	DoDI 1400.25 Vol 331, Civilian Air Traffic Controllers (ATCs)	AF/A1, Installation OG/CCs	Authority relating to Civilian ATCs, except for the authority to waive mandatory separation age provisions for ATCs. Authority to approve ATC maximum entry age waivers is redelegated to Operations Group (OG) Commanders, or equivalent colonels (O-6), who are responsible for ATC positions.
(g)	DoDI 1400.25 Vol 336, Civilian Firefighters and Law Enforcement Officers	AF/A1, SAF/IG, AFOSI/CC	Authority relating to the employment of firefighters and law enforcement officers, except: (1) the authority to approve Civilian Law Enforcement Officers maximum entry age waivers, which is re-delegated to the Commander, AF Office of Special Investigations (AFOSI/CC), per SAF/MR memo dated 2 Feb 16; and (2) authority to waive mandatory separation age provisions for Civilian Law Enforcement Officers.
(h)	DoDI 1400.25, Vol 340, Other Than Full- Time Employment	AF/A1	Authority relating to other than full-time employment in DoD civil service.

(i)	DoDI 1400.25, Vol 351, Coordination and Clearance Requirements for Personnel Reductions, Closure of Installations and Reductions of Contract Operations in the United States	AF/A1	Authority relating to the approval and announcement of reduction in force actions, except for the authority to:  (a) Approve actions that will result in the involuntary separation of 50 or more civilian employees  (b) Approve actions that will result in substantial reduction in contract operations or employment (involving 100 or more personnel) during a fiscal year.
<b>(j)</b>	DoDI 1400.25, Vol 410, Training, Education and Professional Development	AF/A1	Authority relating to civilian education, professional development and training activities to meet appropriate standards of academic quality and cost-effectiveness, except for the authority to approve training, education and professional development activities for Presidential appointees which resides with the Secretary of Defense. This authority may not be re-delegated.
(k)	DoDI 1400.25, Vol 430, Performance Management	AF/A1	Authority relating to DoD civil service performance management.
(1)	DoDI 1400.25, Vol 431, Performance Management and Appraisal Program	AF/A1	Authority relating to overseeing the implementation, application and evaluation of performance management programs.
(m)	DoDI 1400.25, Vol 451, Awards	AF/A1	Authority relating to the awards program, except for the authority to approve cash awards between \$10,000 and \$25,000, which may not be delegated.
(n)	DoDI 1400.25, Vol 511, Classification Program	AF/A1	Authority relating to classifying DoD civil service positions.
(0)	DoDI 1400.25, Vol 530, Pay Rates and Systems (General)	AF/A1	Authority relating to DoD civil service pay rates and associated systems.
<b>(p)</b>	DoDI 1400.25, Vol 531, Pay Under the General Schedule	AF/A1	Authority relating to DoD civil service pay under the General Schedule system.

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(q)	DoDI 1400.25, Vol 536, Grade and Pay Retention	AF/A1	Authority relating to DoD civil service grade and pay retention.
(r)	DoDI 1400.25, Vol 540, Pay Pursuant to Title 38 – Additional Pay for Certain Healthcare Professionals	AF/A1	Authority relating to DoD civil service pay pursuant to Title 38.
(s)	DoDI 1400.25, Vol 542, On-Call for Healthcare Personnel	AF/A1	Authority relating to DoD civil service provisions for on-call for healthcare personnel.
(t)	DoDI 1400.25, Vol 543, Pay Plan For DoD Civilian Physicians and Dentists Covered By The General Schedule	AF/A1	Authority relating to DoD civil service General Schedule physicians and dentists pay plans.
(u)	DoDI 1400.25, Vol 550, Pay Administration (General)	AF/A1	Authority relating to administration of DoD civil service pay.
(v)	DoDI 1400.25, Vol 575, Recruitment and Relocation Bonuses, Retention Allowances, and Supervisory Differentials and Memorandum issued by Under Secretary of Defense (Personnel and Readiness) "Implementation of Recruitment, Relocation, and Retention Incentives", dated Sep 21, 2006; Memorandum issued by Secretary of the Air Force, "Redelegation of Authority to Implement Recruitment, Relocation, and Retention Incentives", dated Mar 15, 2007;	AF/A1, AFPC/CC, Installation Commanders, Tenant Commanders, and Heads of Activities	Authority relating to Recruitment and Relocation Bonuses, Retention Allowances, and Supervisory Differentials, except for the authority to approve exceptions to the calendar year 2010 spending limit on recruitment, relocation, and retention incentives which will be retained by SAF/MRM.

