

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

**HEADQUARTERS AIR FORCE
MISSION DIRECTIVE 1-16**



13 SEPTEMBER 2022

Special Management

**DEPUTY UNDER SECRETARY OF THE
AIR FORCE, INTERNATIONAL
AFFAIRS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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SUMMARY OF CHANGES

This revision includes significant changes due to role, responsibility, and organizational adjustments. It also updates references that have been superseded, changes, realigned or rescinded.

1. Mission . The Secretary of the Air Force (SecAF), pursuant to Title 10 United States Code (U.S.C.) Sections (§§) 9013-9016, may establish offices and officials within the Secretariat to assist the Secretary in carrying out his/her responsibilities. As documented by **paragraph 4** of Air Force Mission Directive 1, *Headquarters Air Force*, and this Headquarters Air Force Mission Directive, the Deputy Under Secretary of the Air Force, International Affairs (SAF/IA) is established as part of the Secretariat. The SAF/IA has overall responsibility for Security Cooperation programs and related activities for the Department of the Air Force (DAF). The SecAF retains ultimate responsibility for all policies related to the DAF. Within his/her areas of responsibility, the SAF/IA prepares policies for approval and issues official guidance via official (DAF) publications to ensure implementation of those policies.

2. Organizational Relationships . The SecAF is responsible for, and has all legal authority necessary to conduct, the affairs of the DAF. The Secretariat, the Chief of Staff of the Air Force (CSAF), the Chief of Space Operations (CSO), the Air Staff, and Office of the CSO perform their DAF functions subject to the authority, direction, and control of the SecAF.

2.1. The SAF/IA reports to the SecAF, serves as an agent of the SecAF within assigned policy and program domains, and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets within his/her area of responsibility. The SAF/IA is accountable to the SecAF for results achieved within the policy and program domains assigned by this Directive.

2.2. The SAF/IA and the Office of the SAF/IA are part of the Secretariat and as such work in cooperation with other Headquarters Air Force officials and their respective offices, which are responsible, pursuant to Chapters 903, 905, and 908 of Title 10 (10 U.S.C. §§ 9011-9024, §§ 9031-9040, and §§ 9081-9084) for assisting the SecAF, the CSAF, and the CSO in carrying out their responsibilities.

3. Responsibilities . The Deputy Under Secretary of the Air Force, International Affairs is specifically responsible for:

3.1. Overseeing development and execution of Security Cooperation programs through the Foreign Military Sales (FMS) process in accordance with Title 10 and Title 22, United States Code, and any applicable Memorandums of Understanding (MOUs); ensuring compliance with applicable laws and policies including the Arms Export Control Act (AECA), Foreign Assistance Act (FAA), 10 USC Chapter 16 (Security Cooperation), and National Defense Authorization Acts (NDAA). These programs include, but are not limited to, foreign acquisition of U.S. defense equipment by a foreign customer, assisting the development of cooperative project agreements involving international partners, foreign provision of training and education services, international cooperative research and development, defense service information exchanges, technology transfer policy, weapons systems, subsystems, technologies, data export policy, and enhanced end-use monitoring policy.

3.2. Developing DAF-level Security Cooperation policies in support of Combatant Command and DAF objectives related to Security Assistance; ensuring policies are consistent with applicable laws, regulations, and strategies governing Security Cooperation, and advising and supporting Secretariat, United States Air Force (USAF) and United States Space Force (USSF) leaders concerning international activities associated with the FMS process. This includes serving as the DAF principal disclosure authority, responsible for classified military information and controlled unclassified information foreign disclosure policy.

3.3. Building, sustaining, expanding, and guiding international relationships to enable the DAF to explore operational synergies with foreign air, space and cyberspace forces. Advising DAF officials of international perspectives to support operational decision making, and providing leadership political-military analysis of proposed DAF actions which may affect one or more foreign partners.

3.4. Leading air and space-related, HAF level engagements with Allies, partners, and international organizations; identify, create, and maintain partnerships; fill strategic capability gaps; increase resilience; and improve interoperability. Increasing DAF senior leader situational awareness on international space engagements and investments.

