

**BY ORDER OF THE SECRETARY
OF THE AIR FORCE**

**HEADQUARTERS AIR FORCE MISSION
DIRECTIVE 1-24_ADDENDUM-C**



6 NOVEMBER 2019

**RE-DELEGATION OF DIRECTION AND
AUTHORITY TO ACT ON CERTAIN
APPLICATIONS AND COMPLAINTS
HAFMD 1-24, ASSISTANT SECRETARY
OF THE AIR FORCE (MANPOWER
AND RESERVE AFFAIRS)**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-Publishing.af.mil for downloading or ordering

RELEASABILITY: There are no releasability restrictions on this publication

OPR: SAF/MR

Certified by: SAF/MR
(Mr. John A. Fedrigo)

Supersedes: HAFMD1-24, ADDENDUM C,
28 June 2018

Pages: 5

This Addendum is an extension of, and is incomplete without HAFMD 1-24, *Assistant Secretary of the Air Force (Manpower and Reserve Affairs) Mission Directive*. It provides specific re-delegations of authority/re-assignments of responsibility from SAF/MR to the Air Force Review Board Agency (AFRBA). SAF/MR retains oversight of authority/responsibility as defined in these re-delegations/re-assignments. This Addendum provides for re-delegation of these authorities within specified limits. It supersedes all previous direction and re-delegations affecting these matters. The changes made in this revision (1) delegate the authority to approve or deny a request for remission, in whole or in part, to the Secretary of the Air Force Remissions Board when an application is not unanimously agreed to by the board and the cumulative debt to be remitted does not exceed \$50,000; (2) delegate to the AFRBA Deputy Director the authority to approve or deny a request for remission when the applicant's cumulative debt to be remitted exceeds \$50,000; (3) delegate to the AFRBA Deputy Director the authority to approve or deny a request for remission of a group remission application where any individual applicant's cumulative debt to be remitted exceeds \$50,000; and (4) delegate all authorities otherwise delegated to the Director, AFRBA, to the Deputy Director, AFRBA, when the Director is unavailable or the position is unfilled. The SecAF provided the specific direction and authority contained in this document; therefore, any ambiguities regarding delegated authority arising from HAF Mission Directive 1-24, HAF Mission Directive 1-32, and this document will be resolved with deference to the more specific direction found this Addendum.

Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through Major Command (MAJCOM) functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

1. Purpose and Applicability. This Addendum re-delegates authority/re-assigns responsibility conveyed by the Secretary of the Air Force to the Assistant Secretary of the Air Force (Manpower and Reserve Affairs) (SAF/MR) in HAF Mission Directive 1-24. The authorities are re-delegated and provide for re-delegation of that authority within specified limits. The re-delegations of authority/re-assignments of responsibility conveyed in this document supersede all previous direction, delegations and re-delegation affecting these matters. Except as expressly stated herein, the direction included in this Addendum does not apply to any action affecting the sentence of a courts-martial.

2. Re-Delegation. Unless expressly allowed by this Addendum, authority to further re-delegate authority delegated by this Addendum is prohibited. Further delegation of authority delegated by this Addendum will specify the official(s) to whom, and the intermediate officials (if any) through whom, the re-delegation is made. When a subordinate official further re-delegates authority addressed in this Addendum, it will be done in the form of a memorandum and a copy will be promptly provided to SAF/MR, with copies provided to any intermediate official(s) through whom the re-delegation was made.

3. Withdrawal of Delegated Authority. The Secretary of the Air Force, the Under Secretary, SAF/MR and any other official through whom delegation has been made, may withdraw authority from any subordinate official to whom delegation or re-delegation has been made, to any higher level in the chain of delegation and re-delegation, on a case by case basis, or by categories of cases, or otherwise. To ensure that this authority to withdraw may be exercised in appropriate cases, all officials exercising delegated or re-delegated authority under this Addendum will notify the Secretary of the Air Force and SAF/MR, in writing through the procedures specified by SAF/MR and any re-delegation instruments, before taking action in any matter identified as being of high sensitivity or having the potential for significant Congressional or public interest. Any such notification will be coordinated through SAF/GC with an information copy to the Chief of Staff.

4. Authority.

4.1. The Director, Air Force Review Boards Agency, is hereby delegated the authority to:

4.1.1. Take final action to either grant or deny an application for correction of military records upon consideration and recommendation of a panel of the Board for Correction of Military Records, except that the following authorities are not delegated: the authority to grant an application for correction of a military record when denial has been recommended by a unanimous vote of a panel of the Board for Correction of Military Records; the authority to deny an application for correction of military records when correction has been recommended by unanimous vote of a panel of the Board for Correction of Military Records;

4.1.2. Take final action on the recommendation of the Physical Disability Board of Review in accordance with the provisions of 10 U.S.C. § 1554a and Department of Defense Directive 1332.41, *Boards for Correction of Military Records (BCMRs) and Discharge Review Boards (DRBs)*;

4.1.3. Take final action on requests for remission of indebtedness in accordance with 10 U.S.C. § 9837 and DoDFMR, Vol 7A, Chapter 50, Paragraph 5003, *Stoppages And Collections Other Than Courts-Martial Forfeitures*;

