**BIS 3208 SEMINAR SERIES**

**PAPER PRELIMINARY WRITE-UP (FACT SHEET) (20%)**

**Due:** Monday 30th October 2017, 5pm

Submission: One (1) hard copy to the instructor and upload one (1) soft copy via eLearn.

Complete this assignment in your respective groups.

**Writing a Literature Review**

In this assignment, you have to submit a fact sheet (literature review essay) to demonstrate that you have read and understood previous and current research in the topic you have chosen in a group.

In order to establish current knowledge of a subject (topic), you are required to conduct a literature review, where this review summarises, interprets and critically evaluates the existing works. A literature review gives an overview of the area of study (topic):

* What has already been said on the topic
* Who the key authors are
* What the prevailing theories and hypotheses are
* What questions are being asked
* What methodologies are appropriate and useful

Therefore, it may resolve a controversy, establish the need for additional research (your proposed solution), and/or define a topic for inquiry.

**What format should you use for this literature review fact sheet?**

The Structure of a Literature Review

A literature review is made up of three key components: an **introduction**, a **body** and a **conclusion**. It should be supported by a list of **reference**.

Enclosed here the template for a literature review in the following page.

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| Your Assignment Topic *Author 1, Author 2, Author 3, etc.* |
| Introduction - Introduce the topic/problem and the context within which it is found. Provide a concise definition of a topic under consideration (proposal), as well as the scope of the related literature being investigated. The introduction should also note intentional exclusions. Another purpose of the introduction is to state the general findings of the review (what do most of the sources conclude), and comment on the availability of sources in the subject area. Suggestion: Topic sentence that states the broad topic of your assignment. Following sentence/s that state what is included/excluded (parameters). Final sentence/s that signals list of key topics that will be used to discuss the selected sources. |
| Body - Examine past research in the area highlighting methodological and/or theoretical developments, areas of agreement, contentious areas, important studies and so forth. Keep the focus on your area of interest and identify gaps in the research that your solution will attempt to fill. State clearly how your work builds on or responds to earlier work. Divide your text into sections/topics as indicated in the last sentence of your introduction. Each paragraph will be a synthesis of the many sources that you have chosen for your literature review. Suggestion: There are a number of ways to organize the evaluation of the sources. Chronological and thematic approaches are each useful examples. Each work should be critically summarized and evaluated for its premise, methodology, and conclusion. It is as important to address inconsistencies, omissions, and errors, as it is to identify accuracy, depth, and relevance. Use logical connections and transitions to connect sources. |
| Conclusion - Summarise what has emerged from the review of literature and reiterate conclusions. The conclusion should include a summary of major agreements and disagreements in the literature and a summary of the general conclusions drawn to support your proposed solution. Suggestion: The conclusion summarizes the key findings of the review in general terms. Notable commonalities between works, whether favourable or not, may be included here. This section is the opportunity to justify your group’s proposed solution. Therefore, the idea should be clearly re-stated and supported according to the findings of the review. |
| References - Use IEEE citation reference. As well as accurate in-text citations, a literature review must contain complete and correct citations for every source. Refer here for the reference format and citation : <https://www.ieee.org/documents/ieeecitationref.pdf> |