Republic of the Philippines Municipality of La Trinidad Province of Benguet 2601 Landline Telephone no. 074-309-3843

OFFICE OF THE BUILDING OFFICIAL

CHECKTIS! OF KERGINEMENT	
The following shall be submitted upon Application of Bu	tilding Permit: (ONLY WITH Character and professionals
 PERMIT FORMS duly accomplished with sign 	n and seal of the respective licerised and registered professionals
☐ Building Permit	☐ Excavation Permit ☐ Mechanical Permit
☐ Sanitary Permit☐ Electrical Permit	Others:
☐ Excava′tion Permit	
2. LEGAL DOCUMENTS (1 true copy and 3 photoco	opies each document)
☐ Title - Transfer Certificate of Title (from	A R O D) Affidavit of Consent of Lot Owner (if the
☐ Tax Declaration (from MAssO)	applicant is not registered lot owner) tax Delinquency
☐ Current Tax Receipt/ Certificate of Non-	
 Barangay Certification (for unpatented provided by this Office) 	Resolution Authorization(in case of corp /
☐ A&D Certification from CENRO (for un	
☐ Deed of Saile (if not yet transferred)	Others:
	a la Salamatanala
3. BUILDING DOCUMENTS duly signed and sealed	d by the respective licensed and registered professionals
☐ BUILDING PLANS (5 sets each + 1 extra co	py of first page of Architectural Plans - SDP)
☐ Architectural Plans	☐ Fire Safety Plans ☐ Electronic Plans
☐ Structural Plans	
 ☐ Electrical Plans including design computat ☐ Sanitary/Plumbing Plans with design w/ cor 	
☐ BUILDING COST ESTIMATES (4 sets each	
☐ Architectural Works	☐ Fire Safety Installations
☐ Structural Works	☐ Electronic Installations
☐ Electrical Installations	☐ Site Development Works
☐ Sanitary/Plumbing Installations	☐ Mechanical Installations
☐ TECHNICAL SPECIFICATIONS (3 sets)	DECICAL COMPLETATIONS except for one storey and single
SEISMIC ANALYSIS AND STRUCTURAL	DESIGN COMPUTATIONS except for one storey and single
detached building/structure with total Flo	NICAL INVESTIGATION REPORT for buildings/structures three
(3) storey and higher (2 sets)	AICAL INVESTIGATION TOTAL
THE ECTRICAL DESIGN ANALYSIS COME	PUTATIONS optional if included in the plans (2 sets)
DOLE approved CONSTRUCTION SAFE	TY HEALTH PROGRAM (As per DOLE D.O 13 s. 1998) (2 sets)
4. CLEARANCES:	
1. MANDATORY CLEARANCES	A description Office of the MPDO
□ Location Clearance from Municipal	Zoning Administration Office of the MPDO
☐ Fire Safety Clearance from Local B	R AGENCIES TO BE SECURED BY THE APPLICANT
WHENEVER NECESSARY (1 original and	(AGENCIES TO DE OLOGICES ST. T
VYTENEVER NECESSART (1 Original and	from the DPWH-BED or from the Benguet Provincial
Engineering Office, as the cas	e maybe
Materway Clearance from the	DPWH-BED
☐ Transmission Line Right-of-wa	y Clearance from the NGCP (formerly TRANSCO)
☐ MGB-DENR OGI Report	
LTWD Clearance (for unpaten	ted lands located at Barangay Ambiong)
☐ Others:	
5. SUPPLEMENTAL REQUIREMENTS:	
Photocopy of PRC ID and PTR of signing	professionals optional if already submitted for the current year (1 set)
☐ Logbook (1 set)	and ordinary Folder to contain application documents (1 set)
Expanding Envelope (preferably plastic)	essionals as per Office Order No.01-2013 (1 set)
☐ Authorization Letter in case applicant is n	not personally applying (1 set)
☐ Tarpaulin Signage (see format at the bac	k)
Others:	
NOTE: After completing the above requirement	nts, kindly submit your application documents at the receiving
area of the Office of the Building Official fo	r the preliminary evaluation prior to inspection and further
area of the end evaluation of application	

and the second s	Building Permit: Date Issued:		
Name of Project: Location: Owner:			
Owner.	DESIGN PROFESS	IONALS:	P.R.C. No.
Architect / Civil E Professional Elec	ngineer trical Engineer r/ Master Plumber		
Professional In-C	charge of Full Time Inspection and Supe	rvision Works:	
and the state of the	Approved and Issued by:		
	Municipal Engine	CT P. PINEDA er and Building Official idad, Benguet	

STANDARD SIGN BOARD 0.90m x 0.60m