



## Le Hoang Minh

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## OBJECTIVE

I'm a Computer Science undergrad passionate about software engineering, language, and storytelling. I believe the toughest part of product development is defining "why" it exists and what features fulfill that purpose. I'm eager to intern as a Business Analyst to learn how to craft solutions for real customer pain points –especially abroad–while contributing my skills and building a path toward product management.

## EDUCATION

### COMPUTER SCIENCE STUDENT

2022 - 2026

### UNIVERSITY OF ENGINEERING AND TECHNOLOGY - VNU

- 3.2 GPA.
- Achieved a final grade of A or higher on subjects related to role: Advanced Programming, Discrete Mathematics, Software Engineering, Software Testing and Quality Assurance, Requirements Engineering.

## WORK EXPERIENCE

### FOUNDER/PRODUCT MANAGER

January 2025 - April 2025

### LINGLOOMA! - AI-POWERED IELTS SPEAKING GRADING ASSISTANT

- Founded LingLooma! - A startup team composed of 4 software engineers, driven by a mission to revolutionize IELTS education.
- Took on the role of product manager, responsible for defining the product vision, strategy, eliciting and validating product requirements.
- Defined a custom scrum-like workflow for the team using deep understanding of agile principles.
- Created and managed work tickets using Notion.
- Applied requirements elicitation techniques: interviews, surveys, questionnaires, artifact analysis, customer persona analysis, ethnographic study.
- Gathered, defined, refined, validated and prioritized requirements using agile techniques and tools: user story mapping, user stories, acceptance criteria, with the participation of both builders and consumers.
- Conducted scrum meetings: daily scrum, sprint planning, sprint review, sprint retrospective, backlog refinement.
- Designed UI/UX mockups.
- Applied A/B testing to validate the value of features.
- Finished 1st place in the AIxBlock Hackathon Competition.
- Finished 3rd place in the TechSpark Startup Competition.

FOUNDER/PRODUCT MANAGER  
January 2023 - March 2023

- FLASHMEM - AI-POWERED VOCABULARY FLASHCARDS CREATOR**
- Founded FlashMem – A startup team composed of two software engineers and two business analysts.
  - Took on the role of product manager, responsible for defining the product idea, business strategy, and eliciting prototype requirements.
  - Created and managed work tickets using Jira.
  - Designed UI/UX mockups.
  - Wrote the draft proposal (which included the business strategy).
  - Created the pitch deck.
  - Pitched the product to judges.
  - Finished as a finalist in UpYouth’s HackYouth Startup Competition.

SYSTEM DESIGNER  
January 2024 - May 2024

- COLLEGE - SOFTWARE ENGINEERING**
- Developed the system design and architecture for a Money Lover clone.
  - Defined functional and non-functional requirements.
  - Created use-case, class, sequence and architecture diagrams.
  - Designed UI/UX mockups.
  - Drafted a comprehensive test plan (scope, methods, test cases).
  - Established a change-management strategy.
  - Finished with a final grade of 'A+'.

BUSINESS ANALYST  
January 2024 - May 2024

- COLLEGE - REQUIREMENTS ENGINEERING**
- Collaborated on drafting the proposal, PRD and validation documents for my college’s new financial management system.
  - Modeled tuition-fee business workflows with flowcharts, use-case and sequence diagrams.
  - Defined the product’s mission, scope, and detailed functional/non-functional requirements,
  - Applied elicitation (interviews, background study, questionnaires, artifact analysis, ethnography), produced narrative object, goal, actor and task models, and ensured requirements quality through conflict resolution, risk analysis and value-effort prioritization.
  - Finished with a final grade of 'A'.

SKILLS

- Problem Solving and Critical Thinking.
- Communication.
- Self-Learning.
- Leadership and Empathy.
- Pitching and Storytelling.
- Creativity.
- Analysis and Planning.
- Generative AI, Prompt Engineering, UML, Office, Wireframe Drawing Software like draw.io, Figma, SQL, URD, SRS, UAT, Jira, Figma, Notion, Data Science, QA.
- Ideas & User needs, Competitive & Market Analysis, Customer Development, Product Design, Marketing.

CERTIFICATIONS

- IELTS 8.5 (First Try)  
2021
- SAT 1490 (Self-Taught, First Try)  
2022

INTEREST

- Reading
- Watching movies
- Hanging out with friends
- Playing story-driven games