	and Memorandum issued by United States Office of Personnel Management, "Guidance on Recruitment, Relocation, and Retention Incentives", dated Jan 15, 2016.		
(w)	DoDI 1400.25, Vol 591, Uniform Allowance Rates For DoD Civilian Employees	AF/A1	Authority relating to DoD civil service uniform allowance rates.
(x)	DoDI 1400.25, Vol 610, Hours of Duty	AF/A1	Authority relating to duty hours for DoD civil service employees.
<b>(y)</b>	DoDI 1400.25, Vol 630, <i>Leave</i>	AF/A1	Authority relating to leave for DoD civil service employees.
(z)	DoDI 1400.25, Vol 631, Credit For Prior Non-Federal Work Experience And Certain Military Service For Determining Leave Accrual Rate	AF/A1	Authority relating to crediting prior non-federal work experience and certain military service for determining leave accrual date for DoD civil service employees.
(aa)	DoDI 1400.25, Vol 711, Labor Management Relations	AF/A1	Authority relating to labor management relations within the DoD civil service program.
(bb)	DoDI 1400.25, Vol 731, Suitability And Fitness Adjudication For Civilian Employees	AF/A1	Authority relating to suitability and fitness adjudication for DoD civilian employees.
(cc)	DoDI 1400.25, Vol 771, Administrative Grievance System	AF/A1	Authority relating to the DoD civil service Administrative Grievance System.
(dd)	DoDI 1400.25, Vol 805, Special Retirement And Survivor Benefits For Judges Of The United States Court Of Appeals For The Armed Forces	AF/A1	Authority relating to special retirement and survivor benefits for judges of The United States Court Of Appeals for the Armed Forces.

(ee)	DoDI 1400.25, Vol 810, Injury Compensation	AF/A1	Authority relating to DoD civil service injury compensation.
(ff)	DoDI 1400.25, Vol 830, DoD Civilian Personnel Management System: Civil Service Retirement System (CSRS)	AF/A1	Authority relating to the DoD Civilian Personnel Management System: Civil Service Retirement System (CSRS).
(gg)	DoDI 1400.25, Vol 840, DoD Civilian Personnel Management System: Federal Employees Retirement System (FERS)	AF/A1	Authority relating to the DoD Civilian Personnel Management System: Federal Employees Retirement System (FERS).
(hh)	DoDI 1400.25, Vol 850, Unemployment Compensation (UC)	AF/A1	Authority relating to unemployment compensation for DoD civilian employees.
(ii)	DoDI 1400.25, Vol 870, DoD Civilian Personnel Management System: Federal Employees Group Life Insurance (FEGLI)	AF/A1	Authority relating to the DoD Civilian Personnel Management System: Federal Employees Group Life Insurance (FEGLI).
( <b>jj</b> )	DoDI 1400.25, Vol 890, DoD Civilian Personnel Management System: Federal Employees Health Benefits (FEHB)	AF/A1	Authority relating to the DoD Civilian Personnel Management System: Federal Employees Health Benefits (FEHB).
(kk)	DoDI 1400.25, Vol 922, Employment of Highly Qualified Experts (HQEs)	AF/A1	Authority relating to hiring of Highly Qualified Experts (HQES) into the DoD civil service.
<b>(11)</b>	DoDI 1400.25, Vol 1100, Civilian Human Resources Management Information Technology Portfolio	AF/A1	Authority relating to the DoD civilian Human Resource Management Information Technology portfolio.

