

BULLETIN INFORMATION

CPKC

DATE:	December 8, 2023	TYPE:	Information	NUMBER:	LR-017-23
SUBJECT:	Turned Enroute Tie-Up Procedure (Bulletin Re-Issue)				

DETAILS

Attention: Canadian (TCRC) T&E Employees

When ordered in straight away service from the Home Terminal and subsequently turned.

- Show your Tie up station as "55555". This will cause the ticket to go from Fixed service to Non-Fixed.
- If notice was given, do not populate the RLVD RESP field on your tie-up. An arrival time needs to be entered to establish the start of the Final Time payment at the turn point.
- Enter an off duty time at the turn point that corresponds to when Deadheading commences.
- Adjust Run miles to reflect actual physical miles run in order to generate the correct length of run payment.

ORGN STN: 07700		FINAL STN: 55555		INT STN:	
	SYSTEM	EMP		SUPV	
ORDER TIME:	1600 02	1600 02		NON-FIXED	
CONTROL/DH:				JOB TYPE :	04 04
DEPRT OMTS:	1748 02	1748 02		CRAFT CODE :	EN EN
WORK BEGAN:				WRKG UNITS :	02 02
RELVD RESP:				HP INDIC :	Y Y
HELD OUT :				TRAIN LGTH:	02484 02484
ARRVL OMTS:		2320 02		RUN LONG 1 :	000 000
OFF DUTY :	2320 02	2320 02		RUN LONG 2 :	000 000
WORK-TRAIN:	0000	0000		COND / RQBK:	Y / Y /
PREP TIME :	00 0	00 0		OT? / TU CD:	/ /
FINAL INSP:	N 00 0	N 00 0		ROUTE CODE :	
INITL TIME:	0000 000	0148 022		VIA CODES :	
FINAL TIME:	0000 000	0000 000		RUN MILES :	000 001
OVERTIME :	0000 000	0000 000		ACT MLS RUN:	000 069
				CONST MILES:	100 031
				TOTAL MILES:	0100 0122

Contact the Crew Dispatcher **after you tie up**, and ask them to show you called on a DH home from Station# 55555 using your off duty time at the turning point for the order time. Once you tie that up you will have two straight-away trips, i.e. one from your origin location to Station "55555" and one from station "55555" back to your origin location.

ORGN STN:	5555	FINAL STN:	07700	INT STN:			
	SYSTEM	EMP	SUPV	NON-FIXED	SYSTEM	EMP	SUPV
ORDER TIME:	2320 02	2320 02		JOB TYPE :	99	99	
CONTROL/DH:				CRAFT CODE :	EN	EN	
DEPRT OMTS:		2320 02		WRKG UNITS :			
WORK BEGAN:				HP INDIC :		N	
RELVD RESP:				TRAIN LGTH:			
HELD OUT :				RUN LONG 1 :	000	000	
ARRVL OMTS:		0040 03		RUN LONG 2 :	000	000	
OFF DUTY :	0040 03	0040 03		COND / RQBK:	Y /	Y /	/
WORK-TRAIN:	0000	0000		OT? / TU CD:	/	/	/
PREP TIME :	00 0	00 0		ROUTE CODE :	DH	DH	
FINAL INSP:	N 00 0	N 00 0		VIA CODES :			
INITL TIME:	0000 000	0000 000		RUN MILES :	100	100	
FINAL TIME:	0000 000	0000 000		ACT MLS RUN:	100	100	
OVERTIME :	0000 000	0000 000		CONST MILES:	000	000	
				TOTAL MILES:	0100	0100	

NOTE: You cannot enter 55555 in the field named INT STN to determine eligibility for an \$80 NG payment. If you think you are entitled to an \$80 NG payment based on the provisions of Article 18.17, enter a claim in the IP (Interpretive claims) system for \$80, and in the comments, advise if you gave notice, where you were relieved, what time you departed in taxi, and if your total duty time was over 10hrs.

Example of IP Claim in IP System

Requested

*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

All employees are reminded of their responsibility under the Honour System to ensure that their wage claims are submitted accurately. You are your own timekeeper. You are responsible for your timeslips (even if submitted by a fellow employee).

You must make every effort to understand and apply your Collective Agreement, Method of Pay, Instructional Bulletins, and Local Rules correctly.

Labour Relations
T&E Payroll Audit

CPKC