

BULLETIN INFORMATION



DATE:	February 16, 2023	TYPE:	Information	NUMBER:	LR-003-23
SUBJECT:	Tie Up Scenarios Involving Over 10 Hours – Re-Issue				

DETAILS

Attention: T&E Employees

All employees are required to read and apply these important instructions in connection with the provisions of Article 18 (Road Service Rest Provisions) of the Collective Agreement.

Scenario #1

If Arrival Time is greater than 10hrs from on-duty time, an \$80 NR payment will automatically be generated. This only applies in unassigned service as per article 18.14.

ORDER TIME :	0030 04	0030 04	JOB TYPE :	04	04
CONTROL/DH :	0145 04		CRAFT CODE :	EN	EN
DEPRT OMTS :	0445 04	0445 04	WRKG UNITS :	03	03
WORK BEGAN :			HP INDIC :	Y	Y
RELVD RESP :			TRAIN LGTH :	06392	06392
HELD OUT :			RUN LONG 1 :	000	000
ARRVL OMTS :		1033 04	RUN LONG 2 :	000	000
OFF DUTY :	1050 04	1050 04	COND / RQBK :	Y /	Y /
WORK-TRAIN :	0000	0000	OT? / TU CD :	/	/
PREP TIME :	00 0	00 0	ROUTE CODE :		
FINAL INSP :	N 00 0	N 00 0	VIA CODES :		
INITL TIME :	0000 000	0000 000	RUN MILES :	165	165
FINAL TIME :	0000 000	0000 000	ACT MLS RUN :	165	165
OVERTIME :	0000 000	0000 000	CONST MILES :	000	000
			TOTAL MILES :	0184	0250

Scenario #2

If off duty time is greater than 10hrs from Order Time, but the arrival time is under 10hrs, no payment will be generated.

Not entitled to \$80 in this instance.

ORGN STN: 07330		FINAL STN: 08200		INT STN:				
	SYSTEM	EMP		SUPV	FIXED	SYSTEM	EMP	SUPV
ORDER TIME:	1900 29	1900 29	—		JOB TYPE :	04	04	
CONTROL/DH:					CRAFT CODE :	EN	EN	
DEPRT OMTS:	2002 29	2002 29			WRKG UNITS :	03	03	
WORK BEGAN:					HP INDIC :	Y	Y	
RELVD RESP:					TRAIN LGTH:	10135	10135	
HELD OUT :					RUN LONG 1 :	000	000	
ARRVL OMTS:	0450 30	0450 30			RUN LONG 2 :	000	000	
OFF DUTY :	0520 30	0520 30			COND / RQBK:	Y /	Y /	/
WORK-TRAIN:	0000	0000			OT? / TU CD:	/	/	/
PREP TIME :	00 0	00 0			ROUTE CODE :			
FINAL INSP:	N 00 0	N 00 0			VIA CODES :			
INITL TIME:	0000 000	0000 000			RUN MILES :	200	200	
FINAL TIME:	0000 000	0000 000			ACT MLS RUN:	200	200	
OVERTIME :	0000 000	0000 000			CONST MILES:	000	000	
					TOTAL MILES:	0200	0233	

Scenario #3

If Arrival Time has to be adjusted to reflect the correct time, comments **MUST** be entered as to why the change was made.

A claim with an adjusted ARRVL OMTS without comments is not correctly submitted and not payable.

ORGN STN: 04995		FINAL STN: 06300		INT STN:	
	SYSTEM	EMP		SUPV	
ORDER TIME:	1410 04	1410 04	—		
CONTROL/DH:					
DEPRT OMTS:	1656 04	1650 04			
WORK BEGAN:					
RELVD RESP:					
HELD OUT :					
ARRVL OMTS:	2338 04	0012 05			
OFF DUTY :	0105 05	0105 05			
WORK-TRAIN:	0000	0000			
PREP TIME :	00 0	00 0			
FINAL INSP:	N 00 0	N 00 0			
INITL TIME:	0000 000	0000 000			
FINAL TIME:	0000 000	0000 000			
OVERTIME :	0000 000	0000 000			
			FIXED		
			JOB TYPE :	04	04
			CRAFT CODE :	EN	EN
			WRKG UNITS :	02	02
			HP INDIC :	Y	Y
			TRAIN LGTH:	06259	06259
			RUN LONG 1 :	000	000
			RUN LONG 2 :	000	000
			COND / RQBK:	Y /	Y /
			OT? / TU CD:	/	/
			ROUTE CODE :		
			VIA CODES :		
			RUN MILES :	207	207
			ACT MLS RUN:	207	207
			CONST MILES:	000	000
			TOTAL MILES:	0207	0207

Scenario #4

If employee gives proper notice of rest, **and** has not departed the relief point (TURN OR WRK>DH STN) to facilitate being in and off within 10 hours based on the transit times designated **and** has not arrived at the objective terminal with 10 hours, will be entitled to \$80 penalty (NG) payment (auto-generated).