(mm)	DoDI 1400.25, Vol 1230, Employment in Foreign Areas And Employee Return Rights	AF/A1	Authority relating to the employment of DoD civilian employees in foreign areas and their return rights.
(nn)	DoDI 1400.25, Vol 1231, Employment of Foreign Nationals	AF/A1	Authority relating to employment of foreign nationals.
(00)	DoDI 1400.25, Vol 1232, Employment of Family Members In Foreign Areas	AF/A1	Authority relating to employment of DoD family members in foreign areas.
(pp)	DoDI 1400.25, Vol 1250, Overseas Allowances And Differentials	AF/A1	Authority relating to authorization of overseas allowances and differentials for DoD civilian employees.
(qq)	DoDI 1400.25, Vol 1251, Compensation Of Foreign Nationals	AF/A1	Authority relating to compensation of foreign nationals.
(rr)	DoDI 1400.31, Vol 1260, <i>Home Leave</i>	AF/A1	Authority relating to authorization of home leave for DoD civilian employees.
(ss)	DoDI 1400.25, Vol 1261, Observance Of Holidays In Foreign Areas	AF/A1	Authority relating to the observance of holidays in foreign areas.
(tt)	DoDI 1400.25, Vol 1401, General Information Concerning Nonappropriated Fund (NAF) Personnel Policy	AF/A1	Authority relating to NAF personnel policy.
(uu)	DoDI 1400.25, Vol 1403, Nonappropriated Fund (NAF) Employment	AF/A1	Authority relating to NAF employment.
(vv)	DoDI 1400.25, Vol 1404, Nonappropriated Fund (NAF) Performance Management Program	AF/A1	Authority relating to NAF performance management.
(ww)	DoDI 1400.25, Vol 1405, Nonappropriated Fund (NAF) Pay, Awards, And Allowances	AF/A1	Authority relating to NAF pay, awards and allowances.

(xx)	DoDI 1400.25, Vol 1406, Nonappropriated Fund (NAF) Attendance And Leave	AF/A1	Authority relating to NAF attendance and leave.
(yy)	DoDI 1400.25, Vol 1407, Nonappropriated Fund (NAF) Classification	AF/A1	Authority relating to NAF classification.
(zz)	DoDI 1400.25, Vol 1408, Insurance And Annuities For Nonappropriated Fund (NAF) Employees	AF/A1	Authority relating to insurance and annuities for NAF employees.
(aaa)	DoDI 1400.25, Vol 1412, Nonappropriated Fund (NAF) Overseas Allowances And Differentials, And Employment In Foreign Areas	AF/A1	Authority relating to NAF overseas allowances, differentials and employment in foreign areas.
(bbb)	DoDI 1400.25, Vol 1417, Civilian Transition Program (CTP) For Nonappropriated Fund (NAF) Employees Affected By Workforce Reductions	AF/A1	Authority relating to CTP for NAF employees affected by workforce reductions.
(ccc)	DoDI 1400.25, Vol 1471, Nonappropriated Fund (NAF) Labor- Management And Employee Relations	AF/A1	Authority relating to NAF labor- management and employee relations.
(ddd)	DoDI 1400.25, Vol 1614, Investigation of Equal Employment Opportunity (EEO) Complaints	AF/A1	Authority relating to investigating formal EEO complaints.
(eee)	DoDI 1400.25, Vol 1700, Civilian Assistance And Reemployment (CARE) Program	AF/A1	Authority relating to the CARE program.

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(fff)	DoDI 1400.25, Vol 1702, Voluntary Separation Programs	AF/A1	Authority relating to DoD civil service voluntary separation programs.
(ggg)	DoDI 1400.25, Vol 1703, Retraining And Outplacement Assistance	AF/A1	Authority relating to retraining and outplacement assistance for DoD civil service employees.
(hhh)	DoDI 1400.25, Vol 1704, Post Separation Entitlement And Benefit Authority	AF/A1	Authority relating to DoD civilian benefits and entitlements post separation.
(iii)	DoDI 1400.25, Vol 1705, Operational Continuity During Closure	AF/A1	Authority relating to operational continuity during closure.
(jjj)	DoDI 1400.25, Vol 1800, DoD Priority Placement Program (PPP)	AF/A1	Authority relating to DoD PPP.
(kkk)	DoDI 1400.25, Vol 2001, Defense Civilian Intelligence Personnel System: (DCIPS) – Introduction	AF/A1	Authority relating to DCIPS.
(III)	DoDI 1400.25, Vol 2004, DCIPS Adjustment In Force	AF/A1	Authority relating to DCIPS adjustment in force.
(mmm)	DoDI 1400.25, Vol 2005, DCIPS Employment And Placement	AF/A1	Authority relating to DCIPS employment and placement.
(nnn)	DoDI 1400.25, Vol 2006, DCIPS Compensation Administration	AF/A1	Authority relating to DCIPS compensation administration.
(000)	DoDI 1400.25, Vol 2007, DCIPS Occupational Structure	AF/A1	Authority relating to DCIPS occupational structure.
(ppp)	DoDI 1400.25, Vol 2008, DCIPS Awards And Recognition	AF/A1	Authority relating to DCIPS awards and recognition programs.
(वृव्वू)	DoDI 1400.25, Vol 2009, DCIPS Disciplinary, Performance-Based, And Adverse Action Procedures	AF/A1	Authority relating to disciplinary, performance-based, and adverse actions procedures pertaining to DCIPS personnel.