3.5. Providing HAF offices with air and space international policy subject matter expertise to support strategic and Joint All-Domain operational decision-making spanning all classifications to include, but not limited to: Development of space Security Cooperation policy and strategy, ensuring a coalition approach across procurement and data sharing,

creating DAF positions for international space exports, maintaining U.S. government and international space Security Cooperation awareness through chairing the International Space Cooperation Enterprise (ISCE) working group, and ensuring integration of Ally and partner space architectures/capabilities across the HAF.

3.6. Developing, negotiating, and concluding International Armaments Cooperation (IAC) agreements on behalf of the DAF and its two Military Services, developing policy, and managing IAC programs for which the DoD and foreign governments jointly manage efforts to satisfy common military requirements through cooperation in research, development, test, evaluation, acquisition, and production, in support of air, space, and cyberspace technology and systems.

3.7. Managing Functional and Career Field Manager for the DAF's military Foreign Area Officer (FAO), Political-Military Affairs Strategist (PAS), and civilian International Affairs career fields; serving as the functional lead for DAF participation in the Military Personnel Exchange Program (MPEP), Engineering and Scientist Exchange Program (ESEP), and Administration Professional Exchange Program (APEP); overseeing Air Attaché, Space Attaché, and Security Cooperation Officer (SCO) management; managing the Extended Training Service Specialist (ETSS) program; and overseeing USAF and USSF personnel participation in International Professional Military Education (IPME).

3.8. Managing the foreign air and space attaché corps and acting as the DAF contact point for foreign air and space attachés representing foreign governments in Washington, D.C., and accredited to conduct official business with the DAF.

3.9. Managing foreign personnel participation in aircrew, space crew, technical, and educational training programs, including U.S. Professional Military Education (e.g., Air Command and Staff College, Air War College, National Security Space Institute) and the Aviation Leadership Program (ALP).

3.10. Leading DAF implementation of the DoD Security Cooperation Workforce Development Program and Assessment, Monitoring and Evaluation Programs.

4. Delegations of Authority/Assignments of Responsibility : **Attachment 1** lists authorities delegated and responsibilities assigned to the SAF/IA. The authorities delegated to the SAF/IA by this Headquarters Air Force Mission Directive may generally be re-delegated unless re-delegation is expressly prohibited by the attached delegation or superseding law, regulation, or Department of Defense issuance. While the SAF/IA may re-delegate authorities to other DAF officials, he/she will ultimately be responsible to the SecAF for all matters listed in **Paragraph 1** of this publication. Any re-delegation of authority/assignment of responsibility made shall not be effective unless it is in writing. Any person re-delegating authority in accordance with this Headquarters Air Force Mission Directive may further restrict or condition the authority being re-delegated.

5. Notifications to Congress : No re-delegation of authority/assignment of responsibility under this Headquarters Air Force Mission Directive below the level of a Deputy Assistant Secretary or three-letter/digit office shall include authority to provide notifications or reports to Congress.

Frank Kendall
Secretary of the Air Force

Attachments:

1. Delegations of Authority/Assignments of Responsibility for SAF/IA
2. Organizational Chart/Three-Letter Responsibilities

ATTACHMENT 1

**DELEGATIONS OF SECRETARY OF THE AIR FORCE AUTHORITY /
ASSIGNMENTS OF RESPONSIBILITY TO THE DEPUTY UNDER SECRETARY OF
THE AIR FORCE, INTERNATIONAL AFFAIRS**

A1.1. Authority relating to building and sustaining USAF and USSF Foreign Area Officer (FAO) management programs for the development and career management of FAOs, to include reporting to the DoD on USAF and USSF FAO Programs, as delegated to the Secretary of the Air Force pursuant to DoD Directive (DoDD) 1315.17, *Military Department Foreign Area Officer (FAO) Programs*.