Example:

- employees are called in straightaway service from terminal A to terminal Z and properly provide notice of rest
- the employees are relieved at station T and the normal transit time from station T to terminal Z by taxi is 1 hour and 30 minutes
- if the employees have not departed the relief point by 8 hours and 30 minutes into their tour of duty (based on the transit times outlined above) **and** have not arrived at the objective terminal within the 10 hours, they will be entitled to the \$80.00 penalty payment

IMPORTANT NOTE :

Employees **MUST** input the time that they depart in the taxi as the RELVD RESP start time in order to go into Non-Fixed service. Crews who are relieved enroute and tie-up at the objective terminal with an Arrival but with no relieved time (RELVD RESP field), have tied up incorrectly and may be inappropriately generating 80\$ pay.

ORGN STN: 09500	FINAL STN: 08200	INT STN: 08222	SYSTEM	EMP	SUPV	NON-FIXED	SYSTEM	EMP	SUPV
ORDER TIME:	0530 31	0530 31				JOB TYPE :	04	04	
CONTROL/DH:	0545 31					CRAFT CODE :	EN	EN	
DEPRT OMTS:		0908 31				WRKG UNITS :		04	
WORK BEGAN:						HP INDIC :		Y	
RELVD RESP:		1422 31				TRAIN LGTH:		10506	
HELD OUT :						RUN LONG 1 :	000	000	
ARRVL OMTS:						RUN LONG 2 :	000	000	
OFF DUTY :	1530 31	1545 31				COND / RQBK:	Y /	Y /	/
WORK-TRAIN:	0000	0000				OT? / TU CD:	/	/	/
PREP TIME :	00 0	00 0				ROUTE CODE :			
FINAL INSP:	N 00 0	N 00 0				VIA CODES :			
INITL TIME:	0000 000	0338 045				RUN MILES :	166	001	
FINAL TIME:	0000 000	0000 000				ACT MLS RUN:	166	045	
OVERTIME :	0000 000	0000 000				CONST MILES:	000	038	
						TOTAL MILES:	0166	0184	

Scenario #5

*Per Article 9 – For Expanded Crew Change Locations

Running Short

In order to be paid the Fixed rate employees will have to enter the time you got into the cab as the Arrival Time. If it is under ten hours, and subsequently you go over ten hours, you will have to enter an IP claim with comments saying where and when you were relieved. The auditor will then investigate, and calculate the transit time to see if you qualify for \$80 payment.

```
ORGN STN: 09500 FINAL STN: 09533 INT STN:
      SYSTEM   EMP      SUPV      FIXED      SYSTEM EMP      SUPV
ORDER TIME: 0100 26   0100 26   -      JOB TYPE   : 04      04
CONTROL/DH:                                CRAFT CODE : EN      EN
DEPRT OMTS:                                WRKG UNITS :      01
WORK BEGAN:                                HP INDIC  :      N
RELVD RESP:                                TRAIN LGTH:      00001
HELD OUT  :                                RUN LONG 1 : 000      000
ARRVL OMTS:                                RUN LONG 2 : 000      000
OFF DUTY  : 1115 26   1115 26   COND / RQBK: Y /      Y /      /
WORK-TRAIN: 0000      0000      OT? / TU CD: /      /      /
PREP TIME : 00 0      00 0      ROUTE CODE :
FINAL INSP: N 00 0      N 00 0      VIA CODES  :
INITL TIME: 0000 000 0000 000  RUN MILES  : 148      148
FINAL TIME: 0000 000 0000 000  ACT MLS RUN: 148      148
OVERTIME  : 0000 000 0000 000  CONST MILES: 000      000
TOTAL MILES: 0148      0148
```

Example of IP Claim in IP System

Requested

*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

Add Comments

Created On:
Aug 10 2021 09:46
Created By:
Scott Watkins

\$80 not generated acct ran short. Relieved at Greely at 1045.
Transit time is 30 minutes]

OK Close

Scenario #6

*Per Article 9 – For Expanded Crew Change Locations

Running Long

If running long and required to operate your engine to return to the objective terminal, \$80 NG payment will apply at the arrival of OMTS 2 upon return from the Turn point. If running long and taxed (deadhead) back to the objective terminal, \$80 payment will apply upon arrival at the tie up location at the objective terminal.

```
TIE UP SCREEN                                PSTS07B
TRAIN: ( 199-08 - ) OF: 210810 - 0450 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED AFHT FACILITY CD: BNK - ALYTH BUNKHOUSE
TRAIN ORIGIN STN: 07330 TURN OR WRK>DH STN: TIEUP STN : 08200

DOMTS : 0527 HELD OUT: AOMTS DATE-TIME : -
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: -

  TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
  LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 07704 ) ( Y ) ( 02 ) ( N ) ( 200 ) ( ) ( ) ( 10 ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT 1430 ARR TURN 1435 DEPT TURN 1440 OMTS2 ARR 1500 TAXI ARR 1500
```


Scenario #7

Called in straight-away service from the home terminal, relieved en route, and deadheaded back to the home terminal.