(rrr)	DoDI 1400.25, Vol 2010, DCIPS Professional Development	AF/A1	Authority relating to DCIPS professional development.
(SSS)	DoDI 1400.25, Vol 2011, DCIPS Performance Management	AF/A1	Authority relating to DCIPS performance management.
(ttt)	DoDI 1400.25, Vol 2012, DCIPS Performance Based Compensation	AF/A1	Authority relating to performance based compensation for DCIPS employees.
(uuu)	DoDI 1400.25, Vol 2013, DCIPS Program Evaluation	AF/A1	Authority relating to DCIPS program evaluation.
(vvv)	DoDI 1400.25, Vol 2014, DCIPS Employee Grievance Procedures	AF/A1	Authority relating to DCIPS employee grievance procedures.
(www)	DoDI 1400.25, Vol 2015, DCIPS Special Categories Of Personnel	AF/A1	Authority relating to special categories of DCIPS personnel.
(xxx)	DoDI 1400.25, Vol 2016, Administration Of Foreign Language Pay For Defense Civilian Intelligence Personnel System (DCIPS) Employees	AF/A1	Authority relating to administration of foreign language pay for DCIPS employees.
166	DoDD 1400.31, DoD Civilian Work Force Contingency and Emergency Planning and Execution	AF/A1	Authority relating to civilian contingency and emergency planning and execution.
167	DoDI 1400.32, DoD Civilian Work Force Contingency and Emergency Planning Guidelines and Procedures	AF/A1	Authority relating to civilian contingency and emergency planning guidelines and procedures.
168	DoDD 1400.35, Defense Civilian Intelligence Personnel System (DCIPS)	AF/A1	Authority relating to the defense civilian intelligence personnel system, except for the authority relating to the termination of employment of any employee in a Defense Intelligence position.

169	DoDI 1400.37, Science and Technology Reinvention Laboratory (STRL) Personnel Demonstration Projects	AF/A1	Authority relating to Science and Technology Reinvention Laboratory (STRL) personnel demonstration projects.
170	DoDD 1400.5, DoD Policy for Civilian Personnel	AF/A1	Authority relating to DoD policy for civilian personnel.
171	DoDD 1401.03, DoD Nonappropriated Fund Instrumentality (NAFI) Employee Whistleblower Protection	AF/A1	Authority relating to administering whistleblower protection programs for non-appropriated fund instrumentality (NAFI) employees, former employees, or applicants.
172	DoDI 1402.01, Employment of Retired Members of the Armed Forces	AF/A1	Authority relating to employment of retired members.
173	DoDI 1402.05, Background Checks on Individuals in Child Care Services Programs	AF/A1	Authority relating to background checks on individuals in childcare services.
174	DoDI 1402.06, Civilian Faculty Positions in Department of Defense (DoD) Post-Secondary Educational Institutions	AF/A1	Authority relating to compliance with DoD policy and procedures relating to civilian faculty positions in Air Force post-secondary educational institutions.
175	DoDD 1403.03, The Career Lifecycle Management of the Senior Executive Service Leaders within the Department of Defense	AF/A1	Authority relating to the career lifecycle management of SES leaders.
176	DoDD 1403.1, The Senior Executive Service and Equivalent-Level Positions and Personnel	AF/A1	Authority relating to Senior Executive Service (SES) members and equivalents.