A1.2. Authority relating to building and maintaining FAO Programs for both USAF and USSF, as delegated to the Secretary of the Air Force pursuant to Department of Defense Instruction (DoDI) 1315.20, *Management of Department of Defense (DoD) Foreign Area Officer (FAO) Programs*.

A1.3. Authority relating to conduct of DoD contacts with the People's Republic of China, as delegated to the Secretary of the Air Force pursuant to DoDI C-2000.23, *Conduct of DoD Contacts with the People's Republic of China (PRC) (U)*, marked as a Confidential document.

A1.4. Authority relating to the conduct of DoD contacts with the Government of the Hong Kong, Special Administrative Region of the People's Republic of China, as delegated to the Secretary of the Air Force, pursuant to DoDI S- 2000.24, *Conduct of DoD Contacts with the Government of the Hong Kong, Special Administrative Region (HKSAR) of the People's Republic of China (PRC) (U)*, marked as a Secret document.

A1.5. Responsibility for notifying, administering, executing, and providing financial support, as needed, for all Regional Defense Combating Terrorism Fellowship Program related activities, as assigned to the Secretary of the Air Force pursuant to DoDI 2000.28, *DoD Policy and Responsibilities Relating to the Regional Defense Combating Terrorism Fellowship Program (CTFP)*.

A1.6. Authority relating to Materiel Interoperability with Allies and Coalition Partners as delegated to the Secretary of the Air Force pursuant to DoDI 2010.06, *Materiel Interoperability and Standardization with Allies and Coalition Partners*.

A1.7. Authority relating to establishing and administering the Aviation Leadership Program as delegated to the Secretary of the Air Force pursuant to DoDI 2010.12, *Aviation Leadership Program*.

A1.8. Authority relating to negotiating and concluding information exchange program annexes and related activities, as delegated to the Secretary of the Air Force pursuant to DoDI 2015.4, *Defense Research, Development, Test, and Evaluation (RDT&E) Information Exchange Program (IEP)*.

A1.9. Authority relating to supporting policy of economic cooperation with Canada as delegated to the Secretary of the Air Force pursuant to DoDI 2035.01, *Defense Economic Cooperation with Canada*.

A1.10. Authority relating to the designation of a DAF point of contact for matters related to the transfer of dual-use and defense related technology, articles, and services and the international transfer of technology, articles, and services as delegated to the Secretary of the Air Force pursuant to DoDI 2040.02, *International Transfers of Technology, Articles, and Services*.

A1.11. Responsibilities relating to managing or administering programs that transfer or export defense articles to Iraq, Afghanistan, and Pakistan and otherwise ensuring compliance with prescribed DoD policies as assigned to the Secretary of the Air Force pursuant to DoDI 4140.66, *Registration and End-Use Monitoring of Defense Articles and/or Defense Services*.

A1.12. Responsibility for ensuring DAF compliance with DoD policies pertaining to the disclosure of atomic information to foreign governments and regional defense organizations, as assigned to the Secretary of the Air Force pursuant to DoDI 5030.14, *Disclosure of Atomic Information to Foreign Governments and Regional Defense Organizations*.

A1.13. Responsibilities relating to air and space attaché service at U.S. embassies and related matters, as assigned to the Secretary of the Air Force pursuant to DoDI C-5105.32, *Defense Attaché Service (DAS) (U)*, marked as a confidential document.

A1.14. Authority relating to providing support to the Director, Defense Security Cooperation Agency (DSCA), to assist in carrying out assigned responsibilities and functions associated with Security Assistance and Security Cooperation programs as delegated to the Secretary of the Air Force pursuant to DoDD 5105.65, *Defense Security Cooperation Agency (DSCA)*.

A1.15. Authority relating to technology security-related matters, as delegated to the Secretary of the Air Force pursuant to DoDD 5105.72, *Defense Technology Security Administration (DTSA)*.

A1.16. Authority relating to implementing instructions at U.S. embassies as delegated to the Secretary of the Air Force pursuant to DoDI C-5105.81, *Implementing Instructions for DoD Operations at U.S. Embassies (U)*, marked as a confidential document.

