

## Lab 3 Activity 3 - Creating Bibliography

**Objective** - Enable students to create bibliography using Zotero.

1. Generate a bibliography at the end of the document using Zotero.
2. Ensure to format all citations correctly and match the chosen citation style.

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### **Solutions:**

#### **Task 1:**

- Open your document in Microsoft Word 2016.
- Place your cursor at the location where you want the bibliography to appear (typically at the end of the document).
- Go to the Zotero tab in the Word ribbon.
- Click on the "Add/Edit Bibliography" button.
- Zotero will automatically create and insert the bibliography for you at the end of the document based on all the citations you've inserted throughout your document.
- Zotero will format the bibliography according to the citation style you have chosen (e.g., APA, MLA, Chicago, etc.).

#### **Task 2:**

Zotero formats citations and the bibliography according to the style you select. To ensure the citations and bibliography match the **APA format**, you need to set **APA style** in Zotero.

Set the Citation Style to APA:

- Open Zotero (the Zotero desktop application).
- Go to Edit in the menu bar, then select Preferences.
- In the Preferences window, click on the Cite tab.
- Under the Styles section, make sure APA is selected. If it's not, you can select it from the list or click Get More Styles to download it from the Zotero repository.
- After selecting APA, click OK to apply the settings.

# An Example of Climate Change

Efforts to improve the climate have become essential as the world confronts the consequences of climate change. Transitioning to renewable energy sources, such as solar, wind, and hydroelectric power, plays a crucial role in reducing greenhouse gas emissions and mitigating global warming. In addition to adopting cleaner energy alternatives, improving energy efficiency in industries, homes, and transportation systems can significantly reduce carbon footprints. Reforestation and afforestation initiatives are also vital in combating deforestation, as trees act as natural carbon sinks, absorbing large amounts of CO<sub>2</sub>. Furthermore, advancing sustainable agricultural practices, such as precision farming, reduces the environmental impact of food production. (*Game of Wars*, n.d.) Governments, businesses, and individuals must collaborate to support policy changes, innovations in green technologies, and lifestyle shifts that prioritize environmental sustainability, (*Good But Best*, n.d.) ensuring a healthier planet for future generations. (Jail, n.d.)

## Bibliography

*Game of Wars*. (n.d.).

*Good But best*. (n.d.).

Jail, S. (n.d.). *Very nice book* (3th ed., Vol. 2).