177	DoDI 1403.2, Reduction in Force in the Senior Executive Service (SES)	AF/A1	Authority relating to reducing the SES force.
178	DoDD 1418.05, Basic Allowance for Subsistence (BAS) Policy	AF/A1	Authority relating to subsistence pay.
179	DoDI 1430.02, Civilian Career Management	AF/A1	Authority relating to civilian career management.
180	DoDI 1430.16, Growing Civilian Leaders	AF/A1	Authority relating to civilian leader development.
181	DoDI 1438.06, DoD Workplace Violence Prevention and Response Policy	AF/A1	Authority relating to workplace violence prevention and response.
182	DoDI 1444.02, Data Submission Requirements for DoD Civilian Personnel, Volumes 1 Through 4	AF/A1	Authority relating to automated civilian personnel records.
183	DoDD 2065.1E, Assignment of Personnel to United Nations Missions	AF/A1	Authority relating to United Nations (UN) mission support.
184	DoDI 2200.01, Combating Trafficking In Persons (CTIP)	AF/A1	Authority relating to ensuring compliance with DoD policies and requirements on CTIP, and serving as the CTIP OPR.
185	DoDI 2310.05, Accounting for Missing Persons – Boards of Inquiry	AF/A1	Authority relating to missing persons.
186	DoDD 2310.07E, Personnel Accounting Losses Due to Hostile Acts	AF/A1	Authority relating to losses due to hostile acts, including acting as the OPR for coordinating all personnel accounting matters.
187	DoDI 3001.02, Personnel Accountability in Conjunction with Natural or Manmade Disasters	AF/A1	Authority relating to accounting for DoD-affiliated personnel following a disaster.

188	DoDD 3025.14, Evacuation of U.S. Citizens and Designated Aliens From Threatened Areas Abroad	AF/A1	Authority relating to the evacuation of US citizens and designated aliens from threatened areas abroad.
189	DoDD 3100.16, DoD Management of Space Professional Development	AF/A1	Authority relating to the development and management of space professionals, except those authorities that are assigned to the DoD Executive Agent for Space, or the Secretary of the Air Force acting in that capacity, which are not hereby delegated.
190	DoDI 3218.02, National Defense Science and Engineering Graduate (NDSEG) Fellowships	AF/A1	Authority relating to National Defense Science and Engineering Graduate Fellowships.
191	DoDI 3305.01, National Intelligence University (NIU)	AF/A1	Authority relating to the National Intelligence University (NIU).
192	DoDI 3305.06, Special Operations Forces (SOF) Foreign Language Policy	AF/A1	Authority relating to SOF foreign language requirements and skills.
193	DoDI 4105.70, Prohibition Of The Sale or Rental of Sexually Explicit Material On DoD Property	AF/A1	Authority relating to restrictions on the sale or rental of sexually explicit materials on DoD property and recommending representatives to the Resale Activities Board of Review.
194	DoDI 5030.54, Federal Executive Boards	AF/A1	Authority relating to Federal Executive Boards, to include assigning an Air Force National Capital Region representative for FEB activities.
195	DoDI 5030.56, DoD Consumer Affairs Program	AF/A1	Authority relating to developing consumer affairs programs, addressing consumer concerns, and designating a consumer affairs representative.
196	DoDI 5035.01, Combined Federal Campaign (CFC) Fund-Raising Within the DoD	AF/A1	Authority relating to the CFC.

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197	DoDI 5035.05, DoD Combined Federal Campaign - Overseas (CFC-O)	AF/A1	Authority relating to the CFC-O.
198	DoDI 5100.73, Major DoD Headquarters Activities	AF/A1	Authority relating to major DoD headquarters and related activities.
199	DoDD 5100.87, Department of Defense Human Resources Activity (DoDHRA)	AF/A1	Authority relating to the assignment of military personnel to the DoD Human Resources Activity (DoDHRA).
200	DoDD 5105.55, Defense Commissary Agency (DeCA)	AF/A1	Authority relating to the Defense Commissary Agency (DeCA) and the DeCA Board of Directors.
201	DoDD 5110.10, POW/MIA Accounting Agency (DPAA)	AF/A1	Authority relating to supporting and coordinating with the DPAA.
202	DoDI 5120.08, Armed Forces Chaplains Board	AF/HC	Authority and responsibilities related to the Armed Forces Chaplains Board.
203	DoDI 5120.39, DoD Wage Fixing Authority – Appropriated Fund and Nonappropriated Fund Compensation Programs	AF/A1	Authority relating to wage fixing for appropriate and nonappropriated fund employees.
204	DoDI 5154.31, Vol 5, The Per Diem, Travel and Transportation Allowance Committee (PDTATAC)	AF/A1	Authority relating to:  (a) Appointment and fulfilment of responsibilities relating to PDTATAC Military Advisory Panel (MAP) and Civilian Advisory Panel (CAP) representation; and  (b) Supporting SAF/MRM, the Air Force PDTATAC Principal, in development of final decisions related to waiver requests in accordance with JTR.
205	DoDI 5154.31, Vol 6, Uniform Services Housing and Station Allowances	AF/A1	Authority relating to housing and station allowances.