A1.17. Responsibility relating to coordinating and exchanging information on all matters related to the functions and responsibilities of the Assistant Secretary of Defense for International Security Affairs (ASD(ISA)) as assigned to the Secretary of the Air Force pursuant to DoDD 5111.07, *Assistant Secretary of Defense for International Security Affairs (ASD(ISA))*.

A1.18. Authority relating to coordinating and exchanging information on all matters related to the functions and responsibilities of the Assistant Secretary of Defense for Asian and Pacific Security Affairs (ASD(APSA)) as delegated to the Secretary of the Air Force pursuant to DoDD 5111.17, *Assistant Secretary of Defense for Asian and Pacific Security Affairs (ASD(APSA))*.

A1.19. Authority relating to procuring equipment and training for approved National Defense Authorization Act (NDAA), Title 10, and Title 22 Building Partner Capacity (BPC) programs assigned to the DoD and delegated to the Secretary of the Air Force, including those pursuant to Department of Defense Directive Instruction (DoDI) 5111.19, *Section 2282 Global Train-and-Equip Authority*.

A1.20. Responsibilities relating to the Arms Transfer and Technology Release Senior Steering Group and Technology Security and Foreign Disclosure Office, as assigned to the Secretary of the Air Force pursuant to DoDD 5111.21, *Arms Transfer and Technology Release Senior Steering Group and Technology Security and Foreign Disclosure Office*.

A1.21. Responsibility for ensuring necessary DAF support to, conduct of, and compliance with DoD policies pertaining to security cooperation as assigned to the Secretary of the Air Force pursuant to DoDD 5132.03, *DoD Policy and Responsibilities Relating to Security Cooperation*.

A1.22. Responsibility relating to the staffing of Security Cooperation Organizations and the selection and training of DAF security cooperation personnel, and related matters, as assigned to the Secretary of the Air Force pursuant to DoDI 5132.13, *Staffing of Security Cooperation Organizations (SCOs) and the Selection and Training of Security Cooperation Personnel*.

A1.23. Authority relating to assessment, monitoring and evaluation of security cooperation programs as delegated to the Secretary of the Air Force pursuant to DoDI 5132.14, *Assessment, Monitoring, and Evaluation Policy for the Security Cooperation Enterprise*.

A1.24. Authority relating to nominating personnel for identified assignments and participation in pertinent activities and programs, and related activities, as delegated to the Secretary of the Air Force pursuant to DoDD 5200.41, *DoD Regional Centers for Security Studies*.

A1.25. Authority relating to nominating military personnel for assignment as a Senior Defense Official/Defense Attaché (SDO/DATT), Air Attaché, Space Attaché, or SCO to perform Attaché and/or Security Cooperation duties, and related activities, as delegated to the Secretary of the Air Force pursuant to DoDD 5205.75, *DoD Operations at U.S. Embassies*.

A1.26. Authority relating to the utilization and maintenance of staffing and expertise for Defense Institutional Building (DIB) activities to integrate DIB into security cooperation plans and activities, as delegated to the Secretary of the Air Force pursuant to DoDD 5205.82, *Defense Institution Building (DIB)*.

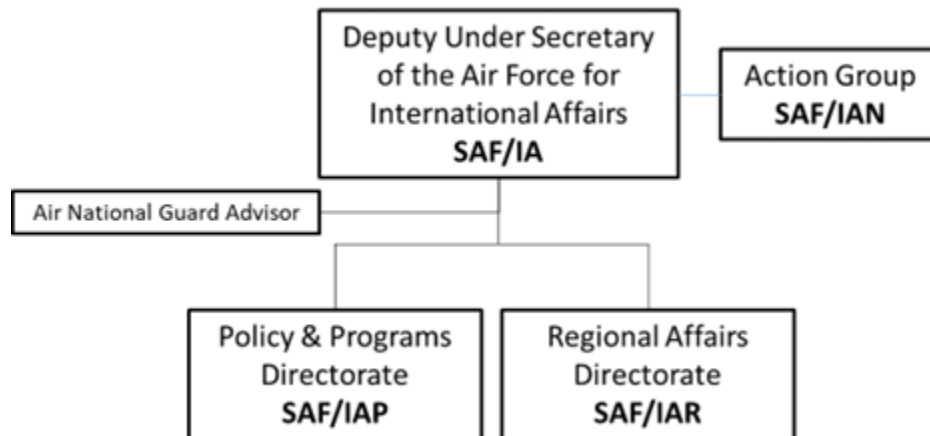
A1.27. Authority relating to the disclosure of classified military information to foreign governments and international organizations, as delegated to the Secretary of the Air Force pursuant to DoDD 5230.11, *Disclosure of Classified Military Information to Foreign Governments and International Organizations*.

