Franklin University

COMP 670

Virtual Human Project Weekly Individual Report

Team Number:

Your Name:

Week begin day:

Week end day:

Progress for the week

* Brief description of the work you completed and problems you solved this week (Completed on time? Still open?)
* Deliverables (Description of code modules, training data, tests, etc. as appropriate)

Teamwork

* Does your team work/collaborate effectively? Does the Team Leader exhibit good leadership?

Goals for next week

* What issues/tasks will you work on in the upcoming week?

**Team Leader**: please respond to the following questions briefly.

Team Evaluation

* Please provide evaluation for your team members by filling Agree or Disagree. For “Disagree”, please provide more information. For example, what is a member struggling with?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Member One {Name} | Member Two {Name} | Member Three {Name} |
| The member is engaged in team communication |  |  |  |
| The member exhibits initiative |  |  |  |
| The member did not miss any deadlines |  |  |  |
| The member made progress with assigned tasks |  |  |  |
| There is no other concern |  |  |  |

Team Progress

* At this point, are you confident to complete the project on time?