How to tie it up:

Change the FINAL destination station to 55555. This will remove you from fixed service.

Order Time – Time you were ordered.

DOMTS – Time you departed home terminal.

AOMTS – Time you arrived at turning point.

Off Duty – Time you departed turning point in taxi.

ORGN STN: 07700	FINAL STN: 55555	INT STN:			
ORDER TIME: 1600 02	EMP 1600 02	SUPV	NON-FIXED	SYSTEM EMP	SUPV
CONTROL/DH:			JOB TYPE : 04	04	
DEPRT OMTS: 1748 02	EMP 1748 02		CRAFT CODE : EN	EN	
WORK BEGAN:			WRKG UNITS : 02	02	
RELVD RESP:			HP INDIC : Y	Y	
HELD OUT :			TRAIN LGTH: 02484	02484	
ARRVL OMTS:		2320 02	RUN LONG 1 : 000	000	
OFF DUTY : 2320 02	EMP 2320 02		RUN LONG 2 : 000	000	
WORK-TRAIN: 0000	0000		COND / RQBK: Y /	Y /	/
PREP TIME : 00 0	00 0		OT? / TU CD: /	/	/
FINAL INSP: N 00 0	N 00 0		ROUTE CODE :		
INITL TIME: 0000 000	0148 022		VIA CODES :		
FINAL TIME: 0000 000	0000 000		RUN MILES : 000	001	
OVERTIME : 0000 000	0000 000		ACT MLS RUN: 000	069	
			CONST MILES: 100	031	
			TOTAL MILES: 0100	0122	

Contact the Crew Dispatcher after you tie up, and ask them to show you called on a DH home from 55555 using your off duty time at the turning point for the order time. Once you tie that up you will have two straight-away trips.

ORGN STN: 55555	FINAL STN: 07700	INT STN:			
ORDER TIME: 2320 02	EMP 2320 02	SUPV	NON-FIXED	SYSTEM EMP	SUPV
CONTROL/DH:			JOB TYPE : 99	99	
DEPRT OMTS:	2320 02		CRAFT CODE : EN	EN	
WORK BEGAN:			WRKG UNITS :		
RELVD RESP:			HP INDIC : N	N	
HELD OUT :			TRAIN LGTH:		
ARRVL OMTS:		0040 03	RUN LONG 1 : 000	000	
OFF DUTY : 0040 03	EMP 0040 03		RUN LONG 2 : 000	000	
WORK-TRAIN: 0000	0000		COND / RQBK: Y /	Y /	/
PREP TIME : 00 0	00 0		OT? / TU CD: /	/	/
FINAL INSP: N 00 0	N 00 0		ROUTE CODE : DH	DH	
INITL TIME: 0000 000	0000 000		VIA CODES :		
FINAL TIME: 0000 000	0000 000		RUN MILES : 100	100	
OVERTIME : 0000 000	0000 000		ACT MLS RUN: 100	100	
			CONST MILES: 000	000	
			TOTAL MILES: 0100	0100	

NOTE: You cannot enter 55555 in the INT STN to determine eligibility for an \$80 NG payment. If you think you are entitled, enter a claim in the IP (Interpretive claims) system for \$80, and in the comments, advise if you gave notice, where you were relieved, and what time you departed in taxi.

Example of IP Claim in IP System

Requested

*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

Scenario #8

Road Switchers - Relieved of Responsibility and Entering Notice Given

Over 10 Hrs on Duty (Notice Given and Relieved of Responsibility)

If notice was given, you were relieved en route and have not departed the relief point (based on agreed upon transit times) in order to arrive at the objective terminal within the 10 hours and ultimately do not arrive at the objective terminal within 10 hours, you may submit a claim in the IP (Interpretive claims) system for \$80, and in the comments, advise if you gave notice, where you were relieved, and what time you departed in taxi.

If notice was given, ensure that you enter an Arrival Time when tying up a road switcher. Do not populate the RLVD RESP field on your tie-up.

Requested

*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

If you are experiencing issues with entering the appropriate flag in the NG field of the tie-up screen, please ensure you contact the on duty CMC supervisor for assistance/guidance.

All employees are reminded of their responsibility under the Honour System to ensure that their wage claims are submitted accurately. You are your own timekeeper. You are responsible for your timeslips (even if submitted by a fellow employee).

You must make every effort to understand and apply your Collective Agreement, Method of Pay, Instructional Bulletins, and Local Rules correctly.