A1.28. Responsibility for serving as the Principal Disclosure Authority tasked with implementing DoD policies on visits and assignments of foreign nationals and administering personnel exchange programs (MPEP, ESEP, APEP, DPEP) within the DAF, which includes coordinating, negotiating and concluding agreements or annexes for MPEP positions with international partner air and space forces, as delegated to the Secretary of the Air Force pursuant to DoDD 5230.20, *Visits and Assignments of Foreign Nationals*.

A1.29. Authority relating to administering the Military Personnel Exchange Program (MPEP) within the DAF as delegated to the Secretary of the Air Force pursuant to DoDI 5410.17, *United States Field Studies Program (FSP) for International Military and Civilian Students and Military-Sponsored Visitors*.

A1.30. Authority relating to International Cooperative Administrative Support Services as delegated to the Secretary of the Air Force pursuant to DoDI 7060.06, *International Cooperative Administrative Support Services (ICASS)*.

A1.31. Authority to make fitness determinations for Credentialed Recurring Access (CRA) for International Military Students (IMS) and their accompanying family members for DAF training installations in the United States when derogatory information is discovered that may lead to an assessment of potential risk, as delegated to the Secretary of the Air Force pursuant to USD(I&S) memorandum, *Vetting of International Military Students and Their Accompanying Family Members*, November 18, 2021. This authority applies to fitness determinations prior to travel of IMS to the United States.

Attachment 2**DEPUTY UNDER SECRETARY OF THE AIR FORCE, INTERNATIONAL AFFAIRS
(SAF/IA)**

A2.1. Organization . SAF/IA develops, disseminates, and implements policy guidance for those programs and activities listed as SAF/IA “Responsibilities” through a Policy & Programs Directorate and interacts with foreign governments, the interagency, and industry through a Regional Engagement Directorate.

A2.2. Three-letter subordinate offices include:

A2.2.1. Action Group (SAF/IAN): Coordinates with DoD agencies, Joint Staff, HAF staff, foreign partners, and industry for SAF/IA leadership engagements at home and overseas; develops strategic engagement products (speeches and briefings) for use by SAF/IA leadership during routine engagements; leads organizational process improvements efforts; and leads the international enlisted engagement programs.

A2.2.2. Policy & Programs Directorate (SAF/IAP): Ensures DAF Security Cooperation workforce development programs comply with U.S. laws, regulations, policies, DoD Directives, and DoD Instructions; develops and evaluates USAF and USSF policies, plans, and guidance on Security Cooperation programs; performs technical and operational weapon system analysis to support export decisions, and represents SAF/IA on multidisciplinary resource boards and committees; and conducts assessments and studies as directed by SAF/IA.

A2.2.3. Regional Affairs Directorate (SAF/IAR): Advises, assists, and supports the Office of the Secretary of the Air Force, the Air Staff, the Office of the Chief of Space Operations, and all principal civilian and military officials of the HAF concerning Security Cooperation programs; interfaces with DoD, Joint Staff, Military Departments, Department of State, and other U.S. Government agencies on matters involving DAF Security Cooperation programs; provides oversight and coordinates with the acquisition community and its implementing agencies for the acquisition, sustainment, and training for partner nations’ weapon system programs.