

Siddharth Puri

Chandiagr

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To excel at analyzing products and processes to generate new ideas to improve efficiency and quality at operations. Be highly focused to people, profit, product and processes. To be a key member in my team and take calculated decisions which lead to success of the organization and self.

WORK EXPERIENCE

Technical Sales Agent from Septmeber

Chandigarh, Chandigarh -

2016 - Present

in the tenure at Router Login Support I have been part of Sales, Customers Queries & Issues related to Routers & Extenders (Netgear, Linksys, TP-Link, D-Link, Alro Cameras)

- Worked with Snapdeal & Exclusively.com Chandigarh as Customer Service Executive from August 2015 till August 2016, in the tenure at Snapdeal & Exclusively.com I have been part of Customers Queries, Compliant Handling & Support for Customers.

Front Office Assistant

The Oberoi Udaivilas - Jaipur, Rajasthan -

2011-11 - Present

and have completed 1.4 years in the capacity, in the tenure at Udaivilas I have been part of the Airport Representative, Bell Desk, Operators, Concierge and Basic Cashiering.

- Had undergone 12 Weeks Training from Taj Rambagh Palace, Jaipur.

Duty Manager

Gurgaon, Haryana -

2014-09 - 2015-07

in the tenure at ITC Grand Bharat I have been part of Front Desk, Concierge, Operators, Reservations & was looking into Operations of Front Office.

- Worked with DC Designs Chandigarh as Sales Executive from March, 2014 till August 2014, in the tenure at DC Designs I have been part of Sales & Marketing.

Guest Service Executive

JW Marriott Chandigarh - Chandigarh, Chandigarh -

2013-05 - 2014-03

in the tenure at JW Marriott I have been part of Front Desk, Concierge, At Your Service, Reservations.

SKILLS

Excel, MS Office, Opera, Operations, Property Management

LINKS

<http://Exclusively.com>

ADDITIONAL INFORMATION

Technical Skills

- Proficient in the Property Management System Opera version 4.2 and 5.
- Proficient in Word, Excel and all MS Office Operations.