4.1.4. Take final action on requests for waiver of repayment of voluntary separation pay for members who receive veterans administration disability compensation in accordance with 10 U.S.C. § 1175(a);

4.1.5. Take final action on individual complaints of discrimination and make the final decision on whether to file an appeal with the Equal Employment Opportunity Commission on an individual complaint of discrimination in accordance with Department of Defense Directive 1440.1, The DoD Civilian Equal Employment Opportunity (EEO) Program and Title 29, Code of Federal Regulations, Part 1614;

4.1.6. Take final action on a member's request for employment with a foreign government under the provisions of 37 U.S.C. § 908, including actions to recoup compensation received from the foreign government without approval; and

4.1.7. Make a Survivor Benefit Plan election under the provisions of 10 U.S.C. § 1449 and Department of Defense Instruction 1332.42, Survivor Annuity Program Administration for members found to be incompetent.

4.2. The authority to make the final decision on applications submitted to the Discharge Review Board in accordance with Department of Defense Directive 1332.41, *Boards for Correction of Military Records (BCMRs) and Discharge Review Boards (DRBs)* and 10 U.S.C. § 1553 is delegated through the Director, Air Force Review Boards Agency, to the President of the Discharge Review Board, Secretary of the Air Force Personnel Council.

4.3. The authority to deny an application for the correction of military records submitted in accordance with Department of Defense Directive 1332.41, *Boards for Correction of Military Records (BCMRs) and Discharge Review Boards (DRBs)* and 10 U.S.C. § 1552 when denial has been recommended by unanimous vote of a panel of the Air Force Board for Correction of Military Records is delegated through the Director, Air Force Review Boards Agency to the Executive Director or Associate Director, Air Force Board for Correction of Military Records.

4.4. The authority to grant an application for correction of military records submitted in accordance with Department of Defense Directive 1332.41, *Boards for Correction of Military Records (BCMRs) and Discharge Review Boards (DRBs)* and 10 U.S.C. § 1552 when the correction has been recommended by the Air Staff, the correction has been recommended by unanimous vote of a panel of the Air Force Board for Correction of Military Records, and senate confirmation is not required, is delegated through the Director, Air Force Review Boards Agency to the Executive Director or Associate Director, Air Force

Board for Correction of Military Records. The official exercising authority delegated under this paragraph, exercises that authority subject to the following condition: the Director, Air Force Review Boards Agency must be notified before the official exercising such authority takes action in any matter identified as being of high sensitivity or having the potential for significant Congressional or public interest.

4.5. The authority to:

4.5.1. Correct the effective date of promotion for enlisted members under the authority of 10 U.S.C. § 1552 (a) (2) without consideration by the Air Force Board for Correction of Military Records if the member is a supplemental promotion selectee or is entitled to a retroactive promotion effective date as a result of being promoted after being placed in a withhold status or promoted to a grade to which the member was entitled upon enlistment or completion of basic training; and

4.5.2. Approve a constructive enlistment under the authority of 10 U.S.C. § 1552 (a) (2) without consideration by the Air Force Board for Correction of Military Records is delegated through the Director, Air Force Review Boards Agency to the Chief, Operations Division, Air Force Personnel Center.

4.6. The authority to approve or deny a request for remission, in whole or in part, in accordance with Department of Defense 7000.14-R, Vol 7A, Chapter 50, Paragraph 5003, *Stoppages And Collections Other Than Courts-Martial Forfeitures* and 10 U.S.C. § 9837, is delegated through the Director, Air Force Review Boards Agency, to the Air Force Remissions Board, except when under the following circumstances final action is required by the AFRBA Deputy Director:

4.6.1. DELETED

4.6.2. The applicant's cumulative debt to be remitted would exceed \$50,000; or

4.6.3. Group remission applications where any individual applicant's cumulative debt to be remitted exceeds \$50,000.

5. In the event the Director, Air Force Review Boards Agency, is unavailable or the position is unfilled: The Deputy Director, Air Force Review Boards Agency is delegated all authorities otherwise delegated to the Director until such time as an appropriately appointed Director is present and available to resume such duties.

6. Revisions to addendum. This addendum may be reviewed and revised as deemed necessary by SAF/MR. Changes will be coordinated with SAF/GC and SAF/AA prior to publication.

SHON J. MANASCO
Assistant Secretary of the Air Force
(Manpower and Reserve Affairs)

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

HAFMD 1-24, *Headquarters Air Force Mission Directive, Assistant Secretary of the Air Force (Manpower and Reserve Affairs)*, 28 Jan 2019

Prescribed Forms

None

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AF/A1—Deputy Chief of Staff, Manpower, Personnel and Services

AF/HC—Air Force Chief of Chaplains

AF/RE—Chief of the Air Force Reserve

NGB/CF—Director, Air National Guard

SAF/AA—Administrative Assistant for the Secretary of the Air Force

SAF/GC—General Council of the Air Force

SAF/MR—Assistant Secretary of the Air Force (Manpower and Reserve Affairs)

Terms

Re-delegation of Authority—Organizational process wherein authority/responsibility is re-delegated/re-assigned to facilitate accomplishment of assigned responsibilities in developing policy, managing programs and preparing guidance on approved policies and plans. These re-delegations of authority/re-assignments of responsibility are intended to reduce duplication of effort while increasing operating effectiveness and efficiency.