206	DoDI 5160.24, Delegation of Powers to the Secretaries of the Military Departments to Make Determinations Under the Social Security Act and Federal Insurance Contributions Act	AF/A1	Authority relating to determining which personnel are covered by Social Security and what amounts of their remuneration are subject to the withholding of Social Security tax.
207	DoDD 5160.41E, Defense Language, Regional Expertise, and Culture (LREC) Program	AF/A1	Authority relating to:  (a) Serving as the DoD EA for the Defense Language Institute English Language Center (DLIELC)  (b) Designating the Air Force SLA  (c) Developing a language program  (d) Implementing DoD policy on language programs.
208	DoDI 5160.70, Management of the Defense Language, Regional Expertise, and Culture (LREC) Program	AF/A1	Authority relating to DoD language and regional proficiency capabilities.
209	DoDI 5160.71, DoD Language Testing Program	AF/A1	Authority relating to DoD language testing activities, and DLIELC-related activities, including acting as DoD EA for DLIELC.
210	DoDI 5500.14, Naturalization of Aliens Serving in the Armed Forces of the United States and of Alien Spouses and/or Alien Adopted Children of Military and Civilian Personnel Ordered Overseas	AF/A1	Authority relating to naturalization of aliens serving in the armed forces and other identified persons.
211	DoDD 5500.20, Unified Legislation and Budgeting (ULB) Process	AF/A1	Authority relating to the Unified Legislation and Budgeting Process, except for the authority to approve legislative initiatives under the ULB process for submission to the DoD Legislative Program.

212	DoDI 5545.04, Policy on the Congressional Reporting Process for Military Educational Institutions Seeking to Establish, Modify, or Redesignate Degrees	AF/A1	Authority relating to the reporting process for military educational institutions seeking to establish, modify, or redesignate degrees, except for the authority to  (a) Send change request to the U.S. Department of Education National Advisory Committee on Institutional Quality and Integrity and to PDUSD(P&R) for degree granting authority or modification to degree granting authority.  (b) Notify PDUSD(P&R) of corrective action upon refusal of accreditation.
213	DoDI 6000.13, Accession and Retention Policies, Programs, and Incentives for Military Health Professional Officers (HPOs)	AF/A1	Authority relating to policies and procedures for medical manpower and personnel programs.
214	DoDI 6060.02, Child Development Programs (CDPs)	AF/A1	Authority relating to child development programs.
215	DoDI 6060.4, Department of Defense (DoD) Youth Programs (YPs)	AF/A1	Authority relating to the operation of Youth Programs.
216	DoDI 6490.06, Counseling Services for DoD Military, Guard and Reserve, Certain Affiliated Personnel, and Their Family Members	AF/A1	Authority relating to counseling services for DoD military, guard, reserve, their families, and other qualified personnel.
217	DoDI 7700.20, Commissary Surcharge, Non- appropriated Fund (NAF), and Privately Financed Construction Policy	AF/A1	Authority relating to commissary surcharge, nonappropriated fund (NAF) and privately financed construction projects.

218	DoDI 7730.18, Recurring Reports of Civilian Employment and Payrolls	AF/A1	Authority relating to recurring reporting.
219	DoDI 7730.54, Reserve Components Common Personnel Data System (RCCPDS)	AF/RE, NGB/CF	Authority relating to the maintenance and reporting of reserve personnel data and the Reserve Components Common Personnel Data System.
220	DoDI 7730.64, Automated Extracts of Manpower and Unit Organizational Element Files	AF/A1	Authority relating to manpower authorizations, programmed manpower structure, and unit data.
221	DoDI 7730.67, Aviator Incentive Pays and Bonus Program	AF/A1	Authority relating to aviator incentive pays and bonus programs.
222	DTM 13-008, DoD Implementation of Presidential Policy Directive 19	AF/A1	Authority relating to protection of whistleblowers.
223	DTM 15-005, Pilot Programs on Career Flexibility to Enhance Retention of Service Members	AF/A1	Authority relating to retention of service members through the use of career flexibility programs.
224	DTM 16-004, Phased Retirement	AF/A1	Authority relating to Phased Retirement for civil service employees.
225	DTM 17-003, Veterans Military Exchange Online Shopping Access Policy	AF/A1	Authority relating to Exchange online shopping access policy by military veterans.
226	DTM 17-004, Department of Defense Expeditionary Civilian Workforce	AF/A1	Authority relating to the expeditionary civilian workforce.
227	DTM 17-005, "Implementation of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2017 Changes to the DoD Joint Officer Management (JOM) Program"	AF/A1	Authority relating to the changes made to the Joint Officer Management Program by the 2017 NDAA.

228	DTM 17-006, The DoD Integrated Lodging Pilot Program (ILPP)	AF/A1	Authority relating to the DoD Integrated Lodging Pilot Program (ILPP). DTM expires 16 Jun 18.
229	USD (P&R) Memorandum dated 11 Apr 12, and Public Law 114-92	AF/A1	Authority relating to eligibility criteria for increased premium pay.
230	USD (P&R) Memorandum dated 14 Dec 15, Extension of Expedited Hiring Authority for Shortage Category and/or Critical Need Health Care Occupations, implementing 10 U.S.C. §1599c	AF/A1	Authority relating to the expedited hiring of health care professionals.
231	USD (P&R) and USD (AT&L) Memorandum dated 18 Dec 15, Extension of Expedited Hiring Authority for Select Defense Acquisition Workforce Positions, implementing 10 U.S.C. 1705(g)	AF/A1	Authority relating to expedited hiring authority for acquisition positions.
232	DCPAS Memorandum dated 17 Dec 15, Extension of Schedule A Authority for Cyber Security Positions	AF/A1	Authority relating to expedited hiring authority for certain DoD positions within the cyber security workforce.
233	10 U.S.C. § 9362	SAF/GC	Authority relating to accepting gifts from the Air Force Academy Athletic Corporation that are valued at or in excess of \$250,000.
234	10 U.S.C. § 9362	USAFA/CC	Authority relating to accepting gifts from the Air Force Academy Athletic Corporation that are valued at less than \$250,000

235	10 U.S.C. §10145(d)	AF/RE, NGB/CF	Authority to make a special finding that a member's services in the Ready Reserve are indispensable, except that this authority may not be re-delegated  (1) To a civilian officer or employee of the military department concerned below the level of Assistant Secretary or  (2) To a member of the armed forces below the grade of lieutenant general with responsibility for Air Force military personnel policy.
236	10 U.S.C. §14702	AF/RE, NGB/CF	Only so much of the authority as is delegated to SecAF as provides for approving voluntary retention of military technicians in the grade of O-4 through O-7, who would otherwise be removed from the RASL, due to failure of selection for promotion or for years of service, until age 60.

**2. Revisions to addendum.** This addendum may be reviewed and revised as deemed necessary by SAF/MR. Changes will be coordinated with SAF/GC and SAF/AA prior to publication.

SHON J. MANASCO Assistant Secretary (Manpower and Reserve Affairs)

#### Attachment 1

## GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

#### References

HAFMD 1-24, Headquarters Air Force Mission Directive, Assistant Secretary of the Air Force (Manpower and Reserve Affairs), 26 Jun 2018

#### Prescribed Forms

None

### Adopted Forms

AF Form 847, Recommendation for Change of Publication

#### Abbreviations and Acronyms

**AF/A1**—Deputy Chief of Staff, Manpower, Personnel and Services

AF/HC—Air Force Chief of Chaplains

**AF/RE**—Chief of the Air Force Reserve

NGB/CF—Director, Air National Guard

SAF/AA—Administrative Assistant for the Secretary of the Air Force

**SAF/GC**—General Council of the Air Force

**SAF/MR**—Assistant Secretary of the Air Force (Manpower and Reserve Affairs)

#### **Terms**

**Re-delegation of Authority**—Organizational process wherein authority/responsibility is redelegated/re-assigned to facilitate accomplishment of assigned responsibilities in developing policy, managing programs and preparing guidance on approved policies and plans. These redelegations of authority/re-assignments of responsibility are intended to reduce duplication of effort while increasing operating effectiveness